

Declaration (to accompany an application to install or alter an on-site wastewater system)

- The undersigned hereby makes application to Council for the approval of plans and specifications for a proposed on-site sewage management system, and agrees to comply with the requirements and conditions that may be stated on the approval.
- By the submission of this application, the undersigned authorises the appropriate staff of Cessnock Council, or its representatives, to enter the subject property for the purposes of assessing the application for compliance, to carry out inspections and surveys, to take measurements, samples or photographs as required for the administration of the Act(s), Regulations or Planning Instrument. Access may be made in your absence and without prior notification.
- No work or activity is permitted to be undertaken until such time as Council has granted an "Approval". The undersigned hereby makes application for Council's approval to operate a system of sewage management in the Cessnock Council area, and agrees to comply with the requirements and conditions that may be stated on the approval
- I understand that an Approval to Install an onsite wastewater system under s.68 of the Local Government Act 1993 does not constitute tacit or implied approval for any works involving the removal or pruning of trees or vegetation, building works or development use rights that requires a permit, approval or development consent. Where required, it is the responsibility of the undersigned to ensure any such approvals are obtained independently of an Approval to Install an onsite wastewater system.

Property Owner Details and Signatures

Note: All owner(s) of the land, the subject of this application, must sign this form. If you are not the owner of the land, you must have all the owners sign the application. If there are more than two owners, please complete an additional form.

Note: If signing on the owner's behalf, please state your legal authority and provide documentary evidence (e.g., copy of power of attorney, trust deed etc).

Note: In the case of land that is the subject of a strata scheme under the [Strata Schemes \(Freehold Development\) Act 1973](#) or the [Strata Schemes \(Leasehold Development\) Act 1986](#), the owners corporation for that scheme must be constituted under the [Strata Schemes Management Act 1996](#). A development application for a lot in a strata plan does not require the consent of the Body Corporate when that work does not affect any common property.

Note: In the case of land that is a community, precinct or neighbourhood parcel within the meaning of the [Community Land Development Act 1989](#), the association for the parcel must provide consent.

Note: If signing on behalf of a corporate body or company, the application should be signed by an authorised person under common seal and the position of that person in the corporate body or company must be stated on the form. Alternatively, the Common Seal is not required if two Directors or authorised persons sign the application form, or if you are a sole Director.

Is the Owner a Company or Corporate Body? If yes, please detail company/ corporate body name and ABN.

If No, leave Company/Corporate body name and ABN blank

☐ Yes ☐ No

Company or Corporate Body Name:

ABN:

Owner or Authorised Person Name:

Authority: ☐ Private Land Owner ☐ Sole Director ☐ Director, Secretary & Company ☐ Authorised Person

Postal Address:

Suburb:

State:

Postcode:

Email:

Phone:

Signature:

Date:

Owner or Authorised Person Name:

Authority: ☐ Private Land Owner ☐ Sole Director ☐ Director, Secretary & Company ☐ Authorised Person

Postal Address:

Suburb:

State:

Postcode:

Email:

Phone:

Signature:

Date:

PRIVACY NOTIFICATION

Council is committed to safeguarding the privacy of individuals and handling of personal information in accordance with the [Privacy and Personal Information Act 1998](#) (NSW) and [Information Privacy Principles](#), the [Health Records and Information Privacy Act 2002](#) (NSW) and [Health Privacy Principles](#), and any subordinate legislation.

Purpose	The information in this form is being collected for the purpose of processing your application in accordance with the <i>Local Government Act 1993</i> (NSW). This includes notification and advertising purposes, and consultation with other NSW government agencies in relation to your application. By providing your personal information you agree for Council to share it from time to time with a third party to conduct customer research or satisfaction surveys relating to your application in order to improve Council processes. You also agree that Council may use your personal information from time to time to contact you and notify you of legislative and other amendments that may have an impact on you. The information collected will be used for the purpose outlined above, in accordance with Council's Privacy Management Plan and Privacy Statement which can be found on Council's website.
Intended Recipients	Delegated Council officers and agents acting on behalf of Council, as required by law and subject to privacy legislation.
Supply	If you do not supply the information, Council will be unable to accept and/or assess your application
Storage and Security	Your personal information will be kept in Council's Information Management System in accordance with the relevant legislation. Council's address is 62-78 Vincent Street CESSNOCK NSW 2325.
Access	You may access, correct or update your personal information by visiting Council's website , contacting Council's Privacy Contact Officer on 4993 4100 or by sending an email to council@cessnock.nsw.gov.au
If you want to know more about Council's obligations regarding your personal information or what rights you have, contact the Information and Privacy Commission or visit their website ipc.nsw.gov.au .	