



Vincent Street  
CESSNOCK

16 November 2018

## ORDINARY MEETING OF COUNCIL

**WEDNESDAY, 21 NOVEMBER 2018**

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Cessnock City Council

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Cessnock City Council for the quarter ended 30/09/18 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:

  
Robert Maginnity  
Responsible Accounting Officer

Date: 25th October 2018


**Report prepared by:**

Signed:

  
Paul Grosbernd  
Management Accountant

**Report reviewed by:**

Signed:

  
Andrew Glauser  
Finance and Administration Manager

Cessnock City Council  
**Quarterly Budget Review Statement**  
 for the period 01/07/18 to 30/09/18

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 30 September 2018

**Income & Expenses - General Fund**

	Original Budget 2018/19	Approved Changes		Revised Budget 2018/19	Variations for this Sep Qtr	Notes	Projected Year End Result	YTD Budget	Actual YTD figures
		Carry Forwards	Other than by QBRs						
<b>Income</b>									
Rates and Annual Charges	49,269,657	-	-	49,269,657	70,599	1	49,340,256	49,424,865	49,362,391
User Charges and Fees	8,201,000	-	-	8,201,000	131,750	2	8,332,750	2,050,234	2,494,433
Interest and Investment Revenues	832,512	-	-	832,512	1,250		833,762	110,627	286,421
Other Revenues	1,415,112	-	-	1,415,112	35,200	3	1,450,312	353,778	374,718
Grants & Contributions - Operating	7,917,605	-	-	7,917,605	190,107	4	8,107,712	2,580,915	1,569,958
Grants & Contributions - Capital	6,740,904	-	-	6,740,904	4,455,455	5	11,196,359	6,706,369	610,253
<b>Total Income from Continuing Operations</b>	<b>74,376,790</b>	-	-	<b>74,376,790</b>	<b>4,884,361</b>		<b>79,261,151</b>	<b>61,226,788</b>	<b>54,698,174</b>
<b>Expenses</b>									
Employee Costs	31,924,067	-	-	31,924,067	(215,626)	6	31,708,441	7,927,110	7,852,007
Borrowing Costs	409,200	-	-	409,200	-		409,200	102,297	94,615
Materials & Contracts	13,186,463	-	-	13,186,463	596,120	7	13,782,583	2,181,163	7,290,509
Depreciation	10,067,004	-	-	10,067,004	-		10,067,004	2,519,746	2,519,746
Legal Costs	730,501	-	-	730,501	20,150	8	750,651	186,374	205,967
Consultants	261,504	-	-	261,504	121,400	9	382,904	75,127	257,863
Other Expenses	12,325,034	-	-	12,325,034	(24,632)	10	12,300,402	3,856,366	3,090,820
Net Loss from disposal of assets	2,500,000	-	-	2,500,000	(220,745)	11	2,279,255	-	(220,745)
<b>Total Expenses from Continuing Operations</b>	<b>71,403,773</b>	-	-	<b>71,403,773</b>	<b>276,667</b>		<b>71,680,440</b>	<b>16,848,183</b>	<b>21,090,782</b>
<b>Net Operating Result from Continuing Operations</b>	<b>2,973,017</b>	-	-	<b>2,973,017</b>	<b>4,607,694</b>		<b>7,580,711</b>	<b>44,378,605</b>	<b>33,607,392</b>
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-		-	-	-
<b>Net Operating Result from All Operations</b>	<b>2,973,017</b>	-	-	<b>2,973,017</b>	<b>4,607,694</b>		<b>7,580,711</b>	<b>44,378,605</b>	<b>33,607,392</b>
<b>Net Operating Result before Capital Items</b>	<b>(3,767,887)</b>	-	-	<b>(3,767,887)</b>	<b>152,239</b>		<b>(3,615,648)</b>	<b>37,672,236</b>	<b>32,997,139</b>

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18

**Cessnock City Council**  
**Income & Expenses Budget Review Statement - Operating & Capital**

Budget review for the quarter ended 30 September 2018

**Income & Expenses - General Fund**  
**Operating and Capital**

	Original Budget 2018/19	Approved Changes		Revised Budget 2018/19	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs					
<b>Income</b>								
Council & General Manager's Units	414,400	-	-	414,400	52,627		467,027	52,914
Planning and Environment Directorate	7,335,634	-	-	7,335,634	243,992		7,579,626	1,621,920
Corporate & Community Services Directorate	50,377,901	-	-	50,377,901	411,789		50,789,690	38,239,147
Works & Infrastructure Services Directorate	35,472,374	-	-	35,472,374	252,473		35,724,847	14,440,327
<b>Total Income from Continuing Operations</b>	<b>93,600,309</b>	<b>-</b>	<b>-</b>	<b>93,600,309</b>	<b>960,881</b>		<b>94,561,190</b>	<b>54,354,308</b>
<b>Expenses</b>								
Council & General Manager's Units	4,439,564	-	-	4,439,564	138,515		4,578,079	1,430,363
Planning and Environment Directorate	13,162,269	-	-	13,162,269	215,031		13,377,300	2,758,025
Corporate & Community Services Directorate	16,723,867	-	-	16,723,867	348,878		17,072,745	5,388,983
Works & Infrastructure Services Directorate	58,848,271	-	-	58,848,271	237,828		59,086,099	13,684,920
<b>Total Expenses from Continuing Operations</b>	<b>93,173,971</b>	<b>-</b>	<b>-</b>	<b>93,173,971</b>	<b>940,252</b>		<b>94,114,223</b>	<b>23,262,291</b>
<b>Net Operating Result from Continuing Operations</b>	<b>426,338</b>	<b>-</b>	<b>-</b>	<b>426,338</b>	<b>20,629</b>		<b>446,967</b>	<b>31,092,017</b>
<b>Net Operating Result from All Operations</b>	<b>426,338</b>	<b>-</b>	<b>-</b>	<b>426,338</b>	<b>20,629</b>		<b>446,967</b>	<b>31,092,017</b>



Cessnock City Council

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details****Income**

<b>1</b>	<b>Rates and Annual Charges</b>	<b>\$70,599</b>	
	Increased Income		
	Waste Management Charges		\$55,450
	General Rates		\$15,149
<b>2</b>	<b>User Charges and Fees</b>	<b>\$131,750</b>	
	Increased Income		
	Building Fees		\$5,000
	Town Planning Fees		\$81,150
	Sewage Management Fees		\$15,000
	CPAC Income		\$16,000
	Sundry		\$14,600
<b>3</b>	<b>Other Revenues</b>	<b>\$35,200</b>	
	Increased Income		
	Waste Transfer Station		\$25,600
	Fines		\$20,200
	Lease Rental		(14,900)
	Sundry		\$4,300
<b>4</b>	<b>Grants &amp; Contributions - Operating</b>	<b>\$190,107</b>	
	Increased Income		
	General Admin Services		\$25,630
	Motor Vehicle Leaseback		\$20,000
	RMS Street Lighting		\$8,000
	Library Grant		\$24,289
	Environmental Planning Grant		\$93,220
	Recreation & Culture Grant		\$30,000
	Sundry Contributions		\$8,822
	Decreased Income		
	Financial Assistance Grant		(\$19,854)
<b>5</b>	<b>Grants &amp; Contributions - Capital</b>	<b>\$4,455,455</b>	
	Increased Income		
	Library Grant		\$5,455
	Restart NSW Gingers Lane		\$4,450,000

Cessnock City Council

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details****Expenditure**

<b>6</b>	<b>Employee Costs</b>	<b>(\$215,626)</b>
	Decreased Expenditure	
	Fringe Benefits Tax	(\$30,816)
	Salaries & Employee Leave Entitlements	(\$39,660)
	Salaries Tfr to Consultants Strategic Planning	(\$125,000)
	Travelling	(\$16,400)
	Sundry	(\$3,750)
<b>7</b>	<b>Material &amp; Contracts</b>	<b>\$596,120</b>
	Increased Expenditure	
	Armistance Grant Exp	\$35,934
	Customer Services	\$49,000
	Computer Software Licence Fees	\$12,000
	Economic Development Marketing Plan (Reserve funded)	\$55,000
	Richmond Main Asbestos Removal (Reserve funded)	\$47,000
	Crown Lands Plans of Management (Grant funded)	\$30,000
	Waste Management Services	\$37,300
	Environmental Planning (Grant funded)	\$93,220
	Contribution to Hunter Councils (offset by additional income)	\$20,000
	Development Engineering Assessments (offset by salary savings)	\$25,000
	Procurement Review (Reserve funded)	\$15,000
	Bus Shelters Construction Program	\$50,000
	Parks Maintenance Program	\$66,000
	Street Cleaning Program	\$25,000
	Street Tree Maintenance Program	\$25,000
	Decreased Expenditure	
	Strategic Asset Planning	(\$50,000)
<b>8</b>	<b>Legal Costs</b>	<b>\$20,150</b>
	Increased Expenditure	
	Planning and Development	\$3,600
	Other Legal expenses	\$16,550
<b>9</b>	<b>Consultants</b>	<b>\$121,400</b>
	Increased Expenditure	
	Strategic Planning Tfr from Salaries	\$125,000
	Decreased Expenditure	
	Corporate Support	(\$3,600)

Cessnock City Council

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

<b>10</b>	<b>Other Expenses</b>	<b>(\$24,632)</b>
	Increased Expenditure	
	Rate Collection Agency Fees	\$10,000
	Subsidies	\$5,100
	Street Lighting	\$10,000
	Sundry	\$10,805
	Decreased Expenditure	
	Insurances	(\$38,637)
	Electricity charges	(\$5,500)
	Advertising	(\$16,400)
	Sundry	
<b>11</b>	<b>Net Loss from Disposal of Assets</b>	<b>(\$220,745)</b>
	Decreased Expenditure	
	Property Sale 2 Quorrobolong Rd	(\$220,745)

## Cessnock City Council

## Capital Budget Review Statement

Budget review for the quarter ended 30 September 2018

## Capital Budget - General Fund

Quarterly Budget Review Statement  
for the period 01/07/18 to 30/09/18

	Original Budget 2018/19	Approved Changes		Revised Budget 2018/19	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS					
<b>Capital Expenditure</b>								
Gravel Rehab & Resheeting Program	323,101	-	-	323,101	-	-	323,101	128,291
Local Road Renewal Program	2,015,495	-	-	2,015,495	-	-	2,015,495	-
Local Road Construction Program	2,292,261	-	-	2,292,261	5,054,107	1	7,346,368	182,697
Traffic Facilities Program	167,383	-	-	167,383	-	-	167,383	15,117
Regional Road Renewal Program	1,319,900	-	-	1,319,900	-	-	1,319,900	35,094
Drainage Construction Program	1,047,000	-	-	1,047,000	13,895	2	1,060,895	208,671
Bridge Construction Program	3,125,595	-	-	3,125,595	40,000	3	3,165,595	1,090,636
Pathways Construction Program	263,500	-	-	263,500	-	-	263,500	132,494
Pool Facilities Renewal Program	203,200	-	-	203,200	-	-	203,200	64,259
Community Buildings Renewal Program	209,375	-	-	209,375	-	-	209,375	2,681
Recreation Facilities Renewal Program	237,855	-	-	237,855	-	-	237,855	100,117
Recreation Buildings Renewal Program	135,800	-	-	135,800	-	-	135,800	6,338
Recreation Facilities Construction Program	660,855	-	-	660,855	-	-	660,855	8,089
Cessnock Civic Precinct Revitalisation Program	1,407,078	-	-	1,407,078	1,158,441	4	2,565,519	586,565
Cemetery Facilities Construction Program	182,000	-	-	182,000	-	-	182,000	17,986
Waste Services Capital Program	400,000	-	-	400,000	-	-	400,000	-
New Landfill Development Program	6,200,000	-	-	6,200,000	-	-	6,200,000	315,489
Vineyard Roads Construction Program	705,000	-	-	705,000	-	-	705,000	50,429
Vineyard Grove-Stage 8	3,770,000	-	-	3,770,000	115,000	5	3,885,000	-
Major Plant-Capital-Workshop	1,200,004	-	-	1,200,004	-	-	1,200,004	47,307
Other Fixed Assets	1,580,676	-	-	1,580,676	(2,900)	-	1,577,776	791,572
<b>Total Capital Expenditure</b>	<b>27,446,078</b>	-	-	<b>27,446,078</b>	<b>6,378,543</b>		<b>33,824,621</b>	<b>3,783,832</b>

Cessnock City Council

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18

**Capital Budget Review Statement**  
**Recommended changes to original budget**

Budget Variations being recommended include the following material items:

**Notes**

<b>1</b>	<b>Local Road Construction Program</b>	<b>\$5,054,107</b>
	Increased Expenditure	
	Restart NSW Gingers Lane (grant funded)	\$4,450,000
	Civic Precinct Road Design (loan funded per Council Report CC54/2018 1 Aug 2018)	\$604,107
<b>2</b>	<b>Drainage Construction Program</b>	<b>\$13,895</b>
	Increased Expenditure	
	Drainage Program Administration (funded from stormwater management funds)	\$13,895
<b>3</b>	<b>Bridge Construction Program</b>	<b>\$40,000</b>
	Increased Expenditure	
	Replace Culvert Whitebridge Rd Mulbring (funded from stormwater management funds)	\$40,000
<b>4</b>	<b>Cessnock Civic Precinct Revitalisation Program</b>	<b>\$1,158,441</b>
	Increased Expenditure	
	Bridges Hill Park Playground Stage 1 & Fitness Equipment (loan funded per Council Report CC54/2018 1 Aug 2018)	\$1,158,441
<b>5</b>	<b>Vineyard Grove Development</b>	<b>\$115,000</b>
	Increased Expenditure	
	Stage 8 Development (increasing budget from \$3,770,000 to \$3,885,000 per council Report PE37/2018 6 June 2018)	\$115,000

**Cessnock City Council**  
**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 30 September 2018

**Cash & Investments - General Fund**

	Actual 2017/18	Original Budget 2018/19	Approved Changes		Revised Budget 2018/19	Variations for this Sep Qtr	Projected Year End Result
			Carry Forwards	Other than by QBRs			
<b>Externally Restricted <sup>(1)</sup></b>							
Developer Contributions	10,598,629	(832,553)	-	-	9,766,076	-	9,766,076
RMS Contributions	2,302,936	-	-	-	2,302,936	-	2,302,936
Specific Purpose Unexpended Grants	2,278,922	-	(2,278,922)	-	-	-	-
Domestic Waste Management	370,000	-	-	-	370,000	-	370,000
Other	60,000	-	-	-	60,000	-	60,000
<b>Total Externally Restricted</b>	<b>15,610,487</b>	<b>(832,553)</b>	<b>(2,278,922)</b>	<b>-</b>	<b>12,499,012</b>	<b>-</b>	<b>12,499,012</b>
(1) Funds that must be spent for a specific purpose							
<b>Internally Restricted <sup>(2)</sup></b>							
Plant & Vehicle Replacement	1,470,569	(104,104)	-	-	1,366,465	7,300	1,373,765
Employees Leave Entitlement	2,263,830	55,000	-	-	2,318,830	90,800	2,409,630
Carry Over Works	2,056,000	-	(2,056,000)	-	-	-	-
Bridge Replacement	721,168	(93,800)	-	-	627,368	-	627,368
Cemetery	22,261	(9,640)	-	-	12,621	(7,000)	5,621
Computer Services	315,696	(32,175)	-	-	283,521	-	283,521
Insurance Provisions	932,877	(40,000)	-	-	892,877	40,087	932,964
Miscellaneous & Property Reserve	1,222,543	(335,004)	-	-	887,539	(148,699)	738,840
Financial Assistance Grant in Advance	3,643,382	(3,643,382)	-	-	-	-	-
Operations & Programs Provision	346,304	88,134	-	-	434,438	(48,000)	386,438
Property Investment Fund	871,647	(144,800)	-	-	726,847	210,045	936,892
Rezoning Fees	85,251	-	-	-	85,251	-	85,251
Single Invitation Contracts	1,763,643	(541,369)	-	-	1,222,274	-	1,222,274
Energy Efficiency Reserve	112,603	-	-	-	112,603	(14,000)	98,603
Waste Depot & Rehabilitation	5,587,902	(536,106)	-	-	5,051,796	39,824	5,091,620
<b>Total Internally Restricted</b>	<b>21,415,676</b>	<b>(5,337,246)</b>	<b>(2,056,000)</b>	<b>-</b>	<b>14,022,430</b>	<b>170,357</b>	<b>14,192,787</b>
(2) Funds that Council has earmarked for a specific purpose							
<b>Unrestricted (ie. available after the above Restrictions)</b>	<b>1,451,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,451,000</b>	<b>20,629</b>	<b>1,471,629</b>
<b>Total Cash &amp; Investments</b>	<b>38,477,163</b>	<b>(6,169,799)</b>	<b>(4,334,922)</b>	<b>-</b>	<b>27,972,442</b>	<b>190,986</b>	<b>28,163,428</b>

Cessnock City Council

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18

**Cash & Investments Budget Review Statement****Comment on Cash & Investments Position**

Not Applicable

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash &amp; Investment Statement totals \$43,509,071

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 30/09/18

**Reconciliation Status**

The YTD Cash &amp; Investment figure reconciles to the actual balances held as follows:

**\$ 000's**

Cash at Bank (as per bank statements)		4,280
Investments on Hand		39,241
less: Unpresented Cheques	(Timing Difference)	(5)
add: Undeposited Funds	(Timing Difference)	75
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	-
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	(83)
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	0
<b>Reconciled Cash at Bank &amp; Investments</b>		<b>43,509</b>

Cessnock City Council

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18

**Key Performance Indicators Budget Review Statement**

	Current Projection Amounts 18/19	Indicator 18/19	Actual 17/18
<b>1. Operating Performance</b>			
Operating Revenue (excl. Capital) - Operating Expenses	\$ (1,116)	Ratio	-1.63%
Operating Revenue (excl. Capital Grants & Contributions)	\$ 68,286		-3.14%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.  
Benchmark: Minimum  $\geq 0.00\%$

<b>2. Own Source Operating Revenue</b>			
Operating Revenue (excl. ALL Grants & Contributions)	\$ 60,178	Ratio	75.71%
Total Operating Revenue (incl. Capital Grants & Cont)	\$ 79,482		52.16%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.  
Benchmark: Minimum  $\geq 60.00\%$

<b>3. Unrestricted Current Ratio</b>			
Current Assets less all External Restrictions	\$ 64,312	Ratio	4.67
Current Liabilities less Specific Purpose Liabilities	\$ 13,765		2.66

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.  
Benchmark: Minimum  $\geq 1.50$

<b>4. Debt Service Cover Ratio</b>			
Operating Result before Interest & Dep. Exp.	\$ 9,361	Ratio	5.20
Principal Repayments + Borrowing Interest Costs	\$ 1,801		4.78

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.  
Benchmark: Minimum  $\geq 2.00$

<b>5. Rates, Annual Charges, Interest &amp; Extra Charges Outstanding</b>			
Rates, Annual & Extra Charges Outstanding	\$ 900	Ratio	1.84%
Rates, Annual & Extra Charges Collectible	\$ 49,000		1.69%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.  
Benchmark: Minimum  $< 5.00\%$

<b>6. Cash Expense Cover Ratio</b>			
Current Year's Cash & Cash Equivalents (Incl all Term Deposits) X 12	\$ 41,809	Ratio	7.24
Payments from Cash Flow of operating and financing activities	\$ 5,775		6.35

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.  
Benchmark: Minimum  $\geq 3.00$

Source for benchmarks: Code of Accounting Practice and Financial Reporting #25



Cessnock City Council

**Quarterly Budget Review Statement**  
for the period 01/07/18 to 30/09/18**Consultancy & Legal Expenses Budget Review Statement**

## Consultancy &amp; Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	\$ 257,863	Y
Legal Fees	\$ 205,967	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Details**

Company	Purpose	Rationale	Amount
Premium Claim Solutions	Claims Management - Public Liability	Specialist Claims Management	\$ 25,766
Edwards Planning	Heritage Advisor	Heritage Specialist	\$ 11,525
Trehy Ingold Neate	Branxton Town Centre Public Domain	Land Use Planning Strategy	\$ 32,023
Terras Landscape Architects	Airport Precinct Plans	Land Use Planning Strategy	\$ 1,230
Tre Sorelle Trading	Workshop facilitator	Land Use Planning Strategy	\$ 3,700
A.D Mexon & T.A Mexon	Vineyard Grove	Land Use Planning Strategy	\$ 57,500
Ausgrid Operator Partnership	Vineyard Grove	Land Use Planning Strategy	\$ 4,757
Connect Infrastructure Pty Ltd	Vineyard Grove	Land Use Planning Strategy	\$ 10,350
RPS Australia East Pty Ltd	Vineyard Grove	Land Use Planning Strategy	\$ 51,172
Summit Open Space Services	Vineyard Grove	Land Use Planning Strategy	\$ 990
Pulver Cooper & Blackley	Subdivision Plan - Varty Park	Land Use Planning Strategy	\$ 450
Preston Rowe Paterson Newcastle	Valuation of Varty Park	Land Use Planning Strategy	\$ 3,500
Moir Landscape Architecture	Branxton Town Centre Public Domain	Land Use Planning Strategy	\$ 28,700
Summit Open Space Services	East Cessnock Management Plan	Natural Environment Planning	\$ 26,200

Legal Expenditure Summary	Original Budget	Sept Review		Revised Budget		Projected Result	Actual YTD
Debt Recovery	\$ 530,000	\$ -	\$ -	\$ 530,000	\$ -	\$ 530,000	\$ 94,745
Planning & Development	\$ 180,001	\$ 1,600	\$ -	\$ 181,601	\$ -	\$ 181,601	\$ 86,632
Other Legal Costs	\$ 20,500	\$ 16,550	\$ -	\$ 37,050	\$ -	\$ 37,050	\$ 24,590
Sub Total	\$ 730,501	\$ 18,150	\$ -	\$ 748,651	\$ -	\$ 748,651	\$ 205,967
Less Recoveries							
Debt Recovery	\$ 530,000	\$ -	\$ -	\$ 530,000	\$ -	\$ 530,000	\$ 98,843
Planning & Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 530,000	\$ -	\$ -	\$ 530,000	\$ -	\$ 530,000	\$ 98,843
Net Council Cost	\$ 200,501	\$ 18,150	\$ -	\$ 218,651	\$ -	\$ 218,651	\$ 107,124

Legal Expenditure Details	Original Budget	Sept Review		Revised Budget		Projected Result	Actual YTD
- Vineyard Grove	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
- Legal Advices	\$ 180,001	\$ (12,000)	\$ -	\$ 168,001	\$ -	\$ 168,001	\$ 68,511
- Avery's Rise	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 273
- Hebburn Estate	\$ -	\$ 1,600	\$ -	\$ 1,600	\$ -	\$ 1,600	\$ 1,600
- Varty Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,226
- Cliftleigh	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,738
- 45 Railway Street Kurri Kurri	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ 12,284
Planning & Development Total	\$ 180,001	\$ 1,600	\$ -	\$ 181,601	\$ -	\$ 181,601	\$ 86,632
Debt Recovery Total	\$ 530,000	\$ -	\$ -	\$ 530,000	\$ -	\$ 530,000	\$ 94,745
- Property Management	\$ 2,000	\$ 3,750	\$ -	\$ 5,750	\$ -	\$ 5,750	\$ 2,357
- General Administration	\$ 13,500	\$ 12,800	\$ -	\$ 26,300	\$ -	\$ 26,300	\$ 18,597
- General Manager	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 3,636
Other Legal Total	\$ 20,500	\$ 16,550	\$ -	\$ 37,050	\$ -	\$ 37,050	\$ 24,590
Total Expenditure	\$ 730,501	\$ 18,150	\$ -	\$ 748,651	\$ -	\$ 748,651	\$ 205,967

## Cessnock City Council

Statement of Financial Position  
as at 30 September 2018

\$ '000	Actual 2018	Year to date 2019
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash & Cash Equivalents	4,360	4,909
Investments	33,000	36,900
Receivables	5,280	35,496
Inventories	339	367
Other	168	141
<b>Total Current Assets</b>	<b>43,147</b>	<b>77,812</b>
<b>Non-Current Assets</b>		
Investments	1,800	1,800
Inventories	1,270	1,270
Infrastructure, Property, Plant & Equipment	770,449	775,026
<b>Total Non-Current Assets</b>	<b>773,519</b>	<b>778,096</b>
<b>TOTAL ASSETS</b>	<b>816,666</b>	<b>855,908</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Payables	7,163	10,127
Borrowings	1,392	1,392
Provisions	9,146	9,146
<b>Total Current Liabilities</b>	<b>17,701</b>	<b>20,665</b>
<b>Non-Current Liabilities</b>		
Payables	3,608	3,645
Income received in advance	768	768
Borrowings	6,860	6,860
Provisions	11,386	11,386
<b>Total Non-Current Liabilities</b>	<b>22,622</b>	<b>22,659</b>
<b>TOTAL LIABILITIES</b>	<b>40,323</b>	<b>43,325</b>
<b>Net Assets</b>	<b>776,343</b>	<b>812,583</b>
<b>EQUITY</b>		
Retained Earnings	469,863	506,103
Revaluation Reserves	306,480	306,480
<b>Total Equity</b>	<b>776,343</b>	<b>812,583</b>



Sundry Debtor Accounts Summary - Cessnock City Council - as at 30/09/2018						
Sundry Debtor Categories	30 days	60 days	90 days	120 days	Notes regarding accounts in 120+ days	
Category 57 - Driveway Applications	\$ -	\$ -	\$ -	\$ 470.00	Application not assessed	
Category 58 - Temporary Food	\$ -	\$ -	\$ -	\$ 716.00	Some accounts referred to debt collection as some accounts have various categories. Provision was made in 2017/2018 for \$480.00	
Category 60 - Fire safety Inspections	\$ 4,055.00	\$ 2,069.00	\$ 3,373.23	\$ 1,433.50	Various accounts currently in process of debt collection	
Category 61 - Premise Inspections	\$ 9,061.00	\$ 2,898.00	\$ 52,375.00	\$ 45,337.77	Various accounts referred to debt collection totalling \$21,323.00. Also provision for doubtful debt made in 2017/2018 for \$19,270	
Category 63 - Hunter Valley Visitor Centre	\$ 355.00	\$ 6,048.00	\$ 236.60	\$ 4,292.08	Various accounts currently in process of debt collection	
Category 65 - Airport Fees	\$ 22,638.15	\$ 8,655.00	\$ -	\$ -		
Category 67 - Waste Disposal Fees	\$ 15,528.88	\$ 11,004.53	\$ 2,139.10	\$ 6,457.00	Various accounts currently in process of debt collection	
Category 68 - Kerb & Guttering	\$ -	\$ 25.00	\$ -	\$ 22,630.12	Various accounts - all rate payers currently on extended payment arrangements	
Category 69 - Miscellaneous	\$ 11,772.40	\$ 10,580.18	\$ 4,960.96	\$ 62,539.53	Various accounts including government agencies - Provision of \$70,396.15 for doubtful debt made in 2017/2018	
Category 71 - Competitive Bidding Fees	\$ 37,524.08	\$ -	\$ -	\$ 1,592.00		
Category 72 - OSSM inspection charges	\$ 2,041.00	\$ 1,540.00	\$ 280.00	\$ 6,192.00	Various accounts currently in process of debt collection with a provision made for doubtful debt in 2017/2018	
Category 73 - Rental charges	\$ 39,244.09	\$ 10,565.97	\$ 1,167.05	\$ 4,089.51	Provision for doubtful debt made in 2017/2018	
Category 74 - Road Openings	\$ -	\$ 4,685.00	\$ -	\$ -		
Category 76 - Recreation Services	\$ 11,769.00	\$ 2,862.50	\$ 1,074.81	\$ 2,841.59	Various accounts currently in process of debt collection	
Category 77 - Hire of Community Facilities	\$ 6,043.15	\$ 2,886.00	\$ 3,324.00	\$ 2,505.00	Various accounts with a provision of doubtful debt for \$1,407.00 made in 2017/2018	
Category 78 - Public Swimming Pool Inspections	\$ -	\$ 184.00	\$ -	\$ 1,946.00	Various accounts currently in process of debt collection	
Category 79 - Cemetery Reservations	\$ 15,567.00	\$ 11,004.00	\$ 15,258.66	\$ 8,615.85	Various accounts with extended payment arrangements	

September 2018 Quarterly Review of 2017-21 Delivery Program

Summary of Progress – 2018-19 Operational Plan Deliverables

	Connected Safe & Creative Community	Sustainable & Prosperous Economy	Sustainable & Healthy Environment	Accessible Infrastructure Services & Facilities	Civic Leadership & Effective Governance	Total	%
On-Track	44	18	30	16	46	154	95%
At Risk	-	-	-	-	-	0	0%
Complete	2	-	1	3	2	8	5%
Total	46	18	31	19	48	162	100%



Summary of Progress – Carryover 2017-18 Operational Plan Deliverables

On-Track	1	3	1	1	1	7	24%
At Risk	-	-	2	1	-	3	10%
Complete	-	-	2	1	4	7	24%
2018-19 Op Plan (reported above)	1	3	4	2	2	12	42%
Total	2	6	9	5	7	29	100%
Deferred to 2019-20 Op Plan			2			2	



Summary of Progress – Measures




	Connected Safe & Creative Community	Sustainable & Prosperous Economy	Sustainable & Healthy Environment	Accessible Infrastructure Services & Facilities	Civic Leadership & Effective Governance	Total	%
On-Track	15	4	10	5	6	40	98%
Ahead	1	-	-	-	-	1	2%
At Risk	-	-	-	-	-	-	0%
Total	16	4	10	5	6	41	100%




## Community's Desired Outcome: A Connected, Safe & Creative Community

### OBJECTIVE 1.1: PROMOTING SOCIAL CONNECTIONS

- We are connected to others in our neighbourhood and across the Local Government Area.
- Our community has opportunities to celebrate together.

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.1.1	Engage with the community in reconciliation activities.				
1.1.1.a	Organise an event, with a diverse program of activities, to recognise and celebrate National Reconciliation Week and NAIDOC Week.		50%	<ul style="list-style-type: none"> <li>A calendar of events for 2018 NAIDOC Week was developed and included the listing of 19 events. The Week was a success. Planning for National Reconciliation Week will commence early 2019.</li> </ul>	Community & Cultural Engagement
1.1.1.b	Progress the Innovate Reconciliation Action Plan first year deliverables and report on the outcomes to the Aboriginal and Torres Strait Islander Committee.		25%	<ul style="list-style-type: none"> <li>Implementation of the Innovate Reconciliation Action Plan has commenced. A progress report on the actions implemented to date was tabled at the Aboriginal and Torres Strait Islander Committee Meeting held 24 August 2018.</li> </ul>	Community & Cultural Engagement
1.1.2	Develop and deliver programs to engage young people.				
1.1.2.a	Provide a youth drop-in centre that is a safe space for young people to engage and participate in a diverse range of activities.		25%	<ul style="list-style-type: none"> <li>Young people are being consulted on activities they would like to see delivered from Council's youth centre. This information will assist to identify future programming opportunities.</li> </ul>	Community & Cultural Engagement
1.1.2.b	Council's youth service, CYCOS, to continue working in partnership with external organisations to implement youth based community programs that address alcohol consumption and misuse and illicit drug use.		30%	<ul style="list-style-type: none"> <li>CYCOS participated in organising and delivering a Smart Choices Program which includes topics on drug and alcohol prevention on 17 August at Cessnock High School. The program was in partnership with Life Education and Salvation Army.</li> </ul>	Community & Cultural Engagement
1.1.2.c	Undertake a review to identify if there are opportunities for Council's youth service, CYCOS, to further expand its outreach programs.		30%	<ul style="list-style-type: none"> <li>The review process has commenced and opportunities being investigated include partnering with other agencies, use of other youth facilities to expand the range of youth programs, engagement with young people at both library branches.</li> </ul>	Community & Cultural Engagement
1.1.2.d	Organise an event, with a diverse program of activities, to recognise and celebrate Youth Week.		0%	<ul style="list-style-type: none"> <li>Planning for Youth Week 2019 has not commenced. Youth Week is usually held in April.</li> </ul>	Community & Cultural Engagement
1.1.3	Commence implementation of the Disability Inclusion Action Plan.				
1.1.3.a	Develop a practice guideline outlining and encouraging the host of community activities associated with Seniors Week, Youth Week and NAIDOC Week to have awareness of and provide activities that are accessible.		20%	<ul style="list-style-type: none"> <li>The 2019 Seniors Week Planning Committee is developing a calendar of events. Hosts of events will be provided with information that encourages accessibility and inclusion.</li> </ul>	Community & Cultural Engagement
1.1.3.b	Investigate our organisation becoming Relay Service Friendly to assist people with hearing or speech impairment.		50%	<ul style="list-style-type: none"> <li>The investigation for becoming Relay Friendly has commenced and a number of initiatives have been implemented including a new page on the Council website that informs of the Relay Service and how the service can be accessed.</li> </ul>	Community & Cultural Engagement

### Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.1.3.c	Promote Council facilities with infrastructure in place that supports access.	0%	<ul style="list-style-type: none"> <li>Project scheduled to commence early 2019.</li> </ul>	Community & Cultural Engagement
1.1.4	Develop and deliver a program of community and civic events.			
1.1.4.a	Organise a program of events, with diverse activities, to recognise and celebrate Seniors' Week.	30%	<ul style="list-style-type: none"> <li>Planning for 2019 Seniors Week has commenced. Seniors Week will be held February 2019 and a calendar of events is being developed in consultation with service providers and local interest groups.</li> </ul>	Community & Cultural Engagement
1.1.4.b	Organise the Spring Awakening Festival event with a diverse program of activities.	100%	<ul style="list-style-type: none"> <li>Due to adverse weather forecasts Spring Awakening 2018 was cancelled. The event had been planned to include new activities. Planning for next year's event will include considerations for an alternate secondary date in the event of adverse weather.</li> </ul>	Community & Cultural Engagement
1.1.4.c	Organise the Carols In The Park event with a diverse program of activities.	10%	<ul style="list-style-type: none"> <li>Planning for Carols in the Park has commenced. The event will be held 7 December 2018.</li> </ul>	Community & Cultural Engagement
1.1.4.d	Organise Citizenship Ceremonies.	50%	<ul style="list-style-type: none"> <li>Citizenship Ceremony held on 18-09-2018. The next Citizenship Ceremony to be held on Australia Day 2019 as part of the official Awards Ceremony and Australia Day celebrations.</li> </ul>	Executive Support
1.1.4.e	Organise Australia Day Awards Ceremony.	30%	<ul style="list-style-type: none"> <li>Australia Day Council is continuing to correspond and keep Council informed. All preparations on track.</li> </ul>	Executive Support




### OBJECTIVE 1.2: STRENGTHENING COMMUNITY CULTURE

- Our community is aware of and has access to community services.
- Our residents show pride in our local government area.
- Our community organisations have opportunities to work together to develop and deliver services.
- We have adequate multi-purpose sporting and recreation facilities.
- Our facilities are utilised by community groups.





DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.2.1	Continue to promote the range of community services across the local government area.			



Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.2.1.a	Increase community connectivity through strengthening Council's social media presence.	30%	<ul style="list-style-type: none"> <li>Cessnock City Council's social media presence continues to experience strong growth. The Council Facebook page now has 6,511 likes and 6,518 follows.</li> </ul>	Media & Communications
1.2.1.b	Improve community awareness about Council's services through media and communications material, including Council's electronic platforms.	30%	<ul style="list-style-type: none"> <li>Social Media posts in the period from July to September highlighted a number of Council Services. These included the School Leaders Breakfast, Garden Organic Blitz, Mayoral Debate and Mayoral Scholarships. Council Free Tree giveaway, library events, Development Consultation Forum and the Cessnock Waste Management Centre.</li> </ul>	Media & Communications
1.2.1.c	Improve community awareness about Council's services through media and communications material.	30%	<ul style="list-style-type: none"> <li>Media release, website updates, editorial content and social posts highlighted a number of Council services. These included the School Leaders Breakfast, Garden Organic Blitz, Mayoral Debate and Mayoral Scholarships. Council Free Tree giveaway, Development Consultation Forum and the Cessnock Waste Management Centre.</li> </ul>	Media & Communications
1.2.1.d	Maintain the Community Directory and update it to include volunteering opportunities with the local community.	50%	<ul style="list-style-type: none"> <li>The Directory has been updated where required. Volunteer opportunities have been included in the Community Directory.</li> </ul>	Community & Cultural Engagement
1.2.2	Collaborate with the community to develop and deliver services.			
1.2.2.a	Be an active member of collaborative network groups that strive for inclusive, safer and healthier communities. This includes domestic violence, crime prevention and healthy lifestyles.	25%	<ul style="list-style-type: none"> <li>Meetings attended include Anti Violence Network and Cessnock Healthy Lifestyle Network. The Cessnock Place Plan Project Steering Group (hosted by Department of Family and Community Services) has been established.</li> <li>Council staff are participants in the new initiative and seeks to achieve early intervention strategies for unemployment, domestic violence, mental health, drug and alcohol abuse.</li> </ul>	Community & Cultural Engagement
1.2.3	Commence implementation of the Community Infrastructure Strategic Plan.			
1.2.3.a	Liaise with community groups who operate from Council owned cultural facilities, to provide a welcoming, engaging, inclusive, safe and accessible environment.	25%	<ul style="list-style-type: none"> <li>A funding submission was prepared for the Regional Cultural Fund and includes Crime Prevention through Environmental Design Principles for Marthaville Arts and Cultural Centre. A submission was also made for the Richmond Main Colliery for building works and compliance with AS3000 Wiring Rules.</li> </ul>	Community & Cultural Engagement
1.2.4	Provide and manage a range of community, sporting and aquatic facilities.			






Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.2.4.a	Promote Council's \$ for \$ programs to community groups including the eligibility criteria for infrastructure projects that seek to improve Council owned and/or managed community facilities to be welcoming, engaging, inclusive, safe and accessible.	75%	<ul style="list-style-type: none"> <li>Promotion ongoing during meetings with user groups and advertising when grants are announced.</li> </ul>	Open Space & Community Facilities
1.2.4.b	Support community groups to improve community facilities via dollar-for-dollar grants.	50%	<ul style="list-style-type: none"> <li>Applications to be considered by the Dollar for Dollar Committee in October with funds to be distributed soon after.</li> </ul>	Open Space & Community Facilities
1.2.4.c	Support community groups to manage facilities in conjunction with Council.	25%	<ul style="list-style-type: none"> <li>Regular site meetings held with user groups and committees to address issues and plan for the future.</li> </ul>	Open Space & Community Facilities
1.2.5	Develop and implement adopted masterplans for community facilities.			Open Space & Community Facilities
1.2.5.a	Develop and implement (subject to funding) adopted masterplans for recreation and community facilities.	25%	<ul style="list-style-type: none"> <li>Projects from Masterplans for Cessnock CBD, Bridges Hill (Cessnock) and Miller Park undertaken.</li> </ul>	Open Space & Community Facilities
1.2.6	Provide a variety of affordable interment options to the community.			
1.2.6.a	Review and update the Cemetery Strategic Plan.	2017-18 90%	<ul style="list-style-type: none"> <li>Work in progress. Strategy to be written in-house in 2018-19.</li> </ul>	Open Space & Community Facilities
1.2.6.a	Commence implementation of the Cemetery Strategic Plan.	5%	<ul style="list-style-type: none"> <li>Strategy underway.</li> </ul>	Open Space & Community Facilities
1.2.7	Prepare and implement a Sponsorship & Subsidies Policy and procedure to build community capacity.			
1.2.7.a	Prepare and implement a Sponsorship & Subsidies Policy and Procedure.	100%	<ul style="list-style-type: none"> <li>Policy developed and presented to Council in June 2018.</li> </ul>	Director Works & Infrastructure
1.2.8	Commence implementation of the LGA Signage Strategy.			
1.2.8.a	Construct city gateways and signage from the LGA Signage Strategy subject to grant funding being received.	25%	<ul style="list-style-type: none"> <li>Tender for construction called and assessed.</li> </ul>	Infrastructure
1.2.8.b	Prepare and implement a Signage Technical Manual.	40%	<ul style="list-style-type: none"> <li>Hunter Valley Wine Country Precinct signs installed. Installation of street blades continuing.</li> </ul>	Infrastructure

OBJECTIVE 1.3: PROMOTING SAFE COMMUNITIES

### Community's Desired Outcome: A Connected, Safe & Creative Community

- Our residents and visitors feel safe in the Cessnock Local Government Area.
- Our CBD areas are safe at night.
- Our roads are safe for motorists and pedestrians.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.3.1	Participate in collaborative partnerships to prevent crime.			
1.3.1.a	Participate on the Cessnock City Liquor Accord and Community Safety Precinct Committee.	30%	<ul style="list-style-type: none"> <li>Attended meetings.</li> </ul>	Infrastructure
1.3.2	Carry out regulatory and education programs to protect residential amenity and community health and safety.			
1.3.2.a	Assess requests for additional, changes to existing and special event alcohol-free zones across the LGA.	40%	<ul style="list-style-type: none"> <li>Assessed special event alcohol free zones for Postle Bike GP.</li> </ul>	Infrastructure
1.3.2.b	Conduct internal driver awareness sessions.	20%	<ul style="list-style-type: none"> <li>Awareness session planned.</li> </ul>	Infrastructure
1.3.2.c	Conduct Graduated Licensing Scheme Workshops for supervisors and learner drivers.	30%	<ul style="list-style-type: none"> <li>Workshop held in September.</li> </ul>	Infrastructure
1.3.3	Continue to comprehensively and professionally process construction certificates and complying development certificates.			
1.3.3.a	Comprehensively and professionally process construction certificates and complying development certificates.	25%		Health & Building
1.3.4	Continue implementation of local government road safety projects from the Road Safety Strategic Plan 2014-2018.			
1.3.4.a	Deliver road safety education and awareness programs under the Joint Local Government Road Safety Program.	30%	<ul style="list-style-type: none"> <li>Program conducted at Kurri Kurri High School. Prepared maps for motor cycle safety campaign.</li> </ul>	Infrastructure
1.3.4.b	Prepare a Road Safety Strategic Plan 2019-23.	20%	<ul style="list-style-type: none"> <li>Commenced draft.</li> </ul>	Infrastructure
1.3.5	Improve the safety of the road network.			
1.3.5.a	Provide designs and documentation for road works and traffic facilities to improve the safety of the road environment.	40%	<ul style="list-style-type: none"> <li>Prepared design for Road Safety improvement on Wollombi Road, Cedar Creek.</li> </ul>	Infrastructure

### Community's Desired Outcome: A Connected, Safe & Creative Community


DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.3.5.b	Assess applications for heavy vehicle movements within the LGA.	20%	<ul style="list-style-type: none"> <li>Assessed applications.</li> </ul>	Infrastructure
1.3.5.c	Research and respond to road safety and road engineering enquiries.	30%	<ul style="list-style-type: none"> <li>Responded to enquiries.</li> </ul>	Infrastructure
1.3.5.d	Prepare reports for and facilitate the Local Development Committee (Traffic).	30%	<ul style="list-style-type: none"> <li>Reports prepared and meetings conducted.</li> </ul>	Infrastructure
1.3.5.e	Prepare reports for and facilitate the Local Traffic Committee.	30%	<ul style="list-style-type: none"> <li>Reports prepared and meetings conducted.</li> </ul>	Infrastructure

### OBJECTIVE 1.4: FOSTERING AN ARTICULATE AND CREATIVE COMMUNITY

- We have thriving cultural precincts throughout the local government area that celebrate our heritage and culture.
- We have a diverse range of cultural and heritage activities.









DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.4.1	Develop and deliver the annual Cessnock Performing Arts season program.			
1.4.1.a	Deliver a diverse and engaging Cessnock Performing Arts Centre season program.	25%	<ul style="list-style-type: none"> <li>A new initiative was trialled and was a night of jazz to recognise CPAC members. The initiative yielded 2 new CPAC members. The feedback was positive. Recent performances held include The Australian Bee Gees Show, Echoes of Pink Floyd and school production The Princess Bride. The Very Hungry Caterpillar had 2 performances and both were near sell outs.</li> </ul>	Community & Cultural Engagement
1.4.2	Continue implementation of the priority projects from the Cessnock City Library Review, Report & Strategy.			
1.4.2.a	Expand the outreach library programs including increased promotion and awareness of its e-resources.	25%	<ul style="list-style-type: none"> <li>Opportunities to strengthen outreach programs are being considered in accordance with the Library Strategic Plan.</li> </ul>	Community & Cultural Engagement
1.4.2.b	Improve access to Cessnock Library.	20%	<ul style="list-style-type: none"> <li>Draft architectural drawings have been received and are being considered for the installation of the lift at Cessnock Library Branch.</li> </ul>	Community & Cultural Engagement

Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
1.4.2.c	Improve customer service facilities at Kurri Kurri library.		30%	<ul style="list-style-type: none"> <li>Building works are in process at Kurri Kurri Library to reconfigure the floor space and relocation of the customer service desk.</li> </ul>	Community & Cultural Engagement
1.4.3	Promote and participate in a range of cultural and heritage activities across the Local Government Area.				
1.4.3.a	Support the Stomp Festival.		25%	<ul style="list-style-type: none"> <li>Event planning by Cessnock Chamber of Commerce is underway for 2019 stomp.</li> </ul>	Economic Development
1.4.3.b	Support the Nostalgia Festival.		20%	<ul style="list-style-type: none"> <li>Event planning by Towns With Heart is underway for 2019 Nostalgia. Supported Mural Month in September by promoting in Advance Cessnock City and proposed support for artists event.</li> </ul>	Economic Development









Community's Desired Outcome: A Connected, Safe & Creative Community

MEASURES

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Regulatory Premises inspections	This measure is the number of regulatory premises inspections carried out divided by the programmed regulatory premises inspections during a year. Regulatory premises inspections include food shop inspections, skin penetration inspections etc. This is a measure of Council's contribution to the health and safety of the community. In 2015-16 there were 732 inspections and 95% of programmed inspections were carried out.	95% 2015-16	100%	120		Program on track to meet target KPI.
Public Swimming Pool and Spa inspections	This measure is the number of public swimming pools and spas inspected divided by the programmed number of public swimming pool and spa inspections. This is a measure of Council's contribution to the health and safety of the community. In 2015-16 there were 94 public swimming pools and spas and 100% of programmed inspections were carried out.	100% 2015-16	100%	-		Program commences October - February
Participation in major civic and community events and programs	The number of community members attending and participating in major civic and community events and programs provided by CPAC each year.	2,500 2015	Increase	796		Adverse weather conditions resulted in the cancellation of Spring Awakening 2018. This event often attracts 2,000 people.
Cessnock Performing Arts Centre Audience	This measure is the number audience members that have attended performances at the Cessnock Performing Arts Centre in a calendar year. This measure is sourced from the centre's ticketing system.	12,028 2015	Maintain	5,272		
Library Programs	This measure is the number of programs offered at Council's libraries. This data is sourced from NSW Public Libraries statistics. This is a measure of the libraries engagement with the community for the purpose of both recreation and education. In 2014-15 the median for NSW public libraries was 563 programs.	810 programs 2014-15	>NSW median	317		
Library Programs	This measures the number of attendees at library programs. This data is sourced from NSW Public Libraries statistics. This is a measure of the libraries engagement with the community for the purpose of both recreation and education. In 2014-15 the median for NSW public libraries was 11,582 attendees.	15,582 attendees 2014-15	>NSW median	10,158		
Seniors Week	This measures the diversity and growth of activities offered on the Seniors Week calendar. Number of activities listed in Seniors Week event calendar. The target measure was 15 in 2015-16.	15 2015-16	Increase	-		Event scheduled to occur 2019.
Seniors Week	This measures the engagement with the community during Seniors Week. Number of attendees at Seniors Week events. This measure was 1,500 in 2016-17.	1,500 2016-17	Maintain	-		Event scheduled to occur 2019.







**Community's Desired Outcome: A Connected, Safe & Creative Community**

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Engagement with young people	This measure is the number of young people attending and participating in structured programs and drop-in services with CYCOS each year. This is a measure of the effectiveness of Council's provision of services to young people. This measure was 11,234 in 2015-16.	11,234 2015-16	Maintain	3,034		
Youth Week	This measures the diversity and growth of activities offered on the Youth Week calendar. Number of activities listed in Youth Week event calendar. The target measure was 15 in 2015-16.	15 2015-16	Increase	-		Event scheduled to occur 2019.
Youth Week	This measures the engagement with the community during Youth Week. Number of attendees at Youth Week events. This measure was 1,800 in 2016-17.	1,800 2016-17	Maintain	-		Event scheduled to occur 2019
NAIDOC Week	This measures the diversity and growth of activities offered on the NAIDOC Week calendar. Number of activities listed in NAIDOC Week event calendar. The target measure was 10 in 2015-16.	10 2015-16	Increase	19	 Ahead	
NAIDOC Week	This measures the engagement with the community during NAIDOC Week. Number of attendees at Council hosted NAIDOC Week events. This measure was 2,800 in 2016-17.	2,800 2016-17	Maintain	2,700		
Aquatic Facility Patronage	This is a measure of attendance and utilisation of Kurri Kurri Aquatic & Fitness Centre. Number of customers per annum. This data is sourced from attendance data. This measure was 120,000 in 2016-17.	120,000 2015-16	>120,000	27,639 YTD		
Aquatic Facility Patronage	This is a measure of attendance and utilisation of Cessnock Aquatic facility. Number of customers per annum. This data is sourced from attendance data. This measure was 42,102 in 2016-17.	42,102 2016-17	>42,102	-		Facility opened October, monthly stats to be included from October to April.
Aquatic Facility Patronage	This is a measure of attendance and utilisation of Branxton Aquatic facility. Number of customers per annum. This data is sourced from attendance data. This measure was 25,771 in 2016-17.	25,771 2016-17	>25,800	-		Facility opened October, monthly stats to be included from October to April.

## Community's Desired Outcome: A Sustainable & Prosperous Economy

### OBJECTIVE 2.1: DIVERSIFYING LOCAL BUSINESS OPTIONS

- Our local government area is attractive to and supportive of business.
- We have a diversity of businesses and industries across the local government area.
- We have adequate industrial and employment lands and thriving commercial precincts

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
2.1.1	Undertake a follow-up Business Capability Study (to include trend analysis) and a Liveability Study.				
2.1.1.a	Undertake a follow-up Business Capability Study to include trend analysis from the initial study.		10%	<ul style="list-style-type: none"> <li>Funding agreement signed and executed with Building Better Regions Fund. Commencing background research into business capability study.</li> </ul>	Economic Development
2.1.2.	Identify opportunities and advocate for economic development and infrastructure funding.				
2.1.2.a	Undertake research for economic analysis and reporting, prepare publications, submissions and discussion papers and economic strategic planning for funding attraction.		20%	<ul style="list-style-type: none"> <li>Funding submission submitted for \$2.085 million for tourism signage. Invited to full application for NSW GLE for the Airport Upgrade, and to submit full applications to Resources for Regions for Braxton to Greta Cycleway and Kurri Kurri CBD.</li> </ul>	Economic Development
2.1.3	Implement a Business Investment Attraction Program.				
2.1.3.a	Update the Business Investment Prospectus and marketing collateral.		10%	<ul style="list-style-type: none"> <li>Business Investment Prospectus in place with additional supplementary materials updated as required.</li> </ul>	Economic Development
2.1.3.b	Implement the Business Investment Attraction Program in cooperation with Advance Cessnock City partners, identify target businesses for relocation to Cessnock.		10%	<ul style="list-style-type: none"> <li>Continued discussions with potential new investors, ongoing enquiries. Collected aviation sector insights at AirVenture show in September to discuss relocation opportunities. Meeting held with potential investors seeking information and ongoing collaborative opportunities in establishment of a business.</li> </ul>	Economic Development
2.1.4	Provide support for activation of commercial centres, business engagement, promotion and support for business growth.				



## Community's Desired Outcome: A Sustainable & Prosperous Economy

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
2.1.4.a	Provide financial support for the activation of commercial centres and deliver business support and promotion for business growth and retention.	20%	<ul style="list-style-type: none"> <li>Sponsorship of Cessnock Customer Service Awards. Secure the Business Bus in support of the Central Hunter Business Chamber for their Community and Business Expo in October. Submissions made for funding to support the revitalisation of Branxton town, and Kurri Kurri CBDs. Planning commenced for business events for Small Business Month in October. Digital bootcamp booked for November. 80% of Buy Local magazines distributed. Advance Cessnock City activities continue.</li> </ul>	Economic Development
2.1.5	Finalise and commence implementation of the Cessnock Commercial Precinct, Public Domain Plan, DCP and s94 Plan.	2017-18 25%	<ul style="list-style-type: none"> <li>Council successful in obtaining grant for \$3 million to implement priority actions. Scheduled for 2019-20 budget year.</li> </ul>	Strategic Planning
2.1.5.a	Implement priority projects the Cessnock CBD Plan, subject to grant funding.	25%	<ul style="list-style-type: none"> <li>Grant funding dependent.</li> </ul>	Strategic Planning
2.1.6	Finalise and commence implementation of the Kurri Kurri District Plan and Town Centre Masterplan, Public Domain Plan, DCP and s94 Plan.	2017-18 60%	<ul style="list-style-type: none"> <li>Amendment to Cessnock LEP progressing. Grant application lodged seeking funding to undertake "mainstreet" improvement works identified in the adopted Public Domain Plan for Kurri Kurri CBD.</li> </ul>	Strategic Planning
2.1.6.a	Implement the priority projects in the Kurri Kurri District Strategy and Town Centre Masterplans, subject to grant funding.	20%	<ul style="list-style-type: none"> <li>Preparing Business case for Grant application under Resources for Regions - Round 5. Planning Proposal progressing</li> </ul>	Strategic Planning
2.1.7	Continue delivery of the Branxton Sub-Regional Plan – Stage 2.	50%	<ul style="list-style-type: none"> <li>Consultant engaged to prepare detailed mainstreet Public Domain Plan, including costings. Detailed street survey being undertaken to support the Plan and costings.</li> </ul>	Strategic Planning

## OBJECTIVE 2.2: ACHIEVING MORE SUSTAINABLE EMPLOYMENT OPPORTUNITIES

- We have learning opportunities for people of all ages.
- We have employment opportunities in the local government area.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
2.2.1	Develop and communicate employment-related information to businesses.			





## Community's Desired Outcome: A Sustainable & Prosperous Economy

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
2.2.1.a	Develop critical information kits on workforce planning, employment incentives, flexible work arrangements and industrial relations.	25%	<ul style="list-style-type: none"> <li>Information kits on "pathways to meaningful employment" and process flows drafted to assist businesses with employment incentives.</li> </ul>	Economic Development
2.2.2	Undertake a Skills Needs Analysis and collaborate with State and Federal Governments to promote employment	2017-18 75%	<ul style="list-style-type: none"> <li>Partners meeting held for web portal design and content gathering commenced.</li> </ul>	Economic Development
2.2.2.a	Collaborate with State and Federal Governments, provide critical career website links for employment and promote employment opportunities through digital means.	20%	<ul style="list-style-type: none"> <li>The Skills Audit will feed into an employment portal, co funded by Building Belter Regions Fund which is currently under development. Research is under way to populate the tool and website integration being explored. Small Business Month supported with 3 events, and links to the NSW Business Connect Program.</li> </ul>	Economic Development
2.2.3	Continue the Cessnock City Youth First Project.	0%	<ul style="list-style-type: none"> <li>No programmed action 2018-19</li> </ul>	Economic Development
2.2.4	Provide and promote apprenticeships and traineeships within Council.			
2.2.4.a	Introduce graduate program in critical functional areas.	0%	<ul style="list-style-type: none"> <li>Not yet commenced.</li> </ul>	Human Resources
2.2.4.b	Expand the existing apprenticeships, traineeship and work experience program.	25%	<ul style="list-style-type: none"> <li>Council currently has 7 apprenticeships within our Works and Infrastructure Directorate across the following trades, Mechanic, Bridge Carpenters, Carpenter, Painting and Parks and Gardens</li> <li>Council has 5 School Based Trainees (SBTs), including one funded from the Elsa Dixon Scholarship. 3 Trainees and are currently completing their final year of senior school culminating with the HSC exams in October and November 2018. The advertisements for Council's 3rd round of SBTs has commenced with interviews taking place in October and November 2018.</li> <li>Work experience students are continuing to be placed across the Council accommodating students from local High schools.</li> </ul>	Human Resources

## Community's Desired Outcome: A Sustainable & Prosperous Economy





### OBJECTIVE 2.3: INCREASING TOURISM OPPORTUNITIES AND VISITATION IN THE AREA

- We have a range of diverse visitor experiences across the entire local government area.
- Our local government area is attractive to visitors.

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
2.3.1	Collaboratively identify markets and promote the local government area's tourism industry.			<ul style="list-style-type: none"> <li>Action included in the 2018-19 Operational Plan and will be reported against 2.3.1.b</li> </ul>	Economic Development
2.3.1.a	Identify product development opportunities and promote and grow industry capacity building within the visitor economy.		10%	<ul style="list-style-type: none"> <li>Ongoing. Tourism Product Development Opportunities plan proposal submitted for funding, still awaiting outcome. Visitor map being developed to promote a wider range of businesses in the visitor economy as supported through the Hunter Valley Visitor Information Centre.</li> </ul>	Economic Development
2.3.1.b	Provide support for major destination marketing campaigns.		95%	<ul style="list-style-type: none"> <li>Major destination marketing campaign is accepted by DNSW. Continued support for the campaign, invoices sent out prior to end of financial year, launch now expected in September 2018. Now shortlisted for hosting of the LGNSW Conference. Visit planned for final decision in August 2018.</li> </ul>	Economic Development
2.3.2	Promote and grow the Hunter Valley Visitor Centre.			<ul style="list-style-type: none"> <li></li> </ul>	
2.3.2.a	Increase visitation, financial sustainability and grow the promotion of local suppliers and indigenous businesses through the Centre.		20%	<ul style="list-style-type: none"> <li>Fee for service operators continue to grow (317 businesses supported), plus 95 businesses supplying the gift shop and gallery. Revenue from bookings and merchandise increasing sustainability of the centre. 60949 users to website, 7479 likes to Facebook page.</li> </ul>	Economic Development
2.3.3	Support major community events and festivals.				
2.3.3.a	Assess requests associated with major community events and festivals, including use of public road reserve open space and assets.		30%	<ul style="list-style-type: none"> <li>Assessed applications for AirVenture Australia, End2End Festival, Great North Walk Ultra, Wollombi Markets.</li> </ul>	Works & Infrastructure
2.3.4	Commence an implementation plan for the Vineyard Signage Strategy.				
2.3.4.a	Prepare an implementation strategy to replace the existing Vineyards mapping system subject to grant funding being received.		30%	<ul style="list-style-type: none"> <li>Draft Implementation Strategy prepared.</li> </ul>	Infrastructure

Community's Desired Outcome: A Sustainable & Prosperous Economy




MEASURES

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Satisfaction with economic development activities	This measure is from a random survey of residents where they are asked to rate their satisfaction with Council's efforts in encouraging business and industry on a scale of 1-5 where 1 = low satisfaction and 5 = high satisfaction. The 2016 rating was 3.16 (compared with 3.07 in 2014).	3.16 2016	>3	3.16 2016		Awaiting new survey activity.
Engagement with business community	This measure is the number of unique visitors on the Advance Cessnock City website (sourced from the website analytics). This is a measure of engagement with the local business community. The number of unique visitors in 2015-16 was 25,860.	25,860 2015-16	28,000	7,839		July 2018 - Sep 2018 = 7839 July 2017 - Sep 2017 = 4,914
Engagement with potential tourists	This measure is the number of unique visitors on the Hunter Valley Visitor Centre website (sourced from the website analytics). This is a measure of engagement with tourists/potential tourists to the area. The number of unique visitors in 2015-16 was 361,918.	361,918 2015-16	398,000	194,441		July 2018 - Sep 2018 = 194,441 July 2017 - Sep 2017 = 164,551
Visits to Hunter Valley Visitor Centre	This measure is the number of visitors to the Hunter Valley Visitor Centre (sourced from the counters at the entrance to the Hunter Valley Visitor Centre). This is a measure of in-bound tourism to the area. The number of visitors in 2016 was 102,175.	102,175 2016	>100,000	20,550		Reviewing door counting technology.



**Community's Desired Outcome: Civic Leadership & Effective Governance**

**OBJECTIVE 3.1: PROTECTING & ENHANCING THE NATURAL ENVIRONMENT & THE RURAL CHARACTER OF THE AREA**

- Our area's rural character and heritage is protected.
- Our community is aware of the value of natural resources and biodiversity.
- Our environmental amenity is protected and enhanced.
- Our waterways and catchments are maintained and enhanced.

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
3.1.1	Finalise Cessnock City Planning Strategy and commence implementation.				
3.1.1.a	Finalise the Cessnock City Planning Strategy.		2017-21 20%	<ul style="list-style-type: none"> <li>Preparation of the Cessnock City Planning Strategy has commenced. Draft Strategy scheduled for late 2018.</li> <li>Includes the following 2017-21 Delivery Program actions which form part of the Cessnock City Planning Strategy:                             <ul style="list-style-type: none"> <li>3.1.2.a Undertake a strategic land use review of urban villages in the LGA.</li> <li>3.1.4.a Ensure future zones within the planning framework are truly reflective of land capability and biodiversity values.</li> <li>2.1.2.2 Review zoning for Hunter Economic Zone.</li> <li>3.2.1.1 Include the outcomes of the Recreation &amp; Open Space as an amendment to the new Local Environmental Plan.</li> </ul> </li> </ul>	Strategic Planning
3.1.1.b	Commence review of Cessnock LEP 2011.		0%	<ul style="list-style-type: none"> <li>Action post finalisation of the Cessnock City Planning Strategy.</li> </ul>	Strategic Planning
3.1.2	Undertake a strategic land use review of the urban villages in the local government area.				
3.1.2.a	Undertake a strategic land use review of urban villages in the LGA.			<ul style="list-style-type: none"> <li>Being implemented as part of the Cessnock City Planning Strategy and will be reported against 3.1.1.a</li> </ul>	Strategic Planning
3.1.3	Progress the review of land use planning controls within the vineyard district.		80%	<ul style="list-style-type: none"> <li>Report to November 7 Council Meeting.</li> </ul>	Strategic Planning
3.1.4	Continue implementation of the Biodiversity Strategy.				
3.1.4.a	Ensure future zones within the planning framework are truly reflective of land capability and biodiversity values.			<ul style="list-style-type: none"> <li>Being implemented as part of the Cessnock City Planning Strategy and will be reported against 3.1.1.a</li> </ul>	Strategic Planning

Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
3.1.4.b	Implement the Biodiversity Strategy Communication Plan to improve community awareness.		20%	<ul style="list-style-type: none"> <li>Bioblitz Day on 9 September held. 300 community member participated in a variety of walks and talks and viewed information stands from 10 organisations.</li> </ul>	Environment & Waste
3.1.5	Continue to implement the Carbon Management & Energy Reduction Strategy.				
3.1.5.a	Commence implementation of the Energy Efficiency Project.		2017-18 90%	<ul style="list-style-type: none"> <li>4 sites completed (Admin Building, Works Depot, Cessnock Library &amp; Tourist Info Centre). Lights received for Airport Western Terminal with installation to occur 15-17 October.</li> </ul>	Environment & Waste
3.1.6	Manage the risks to climate change and improve resilience to extreme weather events, flooding, bushfire, mine subsidence and land contamination.				
3.1.6.a	Adopt a Climate Change Policy.			<ul style="list-style-type: none"> <li>Project deferred until the 2019-20 Operational Plan.</li> </ul>	Strategic Planning
3.1.6.b	Continue the investigation, prioritisation and remediation of closed landfill sites.		2017-18 100%	<ul style="list-style-type: none"> <li>Tender for detailed investigations and remedial action plans to be called in mid 2018. Investigations and development of remediation plans to be completed in 2018.</li> <li>Action included in the 2018-19 Operational Plan and will be reported against 3.1.6.b below</li> </ul>	Environment & Waste
3.1.6.b	Undertake investigations of Council's former waste sites.		5%	<ul style="list-style-type: none"> <li>Tender for detailed investigations and remedial action plans to be called in mid 2018. Investigations and development of remediation plans to be completed in 2018.</li> </ul>	Environment & Waste
3.1.6.c	Adopt a contaminated land policy and procedures.			<ul style="list-style-type: none"> <li>Project deferred until the 2019-20 Operational Plan.</li> </ul>	Strategic Planning
3.1.7	Manage Council's environmental assets.				
3.1.7.a	Develop and implement the flying fox camp management plan.		2017-18 100%	<ul style="list-style-type: none"> <li>2017- 18 actions complete</li> </ul>	Strategic Planning
3.1.7.a	Implement the flying fox camp management plan, subject to grant funding.		25%	<ul style="list-style-type: none"> <li>Grant funding opportunities being monitored.</li> </ul>	Strategic Planning
3.1.8	Carry out regulatory and education programs to protect and enhance the natural environment and environmental health.				
3.1.8.a	Implement the On-Site Sewage Management (OSSM) inspection program.		25%	<ul style="list-style-type: none"> <li>Scheduled inspections completed in accordance with program</li> </ul>	Health & Building



Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
3.1.8.b	Implement the Regulatory Premises inspection program, including food shops, skin penetration premises, water cooling towers and public swimming pools.	25%	<ul style="list-style-type: none"> <li>Scheduled inspections completed in accordance with program</li> </ul>	Health & Building
3.1.8.c	Improve Council's companion animals education programs focusing on responsible pet ownership as per the Companion Animals Management Plan.	25%	<ul style="list-style-type: none"> <li></li> </ul>	Health & Building
3.1.8.d	Implementation of the Regional Weeds Action Plan.	30%		Environment & Waste
3.1.8.e	Continue community engagement and education relating to environmental initiatives.	25%	<ul style="list-style-type: none"> <li></li> </ul>	Environment & Waste
3.1.9	Commence implementation of the priority recommendations from flood studies and risk management plans for major catchments in the local government area.			
3.1.9.a	Implement the following high priority projects from the Swamp/Fishery Creek Floodplain Risk Management Plan: <ul style="list-style-type: none"> <li>Swamp Creek Flood Warning System - Concept Design</li> <li>Swamp Creek Vegetation Clearing (Stage 1 of 3 subject to grant funding)</li> </ul>	20%	<ul style="list-style-type: none"> <li>Consultancy in progress.</li> </ul>	Infrastructure
3.1.9.b	Implement the following high priority projects from the Cessnock City/Black Creek Flood Risk Management Plan: <ul style="list-style-type: none"> <li>Cessnock Voluntary House Raising Scheme (Stage 1 of 3)</li> <li>South Cessnock Bund Wall - Design</li> <li>South Cessnock Flood Warning System - Concept Design (Stage 1 of 2)</li> </ul>	20%	<ul style="list-style-type: none"> <li>Consultancy in progress.</li> </ul>	Infrastructure
3.1.9.c	Implement the following high priority project from the Wollombi Flood Risk Management Study and Plan: <ul style="list-style-type: none"> <li>Wollombi Flood Warning System - Construct (Stage 1 of 2)</li> </ul>	20%	<ul style="list-style-type: none"> <li>Consultancy in progress.</li> </ul>	Infrastructure
3.1.9.d	Facilitate Council's Floodplain Management Committee to develop and implement Floodplain Risk Management Studies and Plans, and to consider associated technical, social, economic and ecological issues to manage the impact of flooding on the LGA.	25%	<ul style="list-style-type: none"> <li>Meeting conducted in August.</li> </ul>	Infrastructure
3.1.9.e	Complete the Greta/Anvil Creek Flood Study.	60%	<ul style="list-style-type: none"> <li>Draft Study presented to Floodplain Management Committee.</li> </ul>	Infrastructure

**Community's Desired Outcome: Civic Leadership & Effective Governance**

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
3.1.9.f	Review Infrastructure Plan to suit planned expansion of new infrastructure for future development.	5%	<ul style="list-style-type: none"> <li>Commenced review.</li> </ul>	Infrastructure
3.1.10	Continue implementation of Council's Trunk Stormwater Drainage Strategy to protect and enhance the natural environment.	2017-18 80%	<ul style="list-style-type: none"> <li>Draft Strategy prepared, undergoing internal review.</li> </ul>	Infrastructure
3.1.10.a	Investigate and design works identified in the Trunk Stormwater Drainage Strategy Implementation Plan.	10%	<ul style="list-style-type: none"> <li>Design in progress.</li> </ul>	Infrastructure
3.1.11	Commence development of a street tree strategy.			
3.1.11.a	Continue to develop a tree management strategy.	5%	<ul style="list-style-type: none"> <li>Street Tree Strategy draft to commence in early 2019.</li> </ul>	Open Space & Community Facilities

**OBJECTIVE 3.2: BETTER UTILISATION OF EXISTING OPEN SPACE**

- Our open spaces are distributed where people live.
- We have green corridors connecting our open space areas.
- Our open spaces have suitable amenities and plenty of shade.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
3.2.1	Implement the Recreation & Open Space Strategic Plan 2018.			
3.2.1.a	Commence implementation of high priority recommendations from the Recreation & Open Space Strategic Plan 2018.	25%	<ul style="list-style-type: none"> <li>Several high priority recommendations have been implemented in line with Strategic Objective 2 - Provide a recreation and open space network that is well utilised and inclusive; Strategic Objective 3 - Maximise the social, economic and environmental benefits derived from recreation and open space areas; and Strategic Objective 4 - Take a leading role in the governance, leadership and advocacy of recreation and open space, facilities and services.</li> </ul>	Open Space & Community Facilities






**Community's Desired Outcome: Civic Leadership & Effective Governance**

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
3.2.2	Develop and update Plans of Management.			
3.2.2.a	Develop and update generic plans of management for community land.	25%	<ul style="list-style-type: none"> <li>All Plans of Management complete. Awaiting finalisation and training on the Crown Land Management Act 2016 which will enable updates to generic Plans of Management.</li> </ul>	Open Space & Community Facilities
3.2.3	Continue to implement the adopted masterplans for Council's recreation & community facilities and spaces.			
3.2.3.a	Continue to implement the adopted masterplans for Council's recreation and community facilities spaces including the Cessnock CBD Masterplan, Bridges Hill Masterplan, Kurri Kurri Cemetery and Gordon Williams Memorial Lawn Cemetery Masterplans.	25%	<ul style="list-style-type: none"> <li>Works in progress as per the adopted Capital Works Program.</li> </ul>	Open Space & Community Facilities
3.2.4	Provide and maintain recreation facilities, streetscapes and public open space.			
3.2.4.a	Undertake routine maintenance in accordance with schedules.	25%	<ul style="list-style-type: none"> <li>Routine maintenance as per service levels for open space &amp; community facilities.</li> </ul>	Open Space & Community Facilities

**OBJECTIVE 3.3: BETTER WASTE MANAGEMENT AND RECYCLING**



- We divert more of our household waste for recycling or re-processing.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
3.3.1	Construct and introduce and waste transfer station at Council's Waste Management Centre.			
3.3.2	Commence construction of the landfill extension project.			
3.3.2.a	Finalise construction plans for the landfill extension project.	20%	<ul style="list-style-type: none"> <li>Final adjustments to landfill plans underway.</li> </ul>	Environment & Waste
3.3.3	Continue implementation of the priority projects from the Waste Management Strategy 2014-19 and the EPA Waste Less Recycle More program.		<ul style="list-style-type: none"> <li></li> </ul>	Environment & Waste

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Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
3.3.3.a	Undertake problem waste management strategies including safe sharps disposal, mattress drop-offs, community recycling centres and stations.	30%	<ul style="list-style-type: none"> <li>Communications promoting programs occurring monthly in local media as per schedule.</li> </ul>	Environment & Waste
3.3.3.b	Formalise agreement with Council's recycling contractor relating to the container deposit scheme and the kerbside recycling service.	30%		Environment & Waste
3.3.3.c	Develop policies and procedures to increase the efficiency of waste services, including missed bins, multi-unit dwellings, community exemptions and public place bins.	30%	<ul style="list-style-type: none"> <li>A number of project currently being implemented including missed bin, event bins, public place bins and disposal of waste by charities.</li> </ul>	Environment & Waste
3.3.3.d	Project manage the development of waste management and recycling facilities in accordance with the Waste Management Strategy 2014-19.	25%	<ul style="list-style-type: none"> <li>Finalising new landfill cell and capping design.</li> </ul>	Infrastructure
3.3.4	Update the Waste Management Strategy for the period 2020-24.		<ul style="list-style-type: none"> <li>A review of the waste service has been undertaken to inform the new strategy. Development of the Strategy including community consultation will commence in 2018-19.</li> <li>2018-19 action will be reported at 3.3.4.a</li> </ul>	Environment & Waste
3.3.4.a	Undertake community consultation and review the existing Waste Management Strategy and prepare a draft Strategy for the 2020-24 period.	0%	<ul style="list-style-type: none"> <li>To commence late 2018.</li> </ul>	Environment & Waste
3.3.5	Continue to implement programs that target litter and illegal dumping.		<ul style="list-style-type: none"> <li></li> </ul>	
3.3.5.a	Participate in the regional illegal dumping (RID) squad.	30%	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	Environment & Waste
3.3.5.b	Undertake litter reduction projects and illegal dumping cleanups and prevention, subject to grant funding.	20%	<ul style="list-style-type: none"> <li>Illegal dumping grant delivery on track - fencing completed and charities engaged in development of communication strategy.</li> </ul>	Environment & Waste

Community's Desired Outcome: Civic Leadership & Effective Governance

MEASURES

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Biodiversity, sustainability & natural resource matters	This measure is the number of people engaged in biodiversity, sustainability and natural resource workshops, presentations and consultation. The number of people attending workshops, presentations and consultations.	N/A	1,000	300		Schools Tree Day - 13 preschools and 7 schools provided with native plants. Millfield Fair compost giveaway and biodiversity display. Spring Awakening - cancelled due to weather. Bioblitz - 179 registrations on 4 walks, 9 stakeholder displays.
Biodiversity, sustainability & natural resource matters	This is the measure of decreased energy consumption in council properties. The number of megawatt hours used. This data is sourced from energy account data.	1369 MW hrs 2016-17	Decrease	262 MW hrs		4 sites lighting retrofits completed (Admin Building, Works Depot, Cessnock Library & Tourist Info Centre). Lights received for Airport Western Terminal with installation to occur 15-17 October.
Environmental health and protection inspections	This measure is the number of on-site sewage management systems and the number of inspections carried out divided by the programmed number of inspections in line with Council's On-Site Sewage Management System Strategy. This is a measure of Council's contribution to the health of the local environment. In 2015-16 749 inspections were carried out.	83% 2015-16	>80%	394		Program on track to meet the target KPI.
Completion of Capital Works Program - Recreation	This measure is the number of completed projects divided by the total number of projects (in the CFR, CBR, CFP, CBC, and CFC sections) of the adopted Recreation & Buildings Capital Works Program.	64%	>85%	10%		Majority of the 12 projects are scheduled for quarters 3 and 4
Waste & Recycling	This is a measure of the number of tonnes recycled and re-processed via the kerbside recycling and organics collection service. The kerbside recycling service was provided to 21,022 properties in 2015-16. This measure is sourced from Hunter Resource Recovery and Australian Native Landscapes service data.	5,501t 2015-16	11,300t	1900.31		Jul-Sept: 937.29 tonnes recycling 963.02 tonnes garden organics 34% diversion from kerbside collections Decreased quantities of plastics and glass in recycling have been observed since the CDS commencement with 3 Return and Earn machines available in the LGA for redemption by residents.
Waste & Recycling	This is a measure of the number of domestic waste collection services provided by Council. In 2015-16 there were 21,022 domestic waste collection services. This data is sourced from the annual rates data.	21,022 2015-16	Increase	-		Reported annually.





**Community's Desired Outcome: Civic Leadership & Effective Governance**

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Waste & Recycling	This is a measure of the diversion of problem waste from landfill. The number of tonnes of problem waste collected at Cessnock Community Recycling Centre. This data is sourced from the EPA and Toxfree service data.	N/A	Increase	42t		42 tonnes of problem waste have been received onsite and sent for reprocessing and appropriate disposal.
Waste & Recycling	This is a measure of the diversion of waste from landfill. The overall percentage diversion of waste from landfill. This data is sourced from service contractors and weigh bridge data.	N/A	Increase	29%		9094 tonnes of waste materials from kerbside collections and received at landfill during the period. 2601 tonnes of this materials has been sent for reprocessing.
Waste & Recycling	This is a measure of increased Resource Recovery at Cessnock Waste Management Centre. The number of tonnes recycled and re-processed from Cessnock Waste Management Centre. This data is sourced from weigh bridge data.	N/A	Increase	701t		870 tonnes of recoverable materials received at the site during the period. 701 tonnes have been sent off-site for reprocessing.
Illegal dumping	This is a measure of community engagement reporting illegal dumping. This is a measure of illegal dumping sites reported. This data is sourced from CRM's and RID online entries.	N/A	Increase	40		40 RID Online illegal dumping incidents reported

**Community's Desired Outcome: Civic Leadership & Effective Governance**

**OBJECTIVE 4.1: BETTER TRANSPORT LINKS**

- We have access to a range of public and community transport within the local government area.
- We have access to a range of public and community transport beyond the local government area.
- We have a new passenger train service in Cessnock.
- Our communities are linked by walking and bike tracks.

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
4.1.1	Advocate for increased road, public and community transport and associated infrastructure funding.				
4.1.1.a	Prepare applications for available grant funding to improve commuter, freight and tourism transport links.		50%	<ul style="list-style-type: none"> <li>• Applications submitted.</li> </ul>	Infrastructure
4.1.1.b	Prepare funding applications for upgrades of public transport stops.		50%	<ul style="list-style-type: none"> <li>• Applications submitted.</li> </ul>	Infrastructure
4.1.2	Commence implementation of the Traffic & Transport Strategy.				
4.1.2.a	Investigate and design the following high priority projects from the Traffic & Transport Strategy: <ul style="list-style-type: none"> <li>• Old Maitland Road, Northern outer CBD bypass Stage 1.</li> </ul>		5%	<ul style="list-style-type: none"> <li>• Planning in progress.</li> </ul>	Infrastructure
4.1.3	Commence implementation of the Pedestrian Access & Mobility Plan.				
4.1.3.a	Implement the following high priority pathway projects from the Pedestrian Access & Mobility Plan: <ul style="list-style-type: none"> <li>- Kendall Street, Bellbird</li> <li>- Buckland Avenue, Cessnock</li> <li>- Rawson Street, Cessnock</li> </ul>		10%	<ul style="list-style-type: none"> <li>• Planning in progress.</li> </ul>	Infrastructure
4.1.4	Commence implementation of the Cycling Strategy.				
4.1.4.a	Investigate and design the following high priority project from the Cycling Strategy: <ul style="list-style-type: none"> <li>- Bridge Street, Cessnock</li> </ul>		10%	<ul style="list-style-type: none"> <li>• Administrative error: corrected location from <u>Weston to Cessnock</u></li> <li>• Planning in progress.</li> </ul>	Infrastructure

Community's Desired Outcome: Civic Leadership & Effective Governance



DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
4.1.5	Contribute to the investigations and planning for the Richmond Vale Rail Trail.				
4.1.5.a	Progress the trail concept development for the Richmond Vale Trail.		25%	<ul style="list-style-type: none"> <li>Revision of existing documents on track for completion by November.</li> </ul>	Open Space & Community Facilities
4.1.6	Continue implementation of the Cessnock Airport Strategic Plan.			<ul style="list-style-type: none"> <li>Action included in the 2018-19 Operational Plan and will be reported against 4.1.6.a</li> </ul>	
4.1.6.a	Review the Cessnock Airport Strategic Plan.		70%	<ul style="list-style-type: none"> <li>Draft Airport Strategy prepared for consideration by the Strategic Property and Community Facilities Committee in November.</li> </ul>	Strategic Planning
4.1.7	Complete the preparation of a City Wide Section 94 Contributions Plan.		100%	Complete	Strategic Planning
4.1.8	Adopt the City Wide Section 94A Contributions Plan.		100%	Complete	Strategic Planning

OBJECTIVE 4.2: IMPROVING THE ROAD NETWORK

- We have a high quality road network.
- We have managed the traffic impact of the Hunter Expressway on local communities.

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
4.2.1	Develop prioritised capital works programs in line with adopted Asset Management Plans.				
4.2.1.a	Develop prioritised capital works programs in line with adopted Asset Management Plans.		60%	<ul style="list-style-type: none"> <li>Preparing programs.</li> </ul>	Infrastructure

Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
4.2.2	Deliver prioritised on-ground Capital Works and Maintenance Programs.			
4.2.2.a	Undertake a review of the unsealed rural road schedule.	2017-18 95%	<ul style="list-style-type: none"> <li>Historical data being reviewed.</li> </ul>	Works & Operations
4.2.2.a	Investigate alternative treatments for maintenance and construction works.	20%	<ul style="list-style-type: none"> <li>Monthly reviews in place.</li> </ul>	Works & Operations
4.2.2.b	Undertake in-house design and document road work, bridges and culverts to meet required service levels for the Capital Works Program.	30%	<ul style="list-style-type: none"> <li>Designed culvert for Neath Road, Kearsley, Whitebridge Road, Mulbring.</li> </ul>	Infrastructure
4.2.2.c	Deliver Capital Works Program.	20%	<ul style="list-style-type: none"> <li>Construction works in progress.</li> </ul>	Infrastructure
4.2.2.d	Deliver Capital Works projects.	10%		Works & Operations
4.2.2.e	Continue to implement a new inspection regime (using technology for recording inspections and works) and integrate results with other corporate systems.	20%	<ul style="list-style-type: none"> <li>Ongoing implementation as new technologies developed.</li> </ul>	Works & Operations
4.2.3	Continue to improve support services and facilities to assist works delivery and service provision.			
4.2.3.a	Implement action plan from the "Leading Practice in Procurement" program.	2017-18 20%	<ul style="list-style-type: none"> <li>Workshop booked for October.</li> </ul>	Finance & Administration
4.2.3.b	Identify and scope the priority projects from the heavy plant and equipment service improvement project.	2017-18 100%	<ul style="list-style-type: none"> <li>Complete</li> </ul>	Works & Operations
4.2.3.a	Complete the priority projects from the heavy plant and equipment service improvement project.	20%		Works & Operations
4.2.3.b	Review the Depot Masterplan.	100%	<ul style="list-style-type: none"> <li>Complete</li> </ul>	Works & Operations
4.2.4	Work with the State Government to develop a land use strategy for the Hunter Expressway corridor.		<ul style="list-style-type: none"> <li>Action included in the 2018-19 Operational Plan and will be reported against 4.2.4.a</li> </ul>	Strategic Planning
4.2.4.a	Work with the State Government to develop a land use strategy for the Hunter Expressway corridor.	80%	<ul style="list-style-type: none"> <li>With Department of Planning and Environment for finalisation</li> </ul>	Strategic Planning



**Community's Desired Outcome: Civic Leadership & Effective Governance**

**OBJECTIVE 4.3: IMPROVING ACCESS TO HEALTH SERVICES LOCALLY**

- We have better availability of and access to hospitals and health services in the local government area.
- We have better availability of and access to general practitioners and dental services in the local government area.
- We have regional standard health services, facilities and health professionals.

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
4.3.1	Advocate for health services on behalf of the community.				
4.3.1.a	Develop a healthy catering guideline for implementation at community events where catering is funded by Council and/or provided at a Council hosted community event.		0%	<ul style="list-style-type: none"> <li>Scheduled for commencement early 2019.</li> </ul>	Community & Cultural Engagement

**MEASURES**

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Asset Management Maturity	This measure is the qualitative assessment of Council's Asset Management maturity. The measure is assessed on a scale of basic, core and advanced.	Core June 2016	Intermediate	Core		
Completion capital works program – roads, bridges and drainage	This measure is the number of completed projects divided by the total number of projects (in the CRL, CRR, CRV, CBS, CDR, RRL and RRR sections) of the adopted Roads, Bridges & Drainage Capital Works Program.	84% 2015-16	>85%	-		Reported annually
Asset Renewal	This measure is the three year average of asset renewal (for buildings and infrastructure) divided by depreciation, amortisation & impairment (for buildings and infrastructure). The Fit for the Future benchmark is greater than 100% (average over three years).	142.1% 2015-16	>100%	88.2% 2017-18		Updated from annual statement figures
Infrastructure Backlog	This measure is the estimated cost to bring assets to a satisfactory condition divided by the total written down value of infrastructure, buildings, other structures and depreciable land improvements. The Fit for the Future benchmark is less than 2%.	2.0% 2015-16	<2%	3.2% 2017-18		Updated from annual statement figures
Asset Maintenance	This measure is the three year average of actual asset maintenance divided by required asset maintenance. The Fit for the Future benchmark is greater than 100% (average over three years).	104.0% 2015-16	>100%	117.2% 2017-18		Updated from annual statement figures

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## Community's Desired Outcome: Civic Leadership & Effective Governance


### OBJECTIVE 5.1: FOSTERING AND SUPPORTING COMMUNITY LEADERSHIP

- We have well-trained and qualified leaders in our community and in our workforce.
- Our young people have aspirations to become leaders.
- Our Council is committed to implementing our community's vision.




DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.1.1	Foster professional development of Councillors.				
5.1.1.a	Undertake a needs analysis for professional development for Councillors.		30%	• Councillor workshops have been scheduled for priority topics	Finance & Administration
5.1.1.b	Prepare a cost-effective professional development program for Councillors.		40%	•	Finance & Administration
5.1.2	Conduct pre-induction and induction programs for the 2020 local government election.			•	
5.1.2.a	Develop interim agenda and topic descriptions for pre-induction and induction programs for the 2020 local government election.		50%	•	Finance & Administration

### OBJECTIVE 5.2: ENCOURAGING MORE COMMUNITY PARTICIPATION IN DECISION MAKING

- We are informed about our community.
- We are involved in decisions affecting our community.
- We have improved relationships between different levels of government.

DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.2.1	Commence implementation of priority projects from the Communications & Engagement Strategy.				
5.2.1.a	Strengthen community engagement through improving consistency and quality of our engagement methods.		30%	• Media and Communication continue to support staff undertaking community engagement.	Media & Communications

**Community's Desired Outcome: Civic Leadership & Effective Governance**



DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.2.2	Actively participate in and collaborate with Hunter Joint Organisation to promote the interests of the local government area.				
5.2.2.a	Actively participate in and collaborate with Hunter Joint Organisation to promote the interests of the LGA.		50%	<ul style="list-style-type: none"> <li>Continuing to participate in Joint Organisation. Mayor Pynsent as Chair of the Joint Organisation and also a member of the Greater Newcastle Metropolitan Plan Steering Committee and as Chair of Joint Organisation is a panel member for the recruitment of the CEO for the Hunter Joint Organisation.</li> </ul>	General Manager
5.2.3	Continue to monitor and respond to the State Government's local government reform program to improve the financial sustainability of councils.			<ul style="list-style-type: none"> <li></li> </ul>	
5.2.3.a	Monitor and respond to the State Government's local government reform program.		25%	<ul style="list-style-type: none"> <li></li> </ul>	Finance & Administration
5.2.4	Continue to support and monitor the operations of Section 355 committees.				
5.2.4.a	Continue to support and monitor the operations of Section 355 committees.		25%	<ul style="list-style-type: none"> <li>Regular site meetings held with user groups and committee's to address issues and plan for the future.</li> </ul>	Open Space & Community Facilities

**OBJECTIVE 5.3: MAKING COUNCIL MORE RESPONSIVE TO THE COMMUNITY**




- Our Council is responsive to the community.
- Our Council's processes are efficient and transparent.

DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.3.1	Develop and commence implementation of the Customer Service Strategy sub-plans.				



Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-2021	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.3.1.a	Invest/ Build/ Extend our people - Invest in Customer service training across the organisation. Build an organisation which has a focus on the customer by having well trained staff. Extend our commitment to improve customer service by training customer service champions across the organisation.	25%	<ul style="list-style-type: none"> <li>The Business Support and Customer Relations Structure has been completed, including the commencement of the Customer Relations Team Leader and Customer Contact Team Leader.</li> <li>Training has commenced ensuring Council's commitment to customer focus and customer service excellence.</li> <li>Knowledge Management Training has been provided to Customer Service for the Knowledge Management System.</li> <li>Knowledge Management System (KMS) has been implemented to improve the way we deliver information to our Community by sharing up to date information throughout the organisation to improve first call resolution.</li> <li>Queue Management System (QFlow) has been implemented to improve the customer experience and to provide real time data analysis to assist streamline business processes and customer service.</li> <li>The National Relay Service and Translating and Interpreting Service have been added to Council's website.</li> <li>Council's Community Portal (The Gateway) has continued to be developed.</li> </ul>	Business Support & Customer Relations
5.3.1.b	Systems - Invest in technology to improve customer service, implement webchat, expand Council's online customer request system and knowledge management system. Build on Council's systems to enable ongoing monitoring, performance and reporting of customer service. Extend by providing a wider range of online services available to the community.	25%		Business Support & Customer Relations
5.3.1.c	Engagement - Invest in an improved delivery of Council's after hours telephone service, and improve communication with Customers by keeping the customer informed. Build on user friendly customer focused online forms. Extend communication of Council's service and delivery utilising 'The Gateway' Council's online Community Portal.	75%		Business Support & Customer Relations
5.3.2	Continue to conduct regular development consultation forums.			
5.3.2.a	Conduct regular development consultation forums.	30%	<ul style="list-style-type: none"> <li>Development Consultation Forum held on 12 September 2018. Next scheduled Forum will occur in the first half of 2019.</li> </ul>	Development Services
5.3.3	Continue to efficiently and effectively process development applications and respond to planning-related enquiries.			
5.3.3.a	Continue to efficiently and effectively process development applications and respond to planning-related enquiries.	30%	<ul style="list-style-type: none"> <li>Processing statistics for the July - Sept Quarter are positive. Overall, DA's and planning-related inquiries are assessed/responded to efficiently.</li> </ul>	Development Services
5.3.3.b	Refine and expand the online lodgement of applications.	10%	<ul style="list-style-type: none"> <li>Discussions have commenced with Council's vendor in relation to online lodgement of applications.</li> </ul>	Business Support & Customer Relations

**Community's Desired Outcome: Civic Leadership & Effective Governance**

DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.3.3.c	Assess and mitigate the impact of traffic generated by development.		30%	<ul style="list-style-type: none"> <li>Assessed applications.</li> </ul>	Infrastructure
5.3.4	Develop and implement a strategic and operational internal audit plan.				Internal Audit
5.3.4.a	Develop and implement a strategic and annual internal audit plan.		25%	<ul style="list-style-type: none"> <li>Planning Reform Fund and DRIVES24 audits completed. Roads audit 80% complete. Hire to Relire audit in planning stage.</li> </ul>	Internal Audit
5.3.5	Implement the Risk Management Strategy.				
5.3.5.a	Undertake consultation on the crisis Management Plan sub-plans.		2017-18 95%	<ul style="list-style-type: none"> <li>Risk Management Policy in place.</li> <li>Enterprise Risk Management (ERM) Framework was presented to the Ordinary Council meeting on 7 March 2018 and was adopted.</li> <li>The framework is being implemented across Council and Crisis Management is a component of introducing the Enterprise Risk Framework.</li> </ul>	Human Resources
5.3.5.a	Develop an operational risk register.		10%	<ul style="list-style-type: none"> <li>Operational Risk Registers have been developed for IT and Waste Services. The HR team will be the next area to undertake a risk assessment and complete its operational risk register.</li> </ul>	Human Resources
5.3.5.b	Maintain Council's corporate risk register.		50%	<ul style="list-style-type: none"> <li>The Corporate/Strategic Risk Register was presented to the Audit committee in May 2018. Further work to take place to ensure Risk Owners are managing risk appropriately.</li> </ul>	Human Resources
5.3.5.c	Develop crisis management plans as identified in Councils risk register.		80%	<ul style="list-style-type: none"> <li>Risk Management Policy in place.</li> <li>Enterprise Risk Management (ERM) Framework was presented to the Ordinary Council meeting on 7 March 2018 and was adopted.</li> <li>The framework is being implemented across Council and Crisis Management is a component of introducing the Enterprise Risk Framework.</li> </ul>	Human Resources
5.3.6	Implement systems and strategies to improve productivity across the organisation.				

Community's Desired Outcome: Civic Leadership & Effective Governance




DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.3.6.a	Re-negotiate the existing Enterprise Agreement.		2017-18 100%	<ul style="list-style-type: none"> <li>The Cessnock City Council Enterprise Agreement 2018 was ratified by the NSW Industrial Relations Commission on 20 September 2018. The Agreement is now in effect.</li> </ul>	Human Resources
5.3.6.b	Develop and commence implementation of an on-line Work Health & Risk system.		2017-18 100%	<ul style="list-style-type: none"> <li>Action included in the 2018-19 Operational Plan and will be reported against 5.3.6.d</li> </ul>	Human Resources
5.3.6.a	Expand the performance management system.		20%	<ul style="list-style-type: none"> <li>A review of the process for the 2017-18 year has commenced with any changes to the document to be made by end of this year.</li> </ul>	Human Resources
5.3.6.b	Review all learning and development activities to streamline and improve learning and development at Council.		10%	<ul style="list-style-type: none"> <li>New Study Assistance Policy has been developed, implemented and following staff consultation has been adopted. Further reviews are taking place of the competency process and other L and D Activities.</li> </ul>	Human Resources
5.3.6.c	Develop and implement a Leadership and Emerging Leaders training program.		0%	<ul style="list-style-type: none"> <li>Not yet started.</li> </ul>	Human Resources
5.3.6.d	Complete the implementation of the on-line Work Health & Risk system.		10%	<ul style="list-style-type: none"> <li>Configuration is ongoing to integrate the HPE Content Manager (TRIM) and Civica with DoneSafe. Population of fields within the DoneSafe system is nearly complete to meet Council's requirements.</li> <li>It is expected that the Incident / Hazard Reporting and Injury Management modules will go live by the end of 2018.</li> <li>Further modules will be implemented over the next 6-12 months.</li> </ul>	Human Resources
5.3.7	Continue to educate staff on statutory compliance obligations.				
5.3.7.a	Continue to deliver Code of Conduct training at staff induction.		20%	<ul style="list-style-type: none"> <li></li> </ul>	Finance & Administration
5.3.7.b	Continue to deliver ongoing compliance related training for all staff and refresher training as needed.		20%	<ul style="list-style-type: none"> <li></li> </ul>	Finance & Administration
5.3.8	Carry out governance functions, provide advice and conduct education programs to comply with legislation and best practice.			<ul style="list-style-type: none"> <li></li> </ul>	

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DELIVERY PROGRAM 2017-2021	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.3.8.a	Ensure Council meets its compliance obligations with practical governance frameworks and documentation supporting Councils effective and efficient operation.	20%	•	Finance & Administration
5.3.9	Action the Strategic Property Review.			
5.3.9.b	Commence investigation of Stage 2 properties.	2017-18 100%	• Phase 2 properties actions being implemented.	Strategic Planning
5.3.9.a	Progress and implement the Strategic Property Review Project.	25%	•	Strategic Planning
5.3.10	Further embed IP&R as the centerpiece of the new LG Act.		•	
5.3.10.a	Investigate options for an integrated electronic corporate management system to build on the functionality of Our Plan.	20%	• Tender documents being prepared.	Finance & Administration
5.3.10.b	Develop plan for phased implementation of a new IP&R system and work across council to provide a fully integrated corporate planning tool.	5%	• Will commence pending the outcome of the tender process (5.3.10.1).	Finance & Administration
5.3.10.c	Document integration of council strategies and plans in preparation for a system to establish clear linkages through all planning documents.	5%	• Will be staged as part of the corporate system implementation. Pending the outcome of the tender process (5.3.10.a).	Finance & Administration
5.3.10.d	Carry out review of grants policy and framework to align with Council's strategic direction.	10%	•	Finance & Administration
5.3.11	Continue implementation of the Financial Sustainability Initiative projects.		•	
5.3.11.a	Review of Council's rating structure and categorisations. Stage 1 (draft findings)	40%	•	Finance & Administration
5.3.11.b	Undertake a high level service level review to gauge community expectations (estimate service costs).	0%	•	Finance & Administration
5.3.11.c	Assess service and funding options based on community feedback from the service level review.	0%	•	Finance & Administration



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DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.3.11.d	Council workshop to review funding/resource allocations to appropriate service and funding options for consideration (after service review).		0%	<ul style="list-style-type: none"> <li>Council is maintaining a commitment to balanced budget principals despite the 2018/19 budget reflecting an operating deficit (excluding capital grants and contributions). A prepayment for the Financial Assistance Grant was made in 2017/18. This prepayment was however held in reserve so that it can be used to fund Council expenditure in this financial year.</li> </ul>	Finance & Administration
5.3.11.e	Maintain principle of balanced operating budget and ensure programs are fully funded.		20%	<ul style="list-style-type: none"> <li>Prepared end of financial year financial statements.</li> </ul>	Finance & Administration
5.3.11.f	Undertake a Fees & Charges review applying the principles of cost recovery and structuring charges to match Council's community objectives.		10%	<ul style="list-style-type: none"> <li>Monthly reviews in place</li> </ul>	Infrastructure
5.3.11.g	Undertake a review of asset depreciation and capital expenditure in line with a review of Asset Management Plans and Council's Long-Term Financial Plan.		20%	<ul style="list-style-type: none"> <li>Monthly reviews in place</li> </ul>	Works & Operations
5.3.11.h	Continue implementation of the Plant and Fleet Management review to ensure efficient and effective use of resources.		10%	<ul style="list-style-type: none"> <li>Monthly reviews in place</li> </ul>	Finance & Administration
5.3.11.i	Continue implementation of the Purchasing and Procurement Service Improvement Project.		100%	<ul style="list-style-type: none"> <li>Practices reviewed and corrective actions implemented as per Records Audit report.</li> </ul>	Information Technology
5.3.11.j	Undertake a review of records management to improve records keeping practices and minimise Council's risk exposure.		100%	<ul style="list-style-type: none"> <li>The Organisational Improvement Action Plan was adopted by Executive in 2016. Following a project scoping exercise it was determined that each business unit would be responsible for continuous improvements in their own work area and that future work on embedding a continuous improvement culture will be part of the Productivity Improvements &amp; Costs Savings Project. The Productivity &amp; Costs Savings Projects have been incorporated into the Delivery Program.</li> </ul>	Human Resources
5.3.11.k	Develop an action plan to support the implementation of continuous improvement focus across the organisation.				
5.3.12	Continue to improve financial systems and services to support the organisation.				



Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-2021	DELIVERY PROGRAM	OPERATIONAL PLAN 2018-19 %	COMMENT	RESPONSIBILITY
5.3.12.b	Commence review of Council's rating structure and categorisations.	2017-18 100%	<ul style="list-style-type: none"> <li>Council has commenced the review of Council's rating structure and categorisations and has therefore met this objective. As reflected in the objective this will be an ongoing activity with further alignment pursued across ratepayer classifications. A more complete review is dependent upon the IPART review being finalised. The report is currently with the minister.</li> </ul>	Finance & Administration
5.3.12.a	Utilise the Long-Term Financial Plan to forecast future adherence to balanced budget and expenditure that is fully funded.	10%	<ul style="list-style-type: none"> <li></li> </ul>	Finance & Administration
5.3.12.b	Review Council's Revenue Policy to assess when Council will charge for services and the basis for determining the charges that should apply.	0%	<ul style="list-style-type: none"> <li></li> </ul>	Finance & Administration
5.3.12.c	Investigate options for providing internal monthly reporting.	10%	<ul style="list-style-type: none"> <li></li> </ul>	Finance & Administration
5.3.13	Continue to improve Council's use of technology to inform and engage the community.			
5.3.13.a	Provide updates on the current Capital Works Program, particularly with respect to traffic disruptions and construction works.	30%	<ul style="list-style-type: none"> <li>Provided community newsletters on CCC website.</li> </ul>	Infrastructure
5.3.14	Implement the Workforce Plan.	25%	<ul style="list-style-type: none"> <li>Project Plan is being developed.</li> </ul>	Human Resources
5.3.14.a	Scope the Succession Planning project.	0%	<ul style="list-style-type: none"> <li></li> </ul>	Human Resources
5.3.14.b	Undertake a skills audit.	0%	<ul style="list-style-type: none"> <li></li> </ul>	Human Resources

MEASURES

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Development Application Processing Times	This measure is the mean and the median number of days to process Development Applications (for all DAs which have been determined). This data is sourced from the Local Development Performance Monitoring Report.	49 Mean 2015-16 23 Median 2015-16	Maintain 28 days	45.5 Mean 25 Median		294 DAs were determined during the July - Sept Quarter.

Community's Desired Outcome: Civic Leadership & Effective Governance

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Satisfaction with Council's performance overall	This measure is from a random survey of residents where they are asked to rate their satisfaction with Council's performance overall on a scale of 1-5, where 1 = low satisfaction and 5 = high satisfaction. The benchmark in 2009 from similar surveys with over 15,000 residents across 25 local government areas was 3.5. The 2016 rating was 3.27 (compared with 3.22 in 2014).	3.27 2016	>3.5	3.27 2016		The biennial community survey was carried out in May-June 2016. Survey to be undertaken late 2018.
Response to Customer Requests	The number of customer requests that are completed within agreed timeframes divided by the total number of customer requests completed. This data is sourced from the workflows in Council's customer request management system.	74% 2015-16	75%	87%		A total of 6059 CRMs were completed during the July - September Quarter.
Operating Performance	This measure is the three year average of the operating result (excluding capital grants and contributions) divided by total operating revenue (excluding capital grants and contributions). The Fit for the Future benchmark is better than breakeven (average over three years).	(0.014) 2015-16	>0	-3.14%		The benchmark was achieved in 2016-17 from early receipt of financial assistance grants of \$3.5 million. Council's expenses of \$1.6 million on the installation of new drainage infrastructure on New England Highway and \$0.6 million on Kurri Kurri Ambulance Hall due to the storm event, contributed to the negative operating performance ratio.
Own Source Revenue	This measure is the three year average of the total operating result (excluding capital grants and contributions) divided by total operating revenue. The Fit for the Future benchmark is greater than 60% (average over three years).	67.4% 2015-16	>60%	52.16%		The ratio decreased to below 60% mainly due to developer assets being transferred to council. The benchmark was achieved in the previous 2 years.
Debt Service	This measure is the three year average of the cost of debt service (principal and interest) divided by total operating revenue. The Fit for the Future benchmark is greater than 0% and less than 20% (average over three years).	2.5% 2015-16	>0 and <20%	4.78%		Report provided to Audit Committee in first instance then to Council in Quarterly Budget Review.

## CAPITAL WORKS PROGRAM

### Carried forward from the 2013-17 Delivery Program

DELIVERY PROGRAM 2013-17	DELIVERY PROGRAM STATUS	OPERATIONAL PLAN STATUS	COMMENT	RESPONSIBILITY
3.1.4	Commence implementation of Council's Trunk Stormwater Drainage Strategy.		<ul style="list-style-type: none"> <li>Action carried forward to the 2018-19 Operational Plan and will continue to be reported against 3.1.10 and 3.1.10.a</li> </ul>	
-	Complete Trunk Stormwater Drainage Strategy.		<ul style="list-style-type: none"> <li>Needs Analysis complete</li> </ul>	Infrastructure
-	Complete the Trunk Stormwater Drainage Needs Analysis component of the City Wide Infrastructure Strategy.		<ul style="list-style-type: none"> <li>Draft Strategy prepared, undergoing internal review.</li> </ul>	

### Carried forward from the 2011-13 Delivery Program

DELIVERY PROGRAM 2011-13	% COMPLETE	COMMENT	RESPONSIBILITY
2.1.2.2		<ul style="list-style-type: none"> <li>Review zoning for Hunter Economic Zone.</li> </ul>	Strategic Planning
3.2.1.1		<ul style="list-style-type: none"> <li>Include the outcomes of the Recreation &amp; Open Space Plan as an amendment to the new Local Environmental Plan.</li> </ul>	Strategic Planning

## 2018-19 CAPITAL WORKS PROGRAM

### September 2018 Quarterly Review of 2017-21 Capital Works Program

	Connected Safe & Creative Community	Sustainable & Prosperous Economy	Sustainable & Healthy Environment	Accessible Infrastructure Services & Facilities	Total	%
Complete	-	-	1	-	1	1%
On track	14	7	16	18	55	67%
In Progress	2	4	8	12	26	32%
At Risk	-	-	-	-	0	0%
<b>Total Program</b>	<b>16</b>	<b>11</b>	<b>25</b>	<b>30</b>	<b>82</b>	<b>100%</b>
Unfunded	5	-	1	20	26	
Carryover projects*	4	-	4	12	20	

### \*Carryover projects 2016-17 & 2017-18

	Connected Safe & Creative Community	Sustainable & Prosperous Economy	Sustainable & Healthy Environment	Accessible Infrastructure Services & Facilities	Total	%
Complete	-	-	-	3	3	15%
On track	4	-	-	-	4	20%
In Progress	-	-	2	9	11	55%
At Risk	-	-	2	-	2	10%
<b>Total</b>	<b>4</b>	<b>-</b>	<b>4</b>	<b>12</b>	<b>20</b>	<b>100%</b>

## 2018-19 CAPITAL WORKS PROGRAM

### A Connected, safe and creative community

CEMETERIES FACILITIES CONSTRUCTION PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
All Cemeteries (Cessnock, Millfield, Wollombi) – Fence renewal	CFC-2018-001	On track	
All Cemeteries (Aberdare, Cessnock, Kurri Kurri, Ellalong, Millfield) – Signage renewal ongoing	CFC-2016-003	On track	
Branxton Cemetery – replace timber trusses on pergola	CFC-2019-002	On track	
Kurri Kurri Lawn Cemetery – Construct new section of lawn cemetery stage 2	CFC-2017-001	On track	
Funding Source: Internal Loans, General Fund		\$182,000	Original Budget

CULTURAL FACILITIES RENEWAL PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Cessnock – CYCOS (Grant funding dependent) – Replacement of deck	RFC-2019-002	Unfunded	Grant funding dependent
Cessnock – Marthaville (Grant funding dependent) – Back security screen door	RFC-2019-001	Unfunded	Grant funding dependent
Cessnock Performing Arts Centre (Grant funding dependent) – Dock loading bay	RFC-2019-005	Unfunded	Grant funding dependent
Kurri Kurri Library (Grant funding dependent) – Replacement of water damaged chipboard	RFC-2019-004	Unfunded	Grant funding dependent
Richmond Main (Grant funding dependent) – Conservation management activities	RFC-2019-003	Unfunded	Grant funding dependent
Funding Source: Grant Funding Dependent		\$0	Original Budget

COMMUNITY BUILDINGS RENEWAL PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Bellbird Community Hall – Upgrade toilets	RBC-2018-001	In Progress	2017-18 Carryover - Two successful grants enabled the original scope of works to be increased. Awaiting development consent.
Kearsley Community Hall (Grant funding dependent) – Replace kitchen cupboards	RBC-2018-002	In Progress	2017-18 Carryover - Awaiting announcement of Public Reserves Management Fund.
Bellbird Community Hall – Access improvements and toilet upgrade	RBC-2018-001	On track	
Branxton Community Hall – Female Toilet Upgrade	RBC-2019-001	On track	
Kurri Kurri – Senior Citizens Hall – Replace Kitchen	RBC-2019-002	On track	
Wollombi Community Centre – Upgrade toilet	RBC-2019-003	On track	

## 2018-19 CAPITAL WORKS PROGRAM

Various Community Facilities – Asset renewal	RBC-2019-004	On track
<i>Funding Source: General Fund, Grant</i>	<b>\$209,375</b>	<i>Original Budget</i>

RECREATION BUILDINGS RENEWAL PROGRAM			2018-19
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Cessnock Homels Clubhouse – Stage 1 facility upgrade	RBR-2018-001	In Progress	2017-18 Carryover
Various – Birralee Park, Kurri Kurri Netball Courts, Cessnock Civic Indoor Sports Centre, Mount View Park and Jeffery Park – Food Premises Compliance Program	RBR-2018-002	In Progress	2017-18 Carryover
Cessnock Civic Indoor Sports Centre – Floor sanding and surfacing	RBR-2015-002	On track	
Cessnock Tennis Clubhouse	RBR-2019-004	On track	
Weston Bears Soccer – Grandstand renewal	RBR-2019-003	On track	
Various – Birralee Park, Kurri Kurri Netball Courts, Mount View Park and Varty Park – Food premises compliance program	RBR-2019-002	On track	
<i>Funding Source: General Fund</i>	<b>\$133,800</b>	<i>Original Budget</i>	

POOLS FACILITIES RENEWAL PROGRAM			2018-19
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Branxton Pool Renewal Program	RFP-2019-001	In Progress	
Cessnock Pool Renewal Program	RFP-2019-002	In Progress	
Kurri Kurri Aquatic & Fitness Centre Renewal Program	RFP-2019-003	On track	
<i>Funding Source: General Fund</i>	<b>\$203,200</b>	<i>Original Budget</i>	

## A sustainable and prosperous economy

CESSNOCK CIVIC PRECINCT REVITALISATION PROGRAM			2018-19
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Cessnock Regional Recreation Precinct Access Improvements	RCC-2019-010	On track	
Upgrade Bridges Hill Park Playground	RCC-2017-001	In Progress	
Improve walking path access from CBD to Bridges Hill Park	RCC-2017-002	On track	
Upgrade of Vincent St laneways, lighting and public art	RCC-2019-008	On track	
Connection of Charlton south between Hall St and Aberdare Rd	RCC-2019-004	On track	



## 2018-19 CAPITAL WORKS PROGRAM

Create new pedestrian links across drainage channels	RCC-2019-005	On track
Install bike parking at library, art gallery, and major retailers	RCC-2019-006	On track
Facilitate Public Art with solar and signage	RCC-2019-007	On track
<i>Funding Source: General Fund, s94, Grant Funding</i>	<b>\$1,407,078</b>	<i>Original Budget</i>

SIGNAGE PROGRAM		
PROJECT NAME	PROJECT No.	STATUS
Visitors Information Centre – Tourist Information Bay		In Progress
Wine Country Road and Broke Road – Tourist Information Bay		In Progress
LGA Gateway Signs – 3 x entry point signs		In Progress
<i>Funding Source: Grant Funding</i>	<b>\$1,085,000</b>	<i>Original Budget</i>

## A sustainable and healthy environment

DRAINAGE CONSTRUCTION PROGRAM		
PROJECT NAME	PROJECT No.	STATUS
Thomas Street North Rothbury – Drainage	CDR-2017-003	At risk
Cooper Street Heddion Greta – Investigation (Stage 1)	CDR-2016-003	At risk
Abermain – Ridley St construction	CDR-2019-001	In Progress
Branxton – Thomas St drainage construction	CDR-2019-002	On track
Greta – Anvil St construction	CDR-2019-003	In Progress
Greta – Whitburn Estate Stages 3 & 4	CDR-2020-002	On track
Heddion Greta – Cooper St Stage 1 construction	CDR-2019-004	On track
Heddion Greta – Cliff St investigation and design	CDR-2019-007	In Progress
Kurri Kurri – Edward St investigation and design	CDR-2019-006	In Progress
Nulkaba – Tallwood Ave construction	CDR-2019-005	On track
<i>Funding Source: Loan, Stormwater Levy</i>	<b>\$1,047,000</b>	<i>Original Budget</i>

## 2018-19 CAPITAL WORKS PROGRAM

FLOODPLAIN MANAGEMENT PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Floodplain Management		In Progress	
Abermain & Weston – Flood warning system concept design	PMF-2018-006	In Progress	
Cessnock – Flood warning system concept design	PMF-2018-005	In Progress	
Wollombi – Flood warning system concept design	PMF-2018-004	In Progress	
<i>Funding Source: Stormwater Levy, Grant Funding</i>	<b>\$290,000</b>	<i>Original Budget</i>	

RECREATION FACILITIES CONSTRUCTION PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Various – Veterans Memorial Park (Abermain), Jeffries Park (Abermain) – Playground replacement program	CFR-2018-001	In Progress	<b>2017-18 Carryover</b> - Stronger Country Communities Fund grant received to increase original scope (\$345,143).
Various – Maybury Peace Park (Weston), Abernethy Park, Whitburn Estate (Greta), Hedleigh Park (Heddon Greta), Kitchener Poppelhead Park – Playground shade program	CRF-2018-002	In Progress	<b>2017-18 Carryover</b> - Stronger Country Communities Fund grant received to deliver Birralee Park playground shade (\$12,500).
Crawfordville Park – skate module, fencing and park furniture	CFR-2019-006	On track	
Hunter River Reserve – Fencing improvements	CFR-2019-001	On track	
Kurri Kurri Central Oval (Grant funding dependent) – Cricket Oval installation of floodlighting	CFR-2019-002	Unfunded	Grant funding dependent
Miller Park Brantxton – Installation of picnic shelter & seating	CFR-2019-003	On track	
TAFE Park Cessnock – Installation of park seating	CFR-2019-005	Complete	
Various Playgrounds – Citywide shade program	CFR-2019-007	On track	
Various – Jeffries Park (Abermain), Brunner Park (Brantxton), Harle St (Abermain) – Playground replacement program	CFR-2019-004	On track	Brunner Park (Brantxton), Harle St (Abermain) to be moved to future years of the Delivery Program
Veteran's Memorial Park (Aberdare)	CFR-2018-001	On track	
<i>Funding Source: Grants, General Fund, s94</i>	<b>\$660,855</b>	<i>Original Budget</i>	

RECREATION FACILITIES RENEWAL PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Birralee Park Kurri Kurri – fencing renewal	RFR-2019-003	On track	
Kurri Kurri Sportsground – fence replacement	RFR-2019-004	On track	

## 2018-19 CAPITAL WORKS PROGRAM

Maybury Peace Park Weston – remediation of rock edging around pond – stage 2	RFR-2018-003	On track
Various – long jump pits renewal	RFR-2018-001	On track
Various Parks & Reserves – assets renewal	RFR-2019-002	On track
Various Playgrounds – install concrete plinths around playground	RFR-2019-001	On track
<i>Funding Source: General Fund, Grant Funding</i>	<b>\$237,855</b>	<i>Original Budget</i>

## Accessible infrastructure, services and facilities

AIRPORT CONSTRUCTION PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Cessnock Airport (Grant funding dependent) – Eastern area hardstand		Unfunded	Grant funding dependent
Cessnock Airport (Grant funding dependent) – Hangar facilities and aircraft storage		Unfunded	Grant funding dependent
Cessnock Airport (Grant funding dependent) – Water connection		Unfunded	Grant funding dependent
Cessnock Airport (Grant funding dependent) – Sewer connection		Unfunded	Grant funding dependent
<i>Funding Source: Grant Funding Dependent, Loan (Council Contribution)</i>	<b>\$0</b>	<i>Original Budget</i>	

AIRPORT RENEWAL PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Cessnock Airport (Grant funding dependent) – Perimeter fencing		Unfunded	Grant funding dependent
Cessnock Airport (Grant funding dependent) – Runway resealing		Unfunded	Grant funding dependent
Cessnock Airport (Grant funding dependent) – Taxiway widening and resealing		Unfunded	Grant funding dependent
<i>Funding Source: Grant Funding Dependent, Loan (Council Contribution)</i>	<b>\$0</b>	<i>Original Budget</i>	

BRIDGE CONSTRUCTION PROGRAM		2018-19	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Milsons Arm Bridge Laguna – Refurbish/Replacement	CBS-2017-007	In Progress	<b>2016-17 Carryover</b> - Investigation complete. Design complete.
Neath Road Neath – Culvert Replacement	CBS-2017-012	In Progress	<b>2016-17 Carryover</b> - Investigation complete. Design complete.
Congewai – Thursbys Bridge refurbishment	CBS-2018-002	In Progress	<b>2017-18 Carryover</b> – Investigation complete. Construction in progress.

## 2018-19 CAPITAL WORKS PROGRAM

Laguna – Walagan Creek #3 refurbishment	CBS-2018-006	In Progress	2017-18 Carryover - Investigation in progress. Heritage impact assessment in progress.
Mulbring – Whitebridge Road culvert replacement	CBS-2018-003	In Progress	2017-18 Carryover - Investigation complete. Design complete. Construction in progress.
Rothbury – Wilderness 2 refurbishment	CBS-2018-001	Complete	2017-18 Carryover
Wollombi – Yango Creek investigation and design	CBS-2017-004	In Progress	2017-18 Carryover - Investigation complete. Design complete.
Belbird – Abbotsford Street Bridge refurbishment	CBS-2018-007	On track	
Cedar Creek – Sawpit Road Crossing	CBS-2019-005	In Progress	
Cessnock – Ferguson St investigation and design	CBS-2019-002	On track	
Greta – Anvil Creek replacement	CBS-2017-005	On track	
Paynes Crossing – Paynes Crossing Bridge (Grant funded)	CBS-2019-001	In Progress	Drafted tender documents.
Quorrobolong – Whittings Bridge investigation and design and refurbishment	CBS-2018-004	In Progress	Evaluated tenders.
Sandy Creek Road – Culvert load capacity investigation	CBS-2019-006	In Progress	Commenced field work.
Wollombi – Cunneens Bridge investigation	CBS-2019-006	In Progress	
Funding Source: Grants, General Fund, Reserves, Contributions	\$3,125,595	Original Budget	

2018-19			
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Gallagher Street Cessnock Turning Head	CRL-2017-006	In Progress	2016-17 Carryover – Investigation complete. Alternative options being considered.
CBD/Civic Precinct – Roads component	CRL-2019-001	In Progress	
Fosters Bridge Project – Roads component	CRL-2018-001	In Progress	
Funding Source: General Fund, Reserves, Grants, s94, Loan	\$2,292,261	Original Budget	

2018-19			
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Car Park Resurfacing/Rehabilitation	RRL-2019-004	On track	
Dog Hole Road, Stockington – Geotechnical Risk Assessment – works approximately 1km west of the Lenagans Drive, Mimmil intersection	RRR-2019-004	In Progress	
Government Rd, Cessnock – from Anzac to Pangari	RRL-2019-010	On track	
Heddon St, Kurri Kurri – from Northcote to Deakin	RRL-2019-007	On track	

## 2018-19 CAPITAL WORKS PROGRAM

Local Road Resurfacing Program	RRL-2019-001	In Progress	
Macquarie Ave, Cessnock – from Arcadia to Wangi	RRL-2019-005	On track	
McGrane St, Cessnock – from Leonard to Bridge	RRL-2019-009	On track	
Mount View Road, Milfield – from CH13978 to Second	RRL-2019-008	On track	
Quorobolong Rd, Kitchener – from CH3259 to Heddon	RRL-2019-006	On track	
Henderson St, Cessnock (Grant funding dependent)		Unfunded	Grant funding dependent
Buckland Ave, Cessnock (Grant funding dependent)		Unfunded	Grant funding dependent
Marlton St, Cessnock (Grant funding dependent)		Unfunded	Grant funding dependent
Campbell St, Ellalong including intersection with Undine St (Grant funding dependent)		Unfunded	Grant funding dependent
<i>Funding Source: Grants, Special Rate Variation</i>	<b>\$2,015,495</b>	<i>Original Budget</i>	

2018-19			
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Bowen Street Braxton – Public school parking footpath	CFT-2018-001	On track	
Rugby Street Ellalong – Public school children's crossing	CFT-2018-002	On track	
King Street Abermain – Holy Spirit Infants School parking and footpath	CFT-2018-004	On track	
<i>Funding Source: Grants</i>	<b>\$167,383</b>	<i>Original Budget</i>	

2018-19			
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Cessnock – Campbell Street – move pedestrian crossing further away	CPW-2018-001	In Progress	<b>2017-18 Carryover</b> - Investigation complete. Design complete. Construction in progress.
Victoria Street Cycleway – connection from Dowlan Lane to Bridges Hill Park	CPW-2018-003	Complete	<b>2017-18 Carryover</b>
Bellbird – Kendall St – from intersection of Doyle St to Mary St	CPW-2019-001	In Progress	Commenced concept design.
Bridge Street Cycleway (Cessnock) – Stage 1 investigation and design	CPW-2019-002	On track	
Cessnock – Buckland Ave and View St – pram ramps and extension of path	CPW-2019-003	On track	
Cessnock – Rawson St – pathway from Quarrybylong St to Brandis St	CPW-2019-004	On track	
Kearsley – Caledonia St from Allandale St to Tomalpin St	CPW-2019-006	In Progress	Commenced concept design.
Richmond Vale Trail – Trail concept development (Grant funding dependent)		Unfunded	Grant funding dependent

## 2018-19 CAPITAL WORKS PROGRAM

Wine Country Drive – Keriew to Lomas Lane – proposed shared pathway (Grant funding dependent)			Unfunded	Grant funding dependent
<i>Funding Source: General Fund</i>	<b>\$263,500</b>		<i>Original Budget</i>	

REGIONAL ROAD RENEWAL PROGRAM		2018-19		
PROJECT NAME	PROJECT No.	STATUS	COMMENTS	
Paynes Crossing Road Paynes Crossing – Geotechnical Risk Assessment – works 2km north of the intersection with Wollombi Road	RRR-2018-004	In Progress	<b>2017-18 Carryover</b> - Investigation complete. Design complete. Construction in progress.	
Regional Roads Resurfacing Program	RRR-2019-002	On track		
MR181 Wollombi Road Millfield – Stage 5	RRR-2019-003	In Progress	Completed final design.	
Cessnock Rd Weston – Maybury Peace Park access intersection construction	RRR-2019-005	On track		
<i>Funding Source: Grants, SRV</i>	<b>\$1,319,900</b>	<i>Original Budget</i>		

RMS BLACKSPOT OR SAFER ROADS PROGRAM		2018-19		
PROJECT NAME	PROJECT No.	STATUS	COMMENTS	
Cessnock Rd, Weston (Grant Funding Dependent) – Median treatment - Elsholz	CRR-2018-001	Complete	<b>2017-18 Carryover</b>	
State Grant Funding Safety Initiatives – Safer Roads Program		Unfunded		
Federal Grant Funded Road Safety Initiatives – Black Spot Program		Unfunded		
Allandale Rd and McGrane St (Grant funding dependent) – intersection safety analysis	CRR-2019-001	Unfunded	Grant funding dependent	
Old Maitland Rd, Cessnock (Grant funding dependent) – road safety audit full length	CRR-2019-002	Unfunded	Grant funding dependent	
Paynes Crossing Road (Grant funding dependent) – road safety audit works	CRR-2019-003	Unfunded	Grant funding dependent	
Majors Lane, Keimbah (Grant funding dependent) – road safety audit works	CRR-2019-004	Unfunded	Grant funding dependent	
Lovedale Rd, Lovedale (Grant funding dependent) – road safety audit works	CRR-2019-005	Unfunded	Grant funding dependent	
<i>Funding Source:</i>	<b>\$0</b>	<i>Original Budget</i>		

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN14/2018	Ordinary Council 6/06/2018	Johnson, Martin	Business With Notice	Installation of Footpaths and Pram Ramps in Association with Development	10/02/2020	
<a href="#">516</a> <b>MOTION</b> 516 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Burke		
<p>That Council undertakes a review of the Cessnock (2010) Development Control Plan (DCP) and associated <i>Engineering Guidelines for Development</i>, and consider including in the revised DCP a requirement to install footpath and pram ramps in all situations where kerb and guttering is required as part of a development.</p> <p>10/07/2018 11:52:55 AM - Yvonne Blake Revised Target Date changed by: Blake, Yvonne From: 4 Jul 2018 To: 01 Aug 2018 Reason: Matter progressing 6/08/2018 11:20:39 AM - Gareth Curtis Action reassigned to Johnson, Martin by: Curtis, Gareth for the reason: Martin -for your action please. Not sure why this was not allocated earlier. thanks Gareth 11/09/2018 11:40:51 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 1 Aug 2018 To: 01 Aug 2019 Reason: Review of DCP has been added to the Strategic Planning Work Program and Engineering Guidelines are being reviewed by Works &amp; Infrastructure. 8/11/2018 4:37:31 PM - Martin Johnson This action is not scheduled to commence until the Cessnock City Planning Strategy has been prepared. A re assessment of Strategic Planning Project priorities will be undertaken in early 2019 8/11/2018 4:40:04 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 1 Aug 2019 To: 10 Feb 2020 Reason: Review of DCP has been added to the Strategic Planning Work Program and Engineering Guidelines are being reviewed by Works &amp; Infrastructure.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN19/2018	Ordinary Council 20/06/2018	Benson, Nicole	Business With Notice	Street Tree Strategy	31/03/2019	
<a href="#">542</a> <b>MOTION</b> 542 <b>MOTION</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Sander		
<p>That the Street Tree Strategy is completed by the end of March 2019 to align with the development of the 2019/20 Operational Plan.</p> <p>4/07/2018 11:40:51 AM - Nicole Benson Works are scheduled to be completed in accordance with the nominated timeframe.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN25/2018	Ordinary Council 15/08/2018	Stevens, Rhiannon	Business With Notice	Great North Walk	12/12/2018	
<a href="#">621</a> <b>MOTION</b> 621 <b>RESOLVED</b>	<b>Moved:</b>	Glen, Stephen Councillor Dunn	<b>Seconded:</b>	Councillor Stapleford		
<p>That the General Manager provide a report back to council detailing:</p> <p>a) The current status of the Great North Walk in the Strategic Plan and any other associated plans and strategies.</p>						



- b) A comprehensive list of the types of grants that have previously been and are able to be sought for funding to promote and improve the walk.
- c) Ways in which Cessnock City Council can leverage off the Great North Walk to increase tourism to the area.
- d) A comprehensive list of organisations both government and voluntary that hold a stake in the future of the Great North Walk.
- e) A guide as to what bordering councils are doing to promote and leverage off the Great North Walk, how we differ and what we can adopt as strategy.
- f) A comprehensive list of any policies that council have that affect external organisations and the way they carry out their using of the Great North Walk.
- g) A recommendation to council on how the Great North Walk is to be treated in future plans as to further Council's ability to access grants, further market the walk, and liaise with external stakeholders.

4/10/2018 12:28:09 PM - Rhiannon Stevens

Revised Target Date changed by: Stevens, Rhiannon From: 12 Sep 2018 To: 12 Dec 2018

Reason: Discussions being held with Crowne Lands NSW, investigations into assets, policies, and survey of other councils in response to questions.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN27/2018	Ordinary Council 19/09/2018	Kerr, Katrina	Business With Notice	Cessnock Correction Centre Access Road	12/12/2018	
<b>MOTION</b> 651 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Suvaal		
1.	That Council notes the access to the Cessnock Correctional Centre is a matter that will be determined by NSW Justice Infrastructure.					
2.	That Council supports the State Member of Cessnock, Clayton Barr, MP on the preferred entry to the Cessnock Correctional Centre, that being a direct route from Wine Country Drive onto land owned by Hunter New England Health through the land owned by Corrective Services NSW and the Cessnock Correctional Centre.					
3.	That Council rejects the 3 options presented on the NSW Justice Infrastructure fact sheet on the entry to the Cessnock Correctional Centre based on the feedback from the community.					
4.	That Council confirms our position that the access to the Cessnock Correctional Centre at Lindsay Street/Mavis Street be closed and that a new access is created via direct route to the State Road network to reduce the impact on local roads.					
5.	That Council requests the State Member for Cessnock, Clayton Barr, MP immediately convene regular consultation meetings with Justice Infrastructure and the communities that would be impacted (positive and negative) by any access proposal and that the minutes/outcomes from these meetings be referred to the Cessnock Correctional Centre Consultative Committee and Cessnock City Council for their information.					
6.	That Council requests that after comprehensive community consultation that Council be briefed by Justice Infrastructure with the outcome of access options to the Cessnock Correctional Centre that are acceptable to the community,					
7.	That Council write to Mr Clayton Barr MP Member for Cessnock, The Hon Scot McDonald MLC, Parliamentary Secretary for the Hunter and the Hon Joel Fitzgibbon MP, Member for Hunter of our positon and request their support.					
8.	That Council rescind Point 2 of BN54/2017 from 7 February 2018 meeting referencing the Kerlew Street access.					
10/10/2018 3:47:56 PM - Kristy Meyers						
Item 1 - Noted						
Item 2 - Noted						
Item 3 - That Council rejects the 3 options presented on the NSW Justice Infrastructure fact sheet on the entry to the Cessnock Correctional Centre based on the feedback from the community.						

Item 4 - That Council confirms our position that the access to the Cessnock Correctional Centre at Lindsay Street/Mavis Street be closed and that a new access is created via direct route to the State Road network to reduce the impact on local roads.  
 Item 5 - Letter sent 10/10/18  
 Item 6 - That Council requests that after comprehensive community consultation that Council be briefed by Justice Infrastructure with the outcome of access options to the Cessnock Correctional Centre that are acceptable to the community,  
 Item 7 - Letter sent 10/10/18  
 Item 8 - That Council rescind Point 2 of BN54/2017 from 7 February 2018 meeting referencing the Kerlew Street access.  
 7/11/2018 4:11:08 PM - Rachael O'Hara  
 Item 1 - Noted  
 Item 2 - Preparing a letter of support to State member.  
 Item 3 - Preparing letter to Corrective Services NSW, Department of Justice to reject entry.  
 Item 4 - Including Council's position in letters to NSW Department of Justice.  
 Item 5 - Including request in letter to State member.  
 Item 6 - Including request in letter to NSW Department of Justice.  
 Item 7 - Preparing letters seeking support.  
 Item 8 - Noted.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN29/2018	Ordinary Council 3/10/2018	Kerr, Katrina	Business With Notice	Cessnock City Council - Existing Unsealed Council Roads Policy Review and Strategic Roll-Back	12/12/2018	
<a href="#">673</a> <b>MOTION</b> 673 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Dunn	<b>Seconded:</b>	Councillor Suvaal		
1.	That Council, in principle, support the rationale behind the current unsealed roads policy and its intent.					
2.	That Council recognise that in order for the current unsealed roads policy to be wound back, a medium to long term strategy needs to be adopted in order to design a funding model that can deliver the sealing of roads that is financially sustainable.					
3.	That a committee of Council be formed to oversee a long-term transition away from the current unsealed roads policy due for review in February 2019.					
4.	That the Committee consist of:-  The Mayor and Councillors Stapleford, Dunn, Lyons, Sanders and Councillor Suvaal (as the alternate delegate).					
9/11/2018 10:05:00 AM - Rachael O'Hara Item 1 – Noted Item 2 – Noted Item 3 – First committee scheduled for 5 December 2018. Item 4 – Noted.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN31/2018	Ordinary Council 7/11/2018	Kerr, Katrina	Business With Notice	Pedestrian Crossing Signs	12/12/2018	
<a href="#">669</a> <b>MOTION</b> 669 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Lyons	<b>Seconded:</b>	Councillor Burke		
That Council as part of its signage Strategy and regular signage maintenance and improvement program start painting 'look to your right' signs on pedestrian crossings, similar to what the City of Sydney and other major centres have.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN32/2018	Ordinary Council 7/11/2018	Maginnity, Robert	Business With Notice	Drug Addiction Rehabilitation Facility	5/12/2018	
<a href="#">655</a> <b>MOTION</b> 655 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Dunn	<b>Seconded:</b>	Councillor Gray		
<p>1. That the General Manager write to Hunter New England Health seeking information to allow for lobbying for the provision of adequate resources to address the ice addiction in the Cessnock Local Government Area, and that the information sought from Hunter New England Health include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The scale of the issue, the admission rates for drug induced medical incidents and the like for the Cessnock Local Government Area.</li> <li><input type="checkbox"/> Hunter New England Health policy and operational responses to the high incidence of illicit drug use in the Cessnock Local Government Area.</li> <li><input type="checkbox"/> Community support programs assisting in the rehabilitation of ice addicts for the region.</li> </ul> <p>2. That Council consider a report on the information provided by Hunter New England Health to support the introduction of a rehabilitation facility and associated community support in the Cessnock Local Government Area and the provision of sufficient ongoing resources to tackle the illicit drug use issue.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN9/2018	Ordinary Council 2/05/2018	Drage, Natalie	Business With Notice	Strategic Planning for Cessnock Library	30/06/2019	
<a href="#">466</a> <b>MOTION</b> 466 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Gray	<b>Seconded:</b>	Councillor Lyons		
<p><b>That Council prepare a business case for an expanded Cessnock Library Branch, including investigating its location within a cultural hub and be in accordance with Council's adopted 2031 Community Infrastructure Strategic Plan and Cessnock City Library Strategic Plan 2014-2024.</b></p> <p>23/05/2018 5:23:24 PM - Natalie Drage Resolution of Council Noted. A methodology for the Business Case is in the process of being developed.</p> <p>24/07/2018 3:01:24 PM - Natalie Drage A meeting has been scheduled for August 2018 with Council staff to assist in preparing the methodology and project scope.</p> <p>29/08/2018 2:39:04 PM - Natalie Drage Consultation has commenced with Council staff to discuss possible library sites as indicated in Council planning documents. Site opportunities and constraints have been identified for a number of sites and are being further investigated.</p> <p>5/10/2018 12:46:09 PM - Natalie Drage Consultation with staff in progress including identification of opportunities and limitations for possible future library sites.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC47/2018	Ordinary Council 4/07/2018	Drage, Natalie	Corporate and Community	Richmond Main Colliery - Outcome of Site Assessments and Future Lease and Licence Arrangements	31/01/2019	
<a href="#">567</a> <b>MOTION</b> 567 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Gray	<b>Seconded:</b>	Councillor Lyons		
<ol style="list-style-type: none"> <li>That Council cease all operations within Precinct B of the Richmond Main Colliery site and take steps to terminate the arrangements currently in place in accordance with Option 1.</li> <li>That Council endorse the Conservation Management Plan, prepared by City Plan Services (2018).</li> <li>That Council note the Structural Assessment of Council Buildings, Building Assessment Report, prepared by Jacobs Group (Australia) Pty Limited (2018).</li> <li>That the assessments and plans undertaken to date for the Richmond Main Colliery be used to develop a Site Management Action Plan that will include strategies that seek to encourage community activities at the site and opportunities for funding grants.</li> <li>Following consultation with stakeholders the General Manager provide an updated progress report, coming back to Council within the next 2 months</li> <li>That the Conservation Management Plan and the Structural Assessment Reports be made available to all Stakeholders</li> </ol> <p>16/07/2018 2:14:05 PM - Natalie Drage Resolution 6 - The Richmond Main Preservation Society (the Society) has been provided with both an electronic copy and hard copy of the Conservation Management Plan and Structural Assessment Report. Provided to Society Director, Graham Smith on 6 July 2018.</p> <p>16/07/2018 2:17:43 PM - Natalie Drage Resolution 2 and 3 noted. At the next scheduled meeting with the Society Board and Council Staff, Resolution 4 to be discussed.</p> <p>24/07/2018 2:58:28 PM - Natalie Drage</p>						

Resolution 1 - All user groups with arrangements in place have been provided with correspondence regarding termination dates for the ceasing of operations within Precinct B.  
 24/07/2018 3:00:00 PM - Natalie Drage  
 Resolution 4 - A meeting has been scheduled with the Richmond Main Preservation Society for August 2018 to discuss a Site Management Action Plan.  
 29/08/2018 2:50:24 PM - Natalie Drage  
 Resolution 5 - A progress report will be tabled at the meeting of Council 5 September 2018.  
 5/09/2018 1:27:26 PM - Natalie Drage  
 Resolution 4 - Council staff met with representatives from the Society Board on 22 August 2018 and discussions included the Remediation Action Plan, use of the site and development of site management action plan.  
 5/09/2018 1:30:34 PM - Natalie Drage  
 Revised Target Date changed by: Drage, Natalie From: 1 Aug 2018 To: 31 Jan 2019  
 Reason: Site Management Action Plan in the process of being developed.  
 5/10/2018 12:53:52 PM - Natalie Drage  
 Meeting held with the Society and Council staff 3 October 2018 to scope the Site Management Action Plan. The Society has made considerable progress with implementing site clean up actions.  
 26/10/2018 11:38:43 AM - Natalie Drage  
 Resolution 4 - A Draft Site Management Plan was tabled with members of the Richmond Main Preservation Society on 23 October 2018. The Society is reviewing the Draft and will be further discussed at the next scheduled meeting held with Council staff and the Society.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC6/2018	Ordinary Council 7/03/2018	Drage, Natalie	Deferred Business	Richmond Main Colliery - Remediation Plan	30/06/2019	
<a href="#">433</a> <b>MOTION</b> <a href="#">433</a> <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Gray		
1.	That Council allocate funding of \$50,500 from the Miscellaneous and Property Reserve, for the preparation of a Remediation Action Plan, development application and continuation of temporary fencing at Richmond Main Colliery.					
2.	That a further report be prepared for Council detailing the estimated costs of implementing the Remediation Action Plan once they are known.					
3.	That any future Richmond Main Colliery reports include the cumulative total of expenditure since the September 2017 fire.					
4.	That the General Manager prepare a report in consultation with the site users, including an inventory of equipment, and removal of non essential items from the historic site, with the view to improving visual site amenity, safety and security.					
13/03/2018 10:40:03 AM - Katrina Patch Request for Quote Documentation being prepared in order to engage consultancy to prepare the RAP. 13/03/2018 10:43:07 AM - Katrina Patch Revised Target Date changed by: Patch, Katrina From: 4 Apr 2018 To: 04 Aug 2018 Reason: Engagement of vendor and preparation of RAP estimated to take 5 months. 4/04/2018 12:09:09 PM - Katrina Patch The Request For Quote for the preparation of the Remediation Action Plan closes on Tuesday 10 April. 7/05/2018 2:48:02 PM - Robyn Keegan GHD was the successful quote and has been engaged. Inception meeting occurred 2 May 2018, and the project has commenced. 23/05/2018 5:25:06 PM - Natalie Drage A request for quote has been distributed for the appointment of an external site auditor and is a requirement in accordance with the Contaminated Land Management Guidelines (NSW EPA) and closes 28 May 2018. 5/07/2018 12:17:46 PM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 4 Aug 2018 To: 31 Oct 2018 Reason: Engagement of vendor and preparation of RAP estimated to take 5 months. 5/07/2018 12:17:51 PM - Robyn Keegan External site Auditor has been appointed with a site visit to occur with the Auditor during mid July. 24/07/2018 3:10:15 PM - Natalie Drage The report to Council tabled 4 July 2018, included the cumulative total of expenditure since the September 2017 fire.						

Resolution 4 - the report to Council on the 4 July 2018 provided an update on the outcome of discussions to date with the Society regarding preparation of an inventory. The Society have been encouraged to commence the removal of non-museum items from the second floor of the museum building. This item will be incorporated into the Site Management Action Plan.

6/08/2018 9:38:09 AM - Natalie Drage

Site visit to Richmond Main occurred with the external auditor and consultant preparing the RAP on 1 August 2018. Consultation to occur with the Preservation Society to assist with understanding current and potential future land uses within Precinct C. This consultation process will be an agenda item for the next meeting with Council staff and the Society Board.

29/08/2018 2:43:17 PM - Natalie Drage

Consultant preparing the Remediation Action Plan met with Council staff and the Board of the Richmond Main Preservation Society on 22 August 2018. The consultation session considered Precinct C, its future uses and identification of priority locations.

5/10/2018 12:50:59 PM - Natalie Drage

Meeting held with GHD and Council staff to discuss the Remediation Action Plan and confirming the high priority areas at the site.

26/10/2018 11:44:29 AM - Natalie Drage

The Richmond Main Preservation Society at the meeting held with Council officers on 23 October 2018 tabled a report advising of site clean up activities undertaken to date within Precinct B.

12/11/2018 10:18:35 AM - Robyn Keegan

Revised Target Date changed by: Keegan, Robyn From: 31 Oct 2018 To: 30 Jun 2019

Reason: Ongoing

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC61/2018	Ordinary Council 5/09/2018	Drage, Natalie	Corporate and Community	Richmond Main Colliery - Progress Report	28/02/2019	
<a href="#">636</a> <b>MOTION</b> 636 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Gray	<b>Seconded:</b>	Councillor Burke		
<p>1. That Council note the progress of actions for Richmond Main Colliery and that a further report be presented to Council in February 2019.</p> <p>2. That further progress reports be presented to Council in November 2018 and February 2019.</p> <p>5/10/2018 12:48:24 PM - Natalie Drage Resolution of Council noted. A progress report will be tabled to Council November 2018 and February 2019. 5/10/2018 12:49:51 PM - Natalie Drage Revised Target Date changed by: Drage, Natalie From: 3 Oct 2018 To: 28 Feb 2019</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC69/2017	Ordinary Council 4/10/2017	Kerr, Katrina	Corporate and Community	Easement for Drainage of Water within 10 and 12 Cooper Street, Heddon Greta	12/12/2018	
<a href="#">277</a> <b>MOTION</b> 277 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Dagg	<b>Seconded:</b>	Councillor Stapleford		
<p>1. That Council acquires an easement for the drainage of water being 7m wide and variable on the south eastern boundary of Lot 15 Section 20 DP 3816 and the northern boundary of Lot 16 Section 20 DP 3816 being 10 and 12 Cooper Street, Heddon Greta.</p> <p>2. That Council authorise the General Manager to negotiate the terms of the easement and prepare the necessary documents for registration at Land and Property Information (LPI) NSW.</p> <p>3. That Council authorise the Common Seal of Cessnock City Council to be affixed to the documents relating to the granting of the easement over Lots 15 and 16 Section 20 DP 3816.</p> <p>4. That Council authorise the Mayor and/or General Manager to execute the documents relating to the granting of the easement over Lots 15 and 16 Section 20 DP 3816.</p>						

4/11/2017 11:32:00 AM - Robyn Keegan

Updated by Sue Brinkworth - Surveyor engaged to prepare plan of easement.

5/09/2018 11:55:54 AM - Joanne Walpole

Action reassigned to Kerr, Katrina by: Walpole, Joanne for the reason: Easement for Cooper Street within Master's property. Matter referred back to Infrastructure Manager for review.

13/09/2018 10:47:13 AM - Katrina Kerr

Reviewing scale of easement due to outcome of negotiation re value with owner.

7/11/2018 11:36:57 AM - Rachael O'Hara

Item 1 - Reviewing scale of easement to reduce cost to Council due to the position of negotiations with owner.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC81/2018	Ordinary Council 7/11/2018	Eftimova, Esma	Corporate and Community	Draft Copyright Policy	5/12/2018	
<a href="#">664</a> <b>MOTION</b> 664 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Doherty	<b>Seconded:</b>	Councillor Dunn		
That Council adopts the draft Copyright Policy.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
GMU18/2018	Ordinary Council 5/09/2018	Hambling, Annaleize	General Manager's Unit	Armistice Centenary Grants Program	22/01/2019	
<a href="#">631</a> <b>MOTION</b> 631 <b>RESOLVED</b>	<b>Moved:</b>	Glen, Stephen Councillor Burke	<b>Seconded:</b>	Councillor Sander		
<ol style="list-style-type: none"> <li>That Council allocate \$16,888 to the Armistice banner and banner pole project provided from the Restricted Assets (Miscellaneous and Property) Reserve (old loan fund savings).</li> <li>That Council accept the grant of \$19,046 under the Armistice Centenary Grants Program by 7 September 2018.</li> <li>That Council install four banner poles in Weston, four banner poles in Greta and one banner pole in Wollombi subject to relevant approvals required.</li> <li>That Council will continue to seek external funding opportunities to increase the number of poles in the other towns and villages in the Cessnock LGA.</li> <li>That Exact locations for the banner poles are emailed to ward Councillors for feedback.</li> <li>That Council takes future banner design and civic aesthetics to the Cultural Facilities Committee for their input.</li> </ol>						
<p>10/09/2018 1:52:56 PM - Annaleize Hambling The Commonwealth Grant Agreement is now executed. Funds will be made available to Council shortly. Investigations are underway by Works and Infrastructure into the exact locations of the poles. This will be sent to ward Councillors for feedback. The Media and Communication Unit will ensure all new banner designs are provided to the Cultural Facilities Committee for their input.</p> <p>10/09/2018 1:57:32 PM - Annaleize Hambling Revised Target Date changed by: Hambling, Annaleize From: 7 Sep 2018 To: 28 Sep 2018</p> <p>10/09/2018 2:01:14 PM - Melanie Parker Action reassigned to Fitzpatrick-Barr, Justin by: Parker, Melanie for the reason:</p> <p>13/09/2018 11:20:26 AM - Katrina Kerr Item 1 - GM Unit Item 2 - GM Unit</p>						



Item 3 – Planning installation locations and methods.

Item 4 – GM Unit

Item 5 – GM Unit

Item 6. – GM Unit

7/11/2018 1:27:48 PM - Rachael O'Hara

Item 1 - GM Unit

Item 2 - GM Unit

Item 3 - Preparing long term position for banner poles. GM unit liaised with Ausgrid to install Armistice banners and banner arms in Greta & Weston. A banner pole is to be installed in Wollombi prior to Remembrance Day.

Item 4 - GM Unit.

Item 5 - GM Unit.

Item 6 - GM Unit.

13/11/2018 11:51:46 AM - Annaleize Hambling

Two banner arms have been installed at Greta and two in Weston. On Armistice Day these arms displayed Armistice banners designed to commemorate the centenary. Seven banners were also displayed on existing arms in Vincent Street, Cessnock. These banners were funded under this grant. Investigations are continuing to install additional poles in Wollombi. Due to the constraints of existing infrastructure a pole was unable to be installed in Wollombi before 11 November 2018. Work is continuing to find a suitable location for a pole in Wollombi. This will ensure a banner will be displayed for years to come.

13/11/2018 12:04:51 PM - Annaleize Hambling

Revised Target Date changed by: Hambling, Annaleize From: 21 Nov 2018 To: 22 Jan 2019

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
GMU21/2018	Ordinary Council 3/10/2018	Stevens, Rhiannon	General Manager's Unit	Minutes of the Town Coordinators Review Committee Meeting held on 12 September 2018	12/12/2018	
<a href="#">676</a> <b>MOTION</b> 676 <b>RESOLVED</b>	<b>Moved:</b>	Glen, Stephen Councillor Gray	<b>Seconded:</b>	Councillor Sander		
<p>1. That the Minutes of the Town Coordinators Review Committee held on 12 September 2018 be adopted other than Part 2.</p> <p>2. That the committee recommend to Council that future funding be allocated as recommended by the Committee.</p> <p>8/11/2018 4:26:06 PM - Rhiannon Stevens</p> <p>Revised Target Date changed by: Stevens, Rhiannon From: 31 Oct 2018 To: 12 Dec 2018</p> <p>Reason: Review of documents to be prepared for next committee meeting, investigation into development of guidelines and application processes for review by the committee.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
GMU23/2018	Ordinary Council 7/11/2018	Lyall, Ian	General Manager's Unit	Minutes of the Special Audit and Risk Committee Meeting held 16 October 2018	5/12/2018	
<a href="#">659</a> <b>MOTION</b> 659 <b>RESOLVED</b>	<b>Moved:</b>	Glen, Stephen Councillor Doherty	<b>Seconded:</b>	Councillor Dunn		
<p>That the Minutes of the Special Audit and Risk Committee Meeting of 16 October 2018 be adopted as a resolution of the Ordinary Council.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
MM10/2018	Ordinary Council 3/10/2018	Allan, Darrylen	Mayoral Minutes	Performance Review of the General Manager 2017/2018	31/10/2018	
<a href="#">693</a> <b>MOTION</b> 693 <b>RESOLVED</b>	<b>Moved:</b>	Glen, Stephen Councillor Pynsent				
<ol style="list-style-type: none"> <li>1. That the Performance Review of the General Manager for the period of July 2017 to June 2018 contained in the Confidential Attachment be received and noted.</li> <li>2. That the Organisational and General Manager's Review Committee reconvene on 10 October 2018 to work with the Facilitator and the General Manager to develop the Performance Agreement for 2018/2019 for presentation to Council in October 2018.</li> <li>3. That during the meeting on 10 October 2018, the Committee give consideration to whether a discretionary increase in the General Manager's total remuneration be awarded, as provided for by clause 8.3 of the Standard Contract of Employment.</li> </ol>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
MM11/2018	Ordinary Council 7/11/2018	Allan, Darrylen	Mayoral Minutes	Minutes of the Organisational and General Managers Review Committee Meeting Held 10 October 2018	5/12/2018	
<a href="#">657</a> <b>MOTION</b> 657 <b>RESOLVED</b>	<b>Moved:</b>	Glen, Stephen Councillor Pynsent				
<p>That the Minutes of the Organisational and General Managers Review Committee of 10 October 2018 be adopted as a resolution of the Ordinary Council.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> That the Performance Agreement for the General Manager for the period of 2018/2019 in accordance with Clause 7.10 of the Standard Contract of Employment, be signed by the Mayor on behalf of Council.</li> <li><input type="checkbox"/> That the amended four point assessment scale contained within the Performance Agreement be noted.</li> <li><input type="checkbox"/> That for the 2018/2019 review period a rating of 2.5 or above is required for the General Manager to achieve a better than satisfactory standard in accordance with Clause 8.3 of the Standard Contract of Employment.</li> <li><input type="checkbox"/> That the General Manager be awarded a 2.5% increase in the total remuneration package, which is equivalent to the percentage increase received by staff under the Local Government State Award on 1 July 2018, due to better than satisfactory performance in the 2017/2018 review period in accordance with Clause 8.3 of the Standard Contract of Employment, effective from the first full pay period on or after 1 July 2018</li> </ul>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
MM12/2018	Ordinary Council 7/11/2018	Alexander, Michael	Mayoral Minutes	LG NSW Save Our Recycling Campaign	5/12/2018	
<a href="#">658</a> <b>MOTION</b> 658 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Pynsent				
1.	That Council endorse Local Government NSW's campaign, <i>Save Our Recycling</i> , to realise the reinvestment of a 100% of the Waste Levy collected each year by the NSW Government in waste minimisation, recycling and resource recovery.					
2.	That Council make representation to the State Member for Cessnock, Clayton Barr MP, in support of this campaign objective - for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimisation, recycling and resource recovery.					
3.	That Council write to the Premier, the Hon Gladys Berejiklian MP, the Opposition Leader, the Hon Luke Foley MP, the Minister for Local Government and the Minister for the Environment, the Hon Gabrielle Upton MP, and the Shadow Minister for the Environment and Heritage, Penny Sharpe MLC, seeking bipartisan support for the 100% reinvestment of the Waste Levy collected each year into waste minimisation, recycling and resource recovery.					
4.	That Council take a lead role in activating the Local Government NSW <i>Save Our Recycling</i> campaign locally.					
5.	That Council endorse the distribution and display of the Local Government NSW <i>Save Our Recycling</i> information on Council premises, as well as involvement in any actions arising from the initiative.					
6.	That Council formally advise Local Government NSW that Council has endorsed the <i>Save Our Recycling</i> advocacy initiative.					

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE20/2018	Ordinary Council 4/04/2018	Rush, Iain	Planning and Environment	Planning Proposal - Kurri Kurri District Strategy Consequential LEP Amendments	30/04/2019	
<a href="#">472</a> <b>MOTION</b> 472 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Suvaal	<b>Seconded:</b>	Councillor Dagg		
1.	That Council request a Gateway determination for the Planning Proposal - Kurri Kurri District Strategy Consequential LEP Amendments from the Department of Planning and Environment pursuant to the <i>Environmental Planning and Assessment Act 1979</i> .					
2.	That Council request authorisation under Section 3.31 of the <i>Environmental Planning and Assessment Act 1979</i> to act as the local plan-making authority to make the Local Environmental Plan.					
3.	That Council undertake consultation with public authorities and the community as determined by the Department of Planning and Environment Gateway determination.					
4.	That Council receive a report back on the Planning Proposal if unresolved written objections are received during consultation with the Community; otherwise forward the Planning Proposal to the Department of Planning and Environment requesting that the Plan be made.					
10/04/2018 4:18:54 PM - Iain Rush Planning Proposal forwarded to Department of Planning and Environment for Gateway determination on 13 April 2018. Awaiting Gateway determination. 6/06/2018 2:43:01 PM - Iain Rush Revised Target Date changed by: Rush, Iain From: 2 Jul 2018 To: 02 Sep 2018 Reason: With the Department of Planning and Environment for Gateway determination. 6/07/2018 12:34:28 PM - Iain Rush						

Awaiting Gateway determination.  
 10/09/2018 11:39:46 AM - Iain Rush  
 Revised Target Date changed by: Rush, Iain From: 2 Sep 2018 To: 28 Dec 2018  
 Reason: Gateway determination received on 9 July 2018. Matter will need to be reported back to Council to obtain endorsement to apply new clause to set out minimum lot size for battle axe allotments.  
 4/10/2018 3:59:14 PM - Hannah McCauley  
 Revised Target Date changed by: McCauley, Hannah From: 28 Dec 2018 To: 28 Dec 2018  
 Reason: Gateway determination received on 9 July 2018.  
 4/10/2018 4:00:19 PM - Hannah McCauley  
 Revised Target Date changed by: McCauley, Hannah From: 28 Dec 2018 To: 30 Apr 2019  
 Reason: Gateway determination received on 9 July 2018.  
 4/10/2018 4:00:26 PM - Hannah McCauley  
 Agency consultation complete  
 12/11/2018 10:31:19 AM - Iain Rush  
 Exhibition of the Planning Proposal will occur in the new year on account of the Christmas holiday break.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE29/2018	Ordinary Council 16/05/2018	Fitzpatrick-Barr, Justin	Planning and Environment	Development Application No. 8/2017/282/1 proposing construction of a roundabout to facilitate access to St Philip's Christian College  Wine Country Drive, Nulkaba	21/11/2018	
<b>MOTION</b> 475 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Burke		
1.	That Council determine Development Application No. 8/2017/282/1 proposing the construction of a roundabout to facilitate access to St Philip's Christian College at Wine Country Drive (Lot 1 DP 744377) Nulkaba, pursuant to Section 80 of the Environmental Planning and Assessment Act 1979, by refusing to grant consent for the reasons detailed in this report.					
2.	That Council supports the concept of a roundabout entrance to St Philips Christian College off Wine Country Drive, Nulkaba for school and community access to the site, subject to an approved design by, and satisfactory arrangements with, the Roads and Maritime Services.					
3.	That the General Manager request the Parliamentary Secretary for the Hunter and Central Coast to coordinate an urgent meeting between Cessnock City Council, the Roads and Maritime Services, State Member for Cessnock and St Philips Christian College to address the traffic and safety concerns at Wine Country Drive and Lomas Lane, Nulkaba.					
4.	That the General Manager continue to work with the Roads and Maritime Services and St Philips Christian College with a view to encourage the submission of a Development Application, as a matter of urgency, by St Philips Christian College, to ensure the necessary upgrade works can be carried out to address serious traffic and safety concerns at Wine Country Drive and Lomas Lane, Nulkaba. The development application must be supported by the necessary documentation and arrangements with the Roads and Maritime Services and be designed in accordance with the requirements of Cessnock City Council and the Roads and Maritime Services.					
5.	That the General Manager investigate any immediate measures that could improve pedestrian and vehicular safety adjacent to the College in Wine Country Drive and Lomas Lane, Nulkaba.					
5/06/2018 3:45:09 PM - Robyn Larsen Item 1 - Determination Issued 5/06/2018 3:46:12 PM - Robyn Larsen Item 2 - Noted 6/07/2018 11:13:52 AM - Robyn Larsen Item 3 - Acting General Manager spoken to Mr Stephen Wills at the Department of Premier and Cabinet who advised that he would liaise with St Philips and the RMS to seek a meeting to try and resolve the matter. 6/07/2018 11:53:39 AM - Joanne Walpole Item 4 - This issue is being dealt with. The Department of Premier and Cabinet are attempting to bring all parties together. 6/07/2018 2:45:00 PM - Joanne Walpole Item 5 -						

Prepared Concept Option for signalised roundabout.

Prepared Concept Option for use of internal road network

Attended meeting between RMS and CCC 23/05/18.

Arranged drone to film intersection performance 03/08/18.

7/09/2018 4:03:16 PM - Kristy Meyers

Item 3 - Mr Stephen Wills chaired a meeting on 6 August 2018. Attendees included GM, DW&I, Infrastructure Manager, Development Services Manager and RMS. A teleconference was held with RMS and St Philips School on 4 September 2018.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE46/2018	Ordinary Council 5/09/2018	Luscombe, Dan	Planning and Environment	Disposal of Surplus Council land	30/11/2018	
<b>MOTION</b> 632 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Doherty	<b>Seconded:</b>	Councillor Burke		
<p>1. That Council authorise the General Manager to obtain open market valuations and then negotiate the sale to the open market the following surplus Council properties, for no less than 90% of the valuation obtained, being;</p> <p>a. Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)</p> <p>b. Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)</p> <p>c. Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong)</p> <p>d. Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)</p> <p>2. That Council authorise the General Manager to engage a suitable real estate agent or agents to undertake to dispose of the surplus Council properties, being;</p> <p>a. Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)</p> <p>b. Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)</p> <p>c. Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong)</p> <p>d. Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)</p> <p>3. That Council authorise the common seal of Cessnock City Council be affixed to the Transfer of Land between Cessnock City Council and the purchaser of the following surplus Council properties, being;</p> <p>a. Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)</p> <p>b. Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)</p> <p>c. Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong)</p> <p>d. Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)</p> <p>4. That Council authorise the Mayor and the General Manager to execute the Transfer between Cessnock City Council and the purchaser of the following surplus Council properties, being;</p> <p>a. Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)</p> <p>b. Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)</p> <p>c. Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong)</p> <p>d. Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)</p> <p>5. That Council allocate the proceeds of sale in accordance with the adopted Property Investment Fund Policy</p> <p>11/09/2018 11:12:05 AM - Dan Luscombe Matter commenced, seeking valuations in preparation for properties to be sold, awaiting Property Officer to assist with process and obtain quotes. 8/10/2018 3:26:05 PM - Dan Luscombe Revised Target Date changed by: Luscombe, Dan From: 3 Oct 2018 To: 30 Nov 2018 8/10/2018 3:32:12 PM - Dan Luscombe Property Officer and I to arrange meeting later this week (WE 12/10) to seek quotes for agents etc. 9/11/2018 3:21:15 PM - Dan Luscombe Awaiting response from Senior Property Officer to tender for preferred agents to handle sales. Follow up 15/11.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE51/2018	Ordinary Council 19/09/2018	Rush, Iain	Planning and Environment	Exhibition of Draft Chapter E.18 - Black Hill Employment Area of the Cessnock Development Control Plan 2010	28/02/2019	
<a href="#">655</a> <b>MOTION</b> 655 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Suvaal	<b>Seconded:</b>	Councillor Sander		
<p>1. That Council place draft Chapter E.18 – Black Hill Employment Area of the Cessnock Development Control Plan 2010 on public exhibition for a minimum period of 28 days.</p> <p>2. That Council receive a further report following public exhibition of Draft Chapter E.18 – Black Hill Employment Area of the Cessnock Development Control Plan 2010.</p> <p>4/10/2018 4:00:58 PM - Hannah McCauley Public Exhibition from 03/10/2018 to 31/10/2018. 12/11/2018 10:27:28 AM - Iain Rush Exhibition ceased on 31 October 2018. Nine submissions were received and are currently being reviewed. Post exhibition report will be prepared for Council in the new year on account of the Christmas holiday period.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE60/2018	Ordinary Council 7/11/2018	Giannopoulos, Peter	Planning and Environment	DA 8/2017/461/1 proposing development of a manufactured home estate comprising 165 movable dwelling sites and ancillary facilities to be constructed in six (6) phases  17 Ash Street, Cessnock	5/12/2018	
<a href="#">651</a> <b>MOTION</b> 651 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Dagg	<b>Seconded:</b>	Councillor Gray		
<p>1. That:</p> <p>(i) Development Application No. 8/2017/461/1 proposing development of a manufactured home estate comprising 165 movable dwelling sites and ancillary facilities to be constructed in six (6) phases at 17 Ash Street, Cessnock, be approved pursuant to Sections 4.16 and 4.17 of the Environmental Planning and Assessment Act 1979, subject to the conditions contained in this report.</p> <p>(ii) The reasons for the decision (having regard to any statutory requirements applying to the decision), are as follows:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The proposal is consistent with the relevant provisions contained within State Environmental Planning Policy No. 36 Manufactured Home Estates.</li> <li><input type="checkbox"/> The proposal is a permitted land use in the RU2 Rural Landscape zone under Cessnock Local Environmental Plan 2011.</li> <li><input type="checkbox"/> The proposal is consistent with objectives of the RU2 Rural Landscape zone under Cessnock Local Environmental Plan 2011.</li> <li><input type="checkbox"/> The subject development is designed in a manner that takes into account the constraints of the site and proposes measures that will minimise any impacts on the natural and built environments. The development, in the manner proposed, is suitable for the site.</li> <li><input type="checkbox"/> The development provides a form of housing that will add to the diversity of housing stock in the area. The development provides a social benefit and serves in the public interest by contributing to housing affordability.</li> </ul> <p>(iii) In considering community views, the following is relevant:</p>						

- ☐ The proposal has been designed in such a way that its impact on the natural and built environment is considered acceptable, and the proposal is consistent with the character of the existing residential area.
- ☐ Approval of the development will result in improvements to the adjoining residential area with regards to upgrades to existing infrastructure and services within the locality.
- ☐ The design of the development, along with the recommended conditions of consent, have adequately responded to issues raised by the public during the exhibition period relating to the development application.

(iv) The details contained above be publicly notified pursuant to Section 2.22 and Clause 20(2) of Schedule 1 of the Environmental Planning and Assessment Act 1979

2. That Council notify in writing the persons who made a submission with regard to the proposed development, of Council's decision.
3. That the General Manager ensures that the Notice of Determination also includes that the applicant or person(s) acting on the development consent, engage with the adjoining residents regarding the stormwater drainage designs before a Construction Certificate is issued.
4. That condition 40 be amended to include point (f) a footpath and associated pram ramps be constructed from the entrance of the development along one side of Ferguson Street to the new bus stop in Anzac Avenue.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE61/2018	Ordinary Council 7/11/2018	Rush, Iain	Planning and Environment	Joint Cessnock and Singleton 'Vineyard's District' Planning Proposal Exhibition Outcomes	5/12/2018	
<a href="#">653</a> <b>MOTION</b> 653 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Dagg	<b>Seconded:</b>	Councillor Suvaal		
1.	That Council not proceed with the Joint Cessnock and Singleton 'Vineyard's District' Planning Proposal.					
2.	That Council notify the Department of Planning and Environment of its decision pursuant to Section 3.35 of the <i>Environmental Planning and Assessment Act 1979</i> .					
3.	That Council undertake further strategic analysis, including potentially a 'precinct' based approach to land use planning in the Cessnock RU4 Primary Production Small Lots Zone.					
4.	That Council write to those who made submissions, informing them of its decision.					
5.	That a status report on the progress of the Vineyards District Precinct Planning be provided to Council by end of April 2019.					



Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE89/2015	Ordinary Council 18/11/2015	Brown, Keren	Planning and Environment	Planning Proposal - Hydro Kurri Kurri	1/04/2019	
<b>MOTION</b> 1479 <b>RESOLVED</b>	<b>Moved:</b> Councillor Wrightson	Curtis, Gareth <b>Seconded:</b> Councillor Doherty				
<p>1. That Council forward a Planning Proposal to rezone certain land at Loxford for employment, residential, rural and environmental purposes to the Department of Planning and Environment under s.56 (1) of the Environmental Planning and Assessment Act 1979 seeking a 'Gateway' determination.</p> <p>2. That Council request the use of delegations in respect of the Minister for Planning plan making functions under section 59 of the EPA Act 1979 for the Planning Proposal.</p> <p>3. That Council endorse the application of the biodiversity certification process to the area the subject of the Planning Proposal.</p> <p>4. That Council investigate the likely scope of developer contributions required to support the Planning Proposal.</p> <p>5. That Council investigate a structure plan linking all the Urban Release Areas and associated contributions planning requirements within the developing Maitland - Kurri Kurri growth corridor.</p> <p>6. That a Development Control Plan be prepared to address, amongst other matters, design, conservation and management measures.</p> <p>7. That a separate report be presented to Council detailing the final content of the Planning Proposal including all supporting draft Plans and/or Agreements prior to public exhibition.</p> <p>8. That Council consult and exhibit the Planning Proposal structure plan, development control plan and related contribution plan, in accordance with the Gateway determination.</p> <p>9. That Council exhibit the biodiversity certification application and documentation in accordance with the biodiversity certification process and wherever possible seek to align the process with the planning proposal timeframe.</p> <p>10. That Council investigate the feasibility of including additional allotments into the Planning Proposal and supporting studies.</p> <p>3/02/2016 2:14:00 PM - Bo Moshage Resolution 1, 2 &amp; 3 completed. Resolution 4 to 10 under investigation 3/02/2016 2:15:00 PM - Bo Moshage Gateway Determination requested 27/11/15 9/04/2016 9:03:00 AM - Bo Moshage Gateway received by Council 23/3/16 and currently being reviewed with meeting with MCC and DoP&amp;E to follow to give effect to Resolutions 4 to 10 7/05/2016 4:19:00 PM - Bo Moshage Following the Gateway Determination Council has met with the DoPE and MCC to discuss the Gateway Conditions. Both CCC and MCC have met with the RMS to discuss traffic implications. Meetings with the OEH to discuss flooding and biodiversity considerations are anticipated to occur within the next week 6/07/2016 2:45:00 PM - Bo Moshage On Going meets with the DoPE, MCC and Proponent to discuss the Gateway Conditions. 1/08/2016 11:47:00 AM - Bo Moshage In consultation with MCC and the Proponent, Council has finalised a draft project plan outlining the critical steps and pathways in undertaking the Planning Proposal in relation to Resolution 4 to 10. 2/11/2016 11:50:00 AM - Estimated Completion Date changed by: Wonona Fuzzard From: 31 Dec 2016 To: 31 May 2017 27/11/2016 9:23:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10 21/01/2017 9:29:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10 22/03/2017 4:14:00 PM - Bo Moshage</p>						

Resolution 1, 2 & 3 completed.  
 Resolution 4 to 10 under investigation  
 2/05/2017 8:40:00 AM -  
 Estimated Completion Date changed by: Bo Moshage From: 31 May 2017 To: 31 May 2018  
 6/02/2018 9:29:51 AM - Sandra Richardson  
 Action reassigned to Johnson, Martin by: Richardson, Sandra for the reason: Reallocation to manager.  
 9/03/2018 6:22:20 AM - Sandra Richardson  
 Action reassigned to Brown, Keren by: Richardson, Sandra for the reason:  
 9/03/2018 9:38:38 AM - Keren Brown  
 Discussions with Maitland City Council are continuing in relation to Actions 4-10.  
 6/06/2018 11:38:27 AM - Keren Brown  
 Revised Target Date changed by: Brown, Keren From: 31 May 2018 To: 01 Apr 2019  
 Reason: Discussions are continuing with Maitland City Council. Gateway conditions need to be satisfied and the proposal publicly exhibited.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI18/2018	Ordinary Council 7/03/2018	Harris, Kate	Works and Infrastructure	Options for Cessnock Pool	6/03/2019	
<a href="#">441</a> <b>MOTION</b> 441 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Gray	<b>Seconded:</b>	Councillor Sander		
<p>1. That Council notes the Report and endorses Option C (relocate to Turner Park) as the long term strategic direction for Cessnock Pool.</p> <p>2. That Council undertakes further work to determine the scope, design and cost of Option C (relocate to Turner Park), incorporating indoor and outdoor water and play features, with an estimated capital cost of up to \$20M to be partly funded through development contributions.</p> <p>3. That Council endorses Option B (upgrade at current location) as an interim strategic direction for Cessnock Pool.</p> <p>4. That Council undertakes further work to develop the scope, design and cost of upgrades identified in Option B (upgrade at current location).</p> <p>5. That Council receives a further report on how Options B (upgrade at current location) and C (relocate to Turner Park) will be staged and funded with consideration to the outcomes and recommendations of the Review of Plant at the existing Cessnock Pool.</p> <p>19/03/2018 3:19:35 PM - Rebecca Bailey          Work on upgrade to current location has commenced. Work on scope design, and cost for relocation to Turner Park is presently unfunded. Report to Council on these matters scheduled for late 2018.          14/06/2018 9:52:30 AM - Kristy Meyers          Ongoing.          31/10/2018 10:48:22 AM - Natalie McCloy          Revised Target Date changed by: McCloy, Natalie From: 1 Nov 2018 To: 06 Mar 2019          Reason: Design Brief currently being developed with a view to finalise in November 2019</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W/21/2018	Ordinary Council 21/03/2018	Lindsay, Michelle	Works and Infrastructure	Waste Services Review - Additional Staff and Plant Requirements	31/10/2018	
<a href="#">464</a> <b>MOTION</b> 464 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Dagg	<b>Seconded:</b>	Councillor Burke		
<p>1. That Council endorse the appointment of eight additional Waste Service Operators in order to adequately manage the expanding waste service operations.</p> <p>2. That Council endorses the purchase of plant items in order to provide efficient operation of the waste service. The plant to be purchased include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Compactor</li> <li><input type="checkbox"/> Excavator</li> <li><input type="checkbox"/> Tracked loader</li> <li><input type="checkbox"/> Water cart</li> <li><input type="checkbox"/> Hooklift truck</li> </ul> <p>3. That the new staff be funded from the landfill operational budget.</p> <p>4. That the plant purchases be funded from the Waste Reserve.</p> <p>12/04/2018 9:37:13 AM - Michelle Lindsay Revised Target Date changed by: Lindsay, Michelle From: 18 Apr 2018 To: 31 Jul 2018 Reason: The action includes recruitment of staff and multiple tenders for procurement of plant which will take approximately three months to complete.</p> <p>12/04/2018 9:37:23 AM - Michelle Lindsay Waste Service Operator position description and recruitment advertisement have been reviewed to allow for commencement of recruitment.</p> <p>7/05/2018 3:43:22 PM - Michelle Lindsay Recruitment of Waste Service Operators has commenced with positions being advertised on Thursday 10 May to close 24 May. Interviews anticipated to take place in early June.</p> <p>26/06/2018 9:39:38 AM - Michelle Lindsay Interviews for recruitment of the Waste Service Operators were undertaken on 25 June. Preferred applicants have been selected and pre-employment checks are being carried out. Investigations of appropriate plant items have been undertaken and specifications for procurement are in development.</p> <p>3/08/2018 12:40:22 PM - Michelle Lindsay Revised Target Date changed by: Lindsay, Michelle From: 31 Jul 2018 To: 31 Oct 2018 Reason: The action includes recruitment of staff and multiple tenders for procurement of plant.</p> <p>3/08/2018 12:40:30 PM - Michelle Lindsay Six Waste Service Operators (WSOs) have been appointed and are due to commence in August. Remaining WSOs to be recruited to align with purchase of additional items of plant. Procurement of plant items has been scheduled.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI23/2018	Ordinary Council 4/04/2018	Crosdale, Emma	Works and Infrastructure	Naming of Jeffery Park, Kearsley after Mr George Jeffery	30/11/2018	
<a href="#">475</a> <b>MOTION</b> 475 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Stapleford	<b>Seconded:</b>	Councillor Suvaal		
<ol style="list-style-type: none"> <li>That Council formally names Jeffery Park at Kearsley "Sergeant George Jeffery Memorial Park" subject to gazettal by the Geographical Names Board of NSW.</li> <li>In the event that the name is considered to be unsuitable by the Geographical Names Board of NSW that the next preferred name be George Jeffery Park.</li> <li>That if approval is received from the Geographical Names Board of NSW, Council install appropriate signage in line with the adopted Cessnock LGA Signage Strategy.</li> <li>That the family of the late Mr George Jeffery be notified the outcome of the application.</li> </ol> <p>30/04/2018 12:11:57 PM - Emma Crosdale The Commemorative Naming application, Council report and supporting documentation sent to Geographical Names Board on 23 April 2018 for consideration.</p> <p>14/06/2018 11:52:48 AM - Kristy Meyers 1. Application submitted to Geographical Names Board. 2. Noted. 3. GNB have endorsed George Jeffery Park as the preferred name. GNB preparing Public exhibition of George Jeffery Park name for 28 days. Signage to be installed at conclusion of exhibition period. 4. Awaiting completion of exhibition period.</p> <p>19/06/2018 9:12:00 AM - Emma Crosdale The proposal exhibition period is 27 June 2018 until 27 July 2018. Submissions can be lodged with the Geographical Names Board.</p> <p>5/07/2018 10:53:35 AM - Nicole Benson Revised Target Date changed by: Benson, Nicole From: 31 Jul 2018 To: 31 Aug 2018 Reason: Awaiting feedback from GNB exhibition.</p> <p>5/09/2018 3:50:46 PM - Vickie Stovell Council officers are currently sourcing quotations for the supply and installation of a sign in line with the Signage Strategy</p> <p>5/09/2018 3:51:29 PM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 31 Aug 2018 To: 17 Oct 2018 Reason: Council officers are currently sourcing quotations for the supply and installation of a sign in line with the Signage Strategy</p> <p>29/10/2018 1:28:47 PM - Natalie McCloy Revised Target Date changed by: McCloy, Natalie From: 17 Oct 2018 To: 30 Nov 2018 Reason: The sign is being manufactured with footings construction to commence on-site in early November 2018. Artwork currently with graphic designer.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI25/2018	Ordinary Council 4/04/2018	Bent, Geoffrey	Works and Infrastructure	AirVenture Proposed Air Show	12/12/2018	
<a href="#">477</a> <b>MOTION</b> 477 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Burke		
<ol style="list-style-type: none"> <li>That Council supports the proposed AirVenture Australia event and allocate \$75,000 to the event, noting \$37,000 relates to ongoing support and \$38,000 is a once off cost for infrastructure associated with the camping site;</li> <li>That the General Manager negotiates suitable arrangements with respect to event promotion and liaison.</li> </ol>						

3. That the General Manager discuss with the Management Team of AirVenture the promotion of the Hunter Valley Visitor Information Centre as the nominated booking agency for accommodation for the event.
4. That Council, through the Strategic Property and Community Facilities Committee, investigate a plan to allow some of the works required to be permanent.
5. That Council request audited accounts of the event be presented to Council within three months of the event being held.
6. That the General Manager request from the event organisers a full financial plan of the event to be held in September and that this information be subject of a report to the Council.
7. That a report after the September event be prepared for Council's consideration relating to the long term sustainability of the event.

12/06/2018 9:07:45 AM - Kristy Meyers

Item 1 - Noted

Item 2 - Meetings and negotiations ongoing

Item 3 - Negotiations ongoing

Item 4 - Investigations ongoing

Item 5 - Noted

Item 6 - AirVenture advised financial plan to be provided by the end of June 2018

Item 7 - Noted

4/10/2018 10:41:38 AM - Geoffrey Bent

Revised Target Date changed by: Bent, Geoffrey From: 3 Oct 2018 To: 01 Nov 2018

Reason: Awaiting audit report from Airventure

12/11/2018 2:12:05 PM - Kristy Meyers

Item 2 - Complete

Item 3 - Complete

Item 4 - Complete

Item 6 - Financial Plan will not be provided by AirVenture

Item 7 - Report drafted for 12 December 2018 Council meeting.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI34/2018	Ordinary Council 16/05/2018	Jennings, Peter	Works and Infrastructure	Minutes of the Floodplain Management Committee held 5 April 2018	12/12/2018	
<a href="#">485</a> <b>MOTION</b> 485 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Burke		
That the Minutes of the Floodplain Management Committee Meeting held 5 April 2018 be adopted as a resolution of the Ordinary Council, which includes the following:						
1.	Listed Matter FLOCLM1/2018:					
<input type="checkbox"/>	That Council note the adjustments to the Floodplain Management Program within the <u>Delivery Program 2017-21</u> , as reported to Council in report WI11/2018.					
2.	Listed Matter FLOCLM2/2018:					
<input type="checkbox"/>	That Council note the status of the voluntary house raising scheme in Cessnock, Weston and Abermain.					
3.	Listed Matter FLOCLM3/2018:					
<input type="checkbox"/>	That Council adopt changes to the Cessnock City (Black Creek) Flood Model between Greta Street and Aberdare Road, Aberdare.					
<input type="checkbox"/>	That Section 149 Certificates be modified for affected properties between Greta Street and Aberdare Road, Aberdare.					
<input type="checkbox"/>	That amendments to the Cessnock City (Black Creek) Flood Model in Aberdare, downstream of Aberdare Road, be deferred pending a 2016 ARR compliant modelling and updated the flood					

study.

☐ That the findings of the updated flood model be reported back to the Floodplain Management Committee for reconsideration.

**4. Listed Matter FLOCLM4/2018:**

☐ That Council note the status of the design of the South Cessnock Bund Wall Scheme.

**5. Listed Matter FLOCLM5/2018:**

☐ That Council note the status of the Greta Flood Study.

**6. Listed Matter FLOCLM6/2018:**

☐ That Council note the status of the Wallis, Fishery & Swamp Creek Flood Study.

**7. Listed Matter FLOCLM7/2018:**

☐ That Council note the status of the Cessnock, and Abermain & Weston Flood Warning Systems.

**8. Listed Matter FLOCLM8/2018:**

☐ That Council note the status of the Wollombi Flood Warning System.

13/06/2018 2:48:05 PM - Katrina Kerr

Item 1 - Noted.

Item 2 - Noted.

Item 3 - Preparing changes to S 148 certificates.

Undertaking 2016 ARR compliant modelling and preparing a report back to the Committee.

Item 4 - Noted

Item 5 - Noted

Item 6 - Noted

Item 7 - Noted

Item 8 - Noted

12/07/2018 11:35:34 AM - Katrina Kerr

Item 3.1 – Noted.

Item 3.2 – Updating Section 149 Certificates.

Item 3.3 – Undertaking 2016 ARR compliant modelling.

13/09/2018 10:51:37 AM - Katrina Kerr

Item 3.2 - Progressed updating of Section 10.7 Certificates.

Item 3.3 - Progressed 2016 ARR compliant modelling.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI35/2017	Ordinary Council 21/06/2017	Hughes, Bruce	Works and Infrastructure	Hydro Aluminium Kurri Kurri Pty Ltd Proposed Road Closures	6/03/2019	
<a href="#">278</a> <b>MOTION</b> 278 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Burke	<b>Seconded:</b>	Councillor Sander		
1.	That Council resolve to make an application to NSW Department of Industry - Lands to close those parts of Bishops Bridge Road, McGarva Avenue, Horton Road and Dickson Road (hereafter referred to as Proposed Closed Roads) as indicated in the Property Location Plan in accordance with the provisions of the Roads Act 1993.					
2.	That Council comply with the provisions of Section 35 of the Roads Act 1993 and the Memorandum of Understanding entered into with the Department of Lands, now the NSW Department of Industry - Lands, with respect to notifications and advertising in the local newspaper.					

3. That provided no unresolved submissions are received following notifications and advertising, Council proceed under the provisions of Section 37 of the Roads Act 1993 to advise NSW Department of Industry - Lands to place a notice in the Government Gazette to close the Proposed Closed Roads.
4. That Council authorise the Common Seal of Cessnock City Council to be affixed to the Plan of Road Closure if required.
5. That Council authorise the Mayor and the General Manager to execute the Plan of Road Closure for the Proposed Closed Roads if required.
6. That following successful Gazettal of the closed roads and the land vesting in Council, Council grant to the General Manager delegated authority to negotiate the sale (based on an independent valuation) by private treaty with the adjoining landowner.

8/08/2017 2:43:00 PM - Bruce Hughes

Council has completed the first step in advertising the proposal and waiting 28 days for any submissions. The searches necessary to make application to Crown Lands have also been completed. Next step is to make application to Crown Lands for the proposed closure.

10/10/2017 9:42:00 AM - Bruce Hughes

Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads.

Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies. The Department requested Council notify two additional agencies.

Item 3 - Council is presently waiting the required minimum 28 days for any submissions from these agencies before proceeding.

Item 4 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.

Item 5 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.

Item 6 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.

6/11/2017 2:17:00 PM - Rachael O'Hara

Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads.

Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies.

Item 3 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.

Item 4 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.

Item 5 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.

Item 6 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.

12/02/2018 11:28:08 AM - Bruce Hughes

Previous notes still current

4/04/2018 2:17:43 PM - Bruce Hughes

Previous notes still current

12/07/2018 1:40:05 PM - Katrina Kerr

Item 1 - Completed.

Item 2 - Completed.

Item 3 - Awaiting NSW Dept of Industry.

Item 4 - Awaiting NSW Dept of Industry.

Item 5 - Awaiting NSW Dept of Industry.

Item 6 - Awaiting NSW Dept of Industry.

8/08/2018 3:01:49 PM - Bruce Hughes

Item 3 - Waiting on further information from the Applicant due to a change in legislation.

Item 4 - Awaiting the resolution of submissions to be completed prior to this action.

Item 5 - Awaiting the resolution of submissions to be completed prior to this action.

25/10/2018 2:11:06 PM - Bruce Hughes

Item 3 - Followed up with applicant and still waiting for further information

Item 4 - Awaiting the resolution of submissions to be completed prior to this action

Item 5 - Awaiting the resolution of submissions to be completed prior to this action

Item 6 - Awaiting the resolution of submissions to be completed prior to this action



Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI43/2018	Ordinary Council 20/06/2018	Kerr, Katrina	Works and Infrastructure	Nature Strip Parking	12/12/2018	
<a href="#">537</a> <b>MOTION</b> 537 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Burke		
<p>1. That Council note the outcome of the investigation into retrofitting nature strips to facilitate partial off-road parking.</p> <p>2. That Council note the estimated costs for residents to install concrete rolled kerb.</p> <p>3. That Council consider alternatives to retrofitting nature strips to facilitate partial off-road parking, including carriageways of 9m and over, in its new Engineering Requirements for Development.</p> <p>12/07/2018 11:21:32 AM - Katrina Kerr  Item 1 – Noted.  Item 2 – Noted.  Item 3 – Preparing revised Engineering Requirements for Development.  7/11/2018 11:44:33 AM - Rachael O'Hara  Item 3 - Preparation of revised Engineering Requirements for development ongoing.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI48/2018	Ordinary Council 4/07/2018	Kerr, Katrina	Works and Infrastructure	South Cessnock Mine Subsidence Update	12/12/2018	
<a href="#">557</a> <b>MOTION</b> 557 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Gray	<b>Seconded:</b>	Councillor Suvaal		
<p>1. That Council writes to the Hon. Victor Dominello MP, Minister for Finance, Services and Property seeking intervention and support for a mine subsidence compensation claim for flood mitigation works in South Cessnock.</p> <p>2. That as part of Council's mine subsidence compensation claim, Council seeks funding to construct a retention basin on the eastern side of South Cessnock to mitigate flooding in the South Cessnock area.</p> <p>12/07/2018 11:41:56 AM - Katrina Kerr  Item 1 – Preparing letter.  Item 2 – Updating claim for mine subsidence compensation.  20/07/2018 2:08:32 PM - Robyn Keegan  Item 1 - Emailed letter to Hon. Victor Dominello MP 18/7/18  13/09/2018 11:10:37 AM - Katrina Kerr  Item 2 - Updated claim and requesting meeting.  6/11/2018 12:33:47 PM - Rachael O'Hara  Item 2 - Conducted meeting with Subsidence Advisory NSW.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI52/2017	Ordinary Council 19/07/2017	Johnson, Martin	Works and Infrastructure	Weston Bears Park	1/03/2019	
<a href="#">315</a> <b>MOTION</b> 315 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Sander	<b>Seconded:</b>	Councillor Dagg		
<p>1. That Council note the information contained within the report.</p> <p>2. That Council allocates \$35,000 in the 17/18 Operational Budget to undertake a Feasibility Study by a suitably qualified consultant to better understand the potential risks and returns of disposing and/or redeveloping Varty Park.</p> <p>3. That the Strategic Property and Community Facilities Committee receives a further report considering the outcomes of the Varty Park Feasibility Study.</p> <p>8/08/2017 2:38:00 PM - Paul Burton RFQ to be issued to engage consultant to prepare feasibility study. 24/11/2017 11:32:35 AM - Kristy Meyers Referred to Strategic Property to undertake the Feasibility Study. 15/02/2018 12:47:16 PM - Martin Johnson Detailed feasibility investigations commenced following appointment of Strategic Property staff 9/03/2018 1:37:46 PM - Sandra Richardson Advised by Project Manager - Strategic Property Review that: Part 1 complete Part 2 Council's finance section has been advised of the required budget, and funding is being allocated accordingly. Part 3 Initial investigations into the property title history have been completed and an update report is being prepared for the April 2018 Committee meeting. 12/06/2018 12:26:15 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 31 May 2018 To: 30 Jun 2018 Reason: Waiting outcome of SP&amp;CFC meeting to be held 13 June 2018 5/07/2018 12:09:16 PM - Martin Johnson feasibility report in preparation 5/07/2018 12:10:34 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 30 Sep 2018 To: 30 Sep 2018 Reason: Feasibility being undertaken 8/11/2018 4:34:17 PM - Martin Johnson Target date revised to after the first meeting of the Strategic Property and Community Facilities Committee in 2019 8/11/2018 4:35:48 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 30 Sep 2018 To: 01 Mar 2019 Reason: Feasibility being undertaken</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI59/2017	Ordinary Council 6/09/2017	Donnelly, Patricia	Works and Infrastructure	Council Facilities Energy Efficiency Project	30/09/2018	
<a href="#">234</a> <b>MOTION</b> 234 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Lyons	<b>Seconded:</b>	Councillor Burke		
<p>1. That Council utilises \$200,000 from the Revolving Energy Fund to undertake the lighting efficiency projects listed in Table 1 of the report and these works be undertaken in the 2017/18 Financial Year;</p> <p>2. That Council calls an Expression of Interest (EOI) for suitably qualified Energy Performance Contractors to provide proposals for the undertaking of the larger, more complex projects that are listed in Enclosure 1.</p> <p>3. That a further report be brought back to Council following the EOI process.</p> <p>6/09/2017 2:35:00 PM - Patricia Donnelly Meeting to discuss formation of a PCG for recommendation 1 held on 18/9/17. Not all required staff attended. Meeting with Director to discuss process to move forward arranged for 17/10/17.</p> <p>31/10/2017 9:40:00 AM - Patricia Donnelly Meeting held with Maintenance Coordinator and contactors Hartcher Hall to scope out projects and provide estimates for installations. Next planning session to be held in 3 weeks.</p> <p>1/02/2018 1:43:52 PM - Patricia Donnelly Administration Building lighting retrofit undertaken. Investigations for other sites commencing.</p> <p>10/04/2018 2:28:17 PM - Patricia Donnelly February and March electricity accounts for Administration Building show reduction in consumption of 26% and 39% respectively from same time months in 2017. Total actual net project cost \$36,800 (~\$30,000 less than that estimated) with payback of 3 yrs currently forecast.</p> <p>4/05/2018 10:05:39 AM - Patricia Donnelly Supplier for Works Depot refit awarded and works to commence from 7 March 2018</p> <p>10/07/2018 3:26:21 PM - Patricia Donnelly Works depot competed and quotes for other 4 buildings being taken</p> <p>12/07/2018 8:59:59 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Jun 2018 To: 30 Sep 2018 Reason: Tricia Donnelly advised that they are waiting on info for Hartchers to come back and still have 4 sites to go.</p> <p>23/08/2018 11:55:24 AM - Patricia Donnelly Cessnock Library works to commence 24/8/18 and quotes for Tourist Information Centre being gathered.</p> <p>20/09/2018 9:32:29 AM - Patricia Donnelly Cessnock Library complete and lights ordered for Tourist Information Centre and Airport main terminal</p> <p>25/10/2018 4:06:15 PM - Patricia Donnelly Tourist Information Centre and Wave Terminal at Airport completed. Remaining Airport Buildings and CPAC to be undertaken in Jan/Feb 2019. Costs and savings to be compiled in December.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI60/2018	Ordinary Council 1/08/2018	Harris, Kate	Works and Infrastructure	BMX & Skate Facilities Within the Cessnock Local Government Area	28/02/2019	
<a href="#">598</a> <b>MOTION</b> 598 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Burke	<b>Seconded:</b>	Councillor Lyons		
<p>1. That Council note the progress of the implementation of the Cessnock Skate and BMX Facilities Needs Assessment 2020.</p> <p>2. That Council complete a detailed review of the Cessnock Skate and BMX Facilities Needs Assessment 2020.</p>						

3. That following the review, a further report be prepared for Council's consideration outlining key findings and recommendations.
4. That following the completion of the Skate and BMX Facilities Needs Assessment, a review is undertaken of the Carmichael Park Masterplan, incorporating findings from the revised assessment as well as Council's adopted Recreation and Open Space Strategic Plan and other relevant documents and reported to Council.

8/08/2018 2:02:37 PM - Kate Harris

Item 1: Noted

Item 2: Review has commenced

Item 3: Further report scheduled for early 2019 due to revision of demographic data

Item 4: To commence at the completion of item 2.

8/08/2018 2:11:23 PM - Kate Harris

Revised Target Date changed by: Harris, Kate From: 29 Aug 2018 To: 21 Nov 2018

Reason: The review of the BMX and Skate Facilities Needs Assessment needs to occur prior to reporting back to Council

13/11/2018 4:30:08 PM - Nicole Benson

Revised Target Date changed by: Benson, Nicole From: 21 Nov 2018 To: 28 Feb 2019

Reason: The review of the BMX and Skate Facilities Needs Assessment needs to occur prior to reporting back to Council

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI63/2018	Ordinary Council 15/08/2018	Hughes, Bruce	Works and Infrastructure	Road Naming Anomalies - Paxton, Quorrobolong and Abernethy	12/12/2018	
<a href="#">613</a> <b>MOTION</b> 613 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Doherty		
<ol style="list-style-type: none"> <li>1. That Council provide notifications and advertise the proposed renaming of: <ul style="list-style-type: none"> <li><input type="checkbox"/> Middle Road, Paxton, between Anderson Avenue and Millfield Road, to Main Road;</li> <li><input type="checkbox"/> Barraba Road, Quorrobolong to Barraba Lane;</li> <li><input type="checkbox"/> Abernethy Road, Abernethy to Abernethy Street.</li> </ul> </li> <li>2. That the General Manager consider any submissions received in response to the notifications and advertising, and report any objections or controversial issues raised;</li> <li>3. That under delegation, the General Manager proceed with the proposed renaming, provided no submissions are received to the contrary.</li> </ol> <p>12/09/2018 9:57:39 AM - Bruce Hughes Preparing draft advertising prepared, allow one month for submissions. 25/10/2018 2:13:55 PM - Bruce Hughes Item 1 - Providing notifications and proposed renaming advertised. Waiting one month allowed for submissions. Item 2 - Waiting the one month allowed before considering any submissions Item 3 - Waiting for any submissions before proceeding</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI69/2018	Ordinary Council 5/09/2018	Jeffery, Warren	Works and Infrastructure	Wollombi Road, Cedar Creek Road Safety Improvements East of Stonehurst Winery	12/12/2018	
<a href="#">638</a> <b>MOTION</b> 638 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Burke	<b>Seconded:</b>	Councillor Lyons		
<p>1. That Council note the outcome of investigation and the design options considered.</p> <p>2. That Council endorse Concept B for interim works and that Concept B may be funded from Council's existing operational budget for the year 2018-19, under the current Delivery Program 2017-21.</p> <p>3. That Council continue to monitor external funding opportunities to support implementation of Concept A.</p> <p>12/09/2018 4:10:56 PM - Kristy Meyers Item 1 - Noted Item 2 - Noted and interim works planned. Investigating funding options. Item 3 - Noted 7/11/2018 4:05:43 PM - Rachael O'Hara Item 2 - Programming of works continued. Funding sourced from Traffic Facilities Operation budgets.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI73/2018	Ordinary Council 19/09/2018	Kerr, Katrina	Works and Infrastructure	Cessnock LGA Traffic and Transport Strategy	12/12/2018	
<a href="#">666</a> <b>MOTION</b> 666 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Gray		
<p>1. That Council note the outcome of the public exhibition and submissions.</p> <p>2. That Council adopt the Cessnock LGA Traffic and Transport Strategy Technical Report, as amended.</p> <p>3. That the General Manager write to all those persons who made a submission thanking them for their input and to advise Council's decision.</p> <p>4. That a further report come back to Council by the 1<sup>st</sup> meeting in November providing a breakdown of the Capital Works priorities listed in the Strategy under Part D Implementation along with estimated timeframe and costs for the various priorities and sources of potential funding.</p> <p>15/10/2018 3:55:52 PM - Maria Nikolaidis Item 1 - Noted Item 2 - Updated status of draft Strategy Item 3 - Preparing letters Item 4 - Prepared report to Ordinary Meeting of 7 November</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W174/2018	Ordinary Council 19/09/2018	Benson, Nicole	Works and Infrastructure	Stronger Country Communities Fund Round 2 - Successful Projects	12/12/2018	
<a href="#">667</a> <b>MOTION</b> 667 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Dagg		
<p>1. That Council notes the acceptance of the Stronger Country Communities Fund Round 2 grants offered as follows:</p> <ul style="list-style-type: none"> <li>a) Community Hall Toilet Upgrade Program - \$126,700</li> <li>b) Maitland Street, Branxton (Northside) – Pavement and Street Tree Planting - \$120,643</li> <li>c) Bridges Hill Park Regional Themed Playground - \$936,315</li> <li>d) Branxton Public Square - \$279,973</li> <li>e) Part funding for Cessnock Pool Splash Pad - \$242,355</li> </ul> <p>2. That a further report be brought back to Council detailing the final design of the Cessnock Pool Splash Pads, along with information on additional funding needs and funding sources to undertake the project.</p> <p>4/10/2018 10:41:59 AM - Nicole Benson Design brief under development. Suitably qualified consultant to be engaged to determine final design and cost estimate, then report back to Council. 4/10/2018 10:43:46 AM - Nicole Benson Revised Target Date changed by: Benson, Nicole From: 17 Oct 2018 To: 12 Dec 2018 Reason:</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W175/2018	Ordinary Council 19/09/2018	Bailey, Rebecca	Works and Infrastructure	Roadside Tribute Policy	12/12/2018	
<a href="#">668</a> <b>MOTION</b> 668 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Burke		
<p>That Council place the draft Roadside Tribute Policy on public exhibition for a period of 28 days and if there are no significant public submissions received that the policy be automatically adopted at the end of the exhibition period.</p> <p>7/11/2018 4:45:35 PM - Rachael O'Hara Item 1 - Reviewing Policy and preparing for public exhibition.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI76/2018	Ordinary Council 19/09/2018	Kerr, Katrina	Works and Infrastructure	Safer Communities Fund Round 3 - Infrastructure Grants	12/12/2018	
<a href="#">669</a> <b>MOTION</b> 669 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Fitzgibbon		
<p>1. That Council endorse the submission of applications under the Safer Communities Fund Round 3 - Infrastructure Grants for 100% funding for the following projects:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cessnock CBD Crime Prevention Through Environmental Design public domain treatments;</li> <li><input type="checkbox"/> Kurri Kurri Town Centre Crime Prevention Through Environmental Design public domain treatments; and</li> <li><input type="checkbox"/> Hunter Valley Wine Country Visitor Information Bays security lighting and electronic surveillance.</li> </ul> <p>2. That a list of potential projects to be compiled in preparation for future grants.</p> <p>9/11/2018 9:02:44 AM - Rachael O'Hara Item 1 - Submissions submitted. Item 2 - Added potential projects to list of Projects for Future Grants.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI79/2018	Ordinary Council 3/10/2018	Benson, Nicole	Works and Infrastructure	The Precinct Mountain Bike Park Project	12/12/2018	
<a href="#">686</a> <b>MOTION</b> 686 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Gray	<b>Seconded:</b>	Councillor Dagg		
<p>1. That Council supports "The Precinct"- Mountain Bike Park project and endorses the lodgment of an application under the NSW Government's Regional Communities Development Fund;</p> <p>2. That Council immediately promotes the benefits of the proposed project through various media platforms to increase community awareness and support for the project;</p> <p>3. That if the funding application is successful a further report come back to Council detailing the final scope of development and preferred delivery and on-going management model for the project prior to the signing of any Funding Agreement.</p> <p>12/11/2018 4:55:07 PM - Kristy Meyers Item 1 - Complete Item 2 - Complete Item 3 - Awaiting outcome of application</p>						



Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI84/2018	Ordinary Council 17/10/2018	Donnelly, Patricia	Works and Infrastructure	Accelerated Replacement of 2,013 Ausgrid Residential Road Street Lights	14/11/2018	
<a href="#">705</a> <b>MOTION</b> 705 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Burke	<b>Seconded:</b>	Councillor Suvaal		
<ol style="list-style-type: none"> <li>That Council accept Ausgrid's proposal (with the conditions proposed by SSROC) for the accelerated replacement of 2,013 Ausgrid lights on residential roads across the Cessnock Local Government Area over the next three years.</li> <li>That Council endorse both internal and external borrowing options up to \$1m for a duration of 10 years with savings realized being used to pay back principal and interest charges on the loans.</li> <li>That Council amend dot point 3 of part 2 of the resolution for Vineyard Grove Stage 8 Development dated 6 June 2018 (Report PE37/2018) to reflect the guidance provided in the "Financial Implications" section of the report, namely to authorise Council to undertake a mixture of internal and external borrowing required up to the borrowing limit within the original resolution to ensure Council has sufficient internal funds to meet other funding requirements and to ensure Council maintains a prudent liquidity position, with a preference to utilise internal funds where prudent to do so.</li> </ol>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI85/2018	Ordinary Council 17/10/2018	Jennings, Peter	Works and Infrastructure	Minutes of Floodplain Management Committee held 3 August 2018	12/12/2018	
<a href="#">706</a> <b>MOTION</b> 706 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Dunn		
<p>That the Minutes of the Flood Plain Management Committee of 3 August 2018 be adopted as a resolution of the Ordinary Council.</p> <p><b>FLOCLM9/2018 – Greta Flood Study</b></p> <ol style="list-style-type: none"> <li>That Council note the status of the Greta Flood Study.</li> <li>That a Councillor Briefing be held to provide background information and the outcomes of the Greta Flood Study ahead of endorsing public exhibition of the <i>Draft Greta Flood Study Report</i> for comment.</li> </ol> <p><b>FLOCLM10/2018 - Wallis, Swamp-Fishery Creek Flood Study</b></p> <ol style="list-style-type: none"> <li>That Council note the status of the Wallis, Swamp-Fishery Creek Flood Study.</li> <li>That a Councillor Briefing be held to provide background information and the outcomes of the Wallis, Swamp-Fishery Creek Flood Study ahead of endorsing public exhibition of the <i>Draft Wallis, Swamp-Fishery Creek Flood Study Report</i> for comment.</li> </ol> <p>9/11/2018 9:07:17 AM - Rachael O'Hara  Item 1 - Noted  Item 1.2 - Updated status of draft Strategy.  Item 2.1 - Preparing letters.  Item 2.2. - Prepared report to Ordinary Meeting of 7 November 2018.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI86/2018	Ordinary Council 7/11/2018	Hughes, Bruce	Works and Infrastructure	Near Buttai Road, Black Hill - Proposed Road Closure	12/12/2018	
<a href="#">665</a> <b>MOTION</b> 665 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Doherty	<b>Seconded:</b>	Councillor Dunn		
<p>1. That Council consent to the closure of the sections of unconstructed public road near Buttai Road, Black Hill, as indicated on the Property Location Plan.</p> <p>2. That Council writes to the Hon. Paul Toole MP, Minister for Lands and Forestry requesting to transfer the roads to the Crown in accordance with the provisions of the <i>Roads Act 1993</i>.</p> <p>12/11/2018 11:53:16 AM - Bruce Hughes Preparing letter to the Hon. Paul Toole MP, Minister for Lands and Forestry</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI87/2018	Ordinary Council 7/11/2018	Kerr, Katrina	Works and Infrastructure	Traffic and Transport Strategy - Implementation Priorities	12/12/2018	
<a href="#">666</a> <b>MOTION</b> 666 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Dagg	<b>Seconded:</b>	Councillor Fitzgibbon		
<p>1. That Council endorse the breakdown of priorities for implementation of the Cessnock LGA Traffic and Transport Strategy.</p> <p>2. That Council make provision for the prioritised implementation of the Cessnock LGA Traffic and Transport Strategy in consideration of available development contributions and grant funding.</p> <p>3. That Council writes to the NSW Minister Roads, Maritime and Freight, the NSW Parliamentary Secretary for Planning, the Central Coast and the Hunter, the State Member for Cessnock and Taylor Martin MLC seeking support for funding to implement the high priority projects.</p> <p>4. That traffic lights at the intersection of Wine Country Drive and Ferguson Street be included in Table 2 – Road Capital Works Priorities.</p> <p>5. That the priorities listed in Table 4 – Active Transport Capital Works Priorities be:-</p> <ol style="list-style-type: none"> <li>1. Wollombi Road Cessnock.</li> <li>2. Branxton Greta Cycleway (grant funding dependent).</li> <li>3. Cessnock Road Abermain as listed.</li> <li>4. Off road cycleway along Wine Country Drive Kerlew Street to Lomas Lane.</li> </ol>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI88/2018	Ordinary Council 7/11/2018	Benson, Nicole	Works and Infrastructure	Minutes of the Dollar for Dollar Grants Committee Meeting of Cessnock City Council held 10 October 2018	5/12/2018	
<a href="#">667</a> <b>MOTION</b> 667 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Doherty	<b>Seconded:</b>	Councillor Dunn		
1. That Council adopt the Minutes of the Dollar for Dollar Committee held on 10 October 2018.						
2. That Council write to all applicants advising them of the outcome of their applications and thank them for their ongoing support and commitment to the enhancement of either Council's sporting and community facilities, the local environment, community and the arts.						
<u>Community and Cultural Development Dollar for Dollar</u>						
3. Fund the projects as per the 'Funding Payable' column in Table 2.						
Table 2 – Eligible Applications – Recommended for Funding						
APPLICANT		PROJECT DESCRIPTION		TOTAL COST	FUNDING SOUGHT	FUNDING PAYABLE
Abermain Eisteddfod Committee		Purchase HP computer and printer		\$1,695	\$847.50	\$847.50
Branxton Greta Business Chamber		Business and Community Forum  Hire of toilet, table, chairs generator & onsite security. Printing & promotion. Entertainment & hire of jumping castle		\$9,625	\$3,000	\$3,000
Central Hunter Community Broadcasters Inc		Purchase two CD players		\$878.90	\$439.45	\$439.45
Cessnock No.252 (Cessnock Masonic Lodge)		Cessnock Masonic Centre Transformation Project – Furniture  Tables, chairs & trollies		\$9,365.34	\$3,000	\$3,000
Cessnock Regional Art Galley		Spring Art Fair Cessnock  Acquisitive Art Prize		\$6,550	\$2,000	\$2,000
Coalfields Heritage Group		Undertake local history research		\$3,000	\$1,500	\$1,500

	Printing, stationary, internet costs			
Kurri Kurri Community Centre	Greta, Branxton, Huntlee Family Disco 2019 Promotions, decorations, entertainment, catering	\$4,200	\$2,100	\$2,100
Reach Foundation	Secondary School workshops Facilitator, transport, project management, logistics, & administration	\$6,703.27	\$3,000	\$3,000
Richmond Vale Preservation Co-operative Society	Rebuild museum website Contractor fee – design, page preparation, host backup and update website	\$3,985	\$1,992.50	\$1,992.50
Sculpture in the Vineyards	Wollombi Sculpture in the Vineyards Marketing, transportation, venue hire, printing	\$24,000	\$3,000	\$3,000
Towns with Heart	2019 Town of Murals Show Major Award (\$2,200) Acquisitive art prize	\$14,300	\$2,200	\$2,200
Youth off the Streets	Cessnock Community Services Day (November 2018) Promotion, personal care packs, birth certificates, refreshments, transport, venue hire, co-ordination & facilitation	\$2,035	\$1,017.50	\$1,017.50
<b>TOTAL</b>		<b>\$86,337.51</b>	<b>\$24,096.95</b>	<b>\$24,096.95</b>

## 4. Fund the project as per the 'Funding Payable' column in Table 3.

Table 3 – Recommended for Funding

APPLICANT	PROJECT DESCRIPTION	TOTAL COST	FUNDING SOUGHT	FUNDING PAYABLE
Stanford Merthyr Infants School	Stanford Merthyr Infants First Nation culture, education and enrichment activities  Bus hire, replacement costumes	\$2,200	\$1,100	\$1,100
<b>TOTAL</b>		<b>\$2,200</b>	<b>\$1,100</b>	<b>\$1,100</b>

## 5. That Council endorse the amendment to the 2019 Dollar for Dollar Grant Scheme Guidelines for the Community and Cultural Development Dollar for Dollar Grant Scheme.

Schools Environment Grant

## 6. Fund the applications as per the 'Grant Requested' column in Table 2 of the report.

## 7. Remaining \$700 funds to be provided to Office of Environment Heritage for Woodlands Bird Resource Kit.

Table 2 – Eligible Applications – Recommended for Funding

School	Project Description	Total Cost	Grant Requested	Grant Proposed
Kurri Kurri and District Preschool Kindergarten	Papermaking project to demonstrate reuse of waste paper	\$1744	\$200	\$200
Cessnock Occasional Childcare Centre	Potted Garden for herbs and vegetables.	\$460	\$200	\$200
Nulkaba Preschool	Worm farm and supporting educational resources	\$485	\$200	\$200
*Bees Nees Early Learning	Indoor plants for air quality improvement	\$213	\$200	\$200
*Stanford Merthyr Infants School	Restore and improve existing Aboriginal garden within the school grounds.	\$1,000	\$500	\$500
*Kitchener Public School	Greenhouse for seed propagation	\$839	\$500	\$500
Laguna Public School	New watering system for vegetable garden	\$1000	\$500	\$500
Cessnock West Public	School wide waste management program	\$2,379	\$500	\$500
Cessnock High School	Life Skills gardening program for 4 support classes	\$2,000	\$1,000^	\$500
*Kurri Kurri High School	Materials for nesting boxes and insect hotels	\$2,100	\$500	\$500
St Phillip's Christian College	Attend OEH workshop and participate in development of "Woodland Birds" resource kit	\$900	\$500	\$500
<b>TOTAL</b>		<b>\$13,420</b>	<b>\$4,800</b>	<b>\$4,300</b>

Tidy Towns Dollar for Dollar Grant

## 8. Provide the following funding through the Tidy Towns Dollar for Dollar program for:

- ☐ Greta Tidy Town \$172.50  
☐ North Rothbury Tidy Town \$715.50

## Eligible Applications – Recommended for Funding

TIDY TOWN GROUP	PROJECT	TOTAL COST (exc. GST)	GRANT FUNDS REQUESTED	PROPOSED FUNDING AMOUNT 2018-19
Greta Tidy Towns	Repair donated display cases for Greta Museum	\$345	\$172.50	\$172.50
North Rothbury Tidy Towns	Purchase self-propelled mower to assist with cleanup.	\$1431	\$715.50	\$715.50
<b>TOTAL</b>		<b>\$1,776</b>	<b>\$888.00</b>	<b>\$888.00</b>

9. That a second round of grants for the remaining budget (\$9,112.00) be run in February 2019.

10. Examine the eligible groups criteria for this grant and present an options paper for discussion to the next Committee meeting.

Community Facilities Dollar for Dollar Grant

11. Fund all eligible projects, as per the 'Funding Payable' column in Table 1 of the report.

Table 1 – Eligible Applications – Recommended for Funding

FACILITY/ ORGANISATION	DESCRIPTION	TOTAL COST (ex. GST)	FUNDING SOUGHT (ex. GST)	FUNDING PAYABLE (ex. GST)
Abermain Plaza Hall Section 355 Committee	Purchase of a vacuum cleaner for Abermain Plaza Hall	\$907	\$454	\$454
Branxton Community Hall Section 355 Committee	Purchase and installation of sensor lights at Branxton Community Hall	\$1,775	\$886	\$886
Branxton Playgroup	Replacement of vinyl and carpet floor coverings at Branxton Community Hall (Playgroup area)	\$13,170	\$6,585	\$6,585
Branxton Playgroup	Replacement of kitchen at Branxton Community Hall (play group area)	\$8,645	\$4,318	\$4,318
Cessnock Multi-Purpose Children's Centre	Water engineering for water play at Cessnock Multi-Purpose Children's Centre	\$9,965	\$4,982	\$4,982
Wollombi Valley Progress Association	Supply and installation of stainless steel drinking bubbler at Laguna Community Hall	\$4,173	\$2,086	\$2,086
Wollombi Valley Progress Association	Stainless steel cleaners sink and grate for Laguna Community Hall	\$1,896	\$948	\$948
Wollombi Valley Progress Association	Hardwood slab storage area for cleaning equipment and products at Laguna Community Hall	\$2,409	\$1,205	\$1,205
<b>TOTAL</b>		<b>\$42,940</b>	<b>\$21,464</b>	<b>\$21,464</b>

Sporting Facilities Dollar for Dollar Grant

12. Fund all eligible projects, as per the 'Funding Payable' column in Table 1 of the report.

13. Transfer \$1,464 from the Sporting Facilities Dollar for Dollar Grant Scheme to the Community Facilities Dollar for Dollar Grant Scheme to fully fund all Community Facilities projects.

Table 1 – Eligible Applications – Recommended for Funding

FACILITY/ORGANISATION	DESCRIPTION	TOTAL COST (\$) (ex. GST)	FUNDING SOUGHT (\$) (ex. GST)	FUNDING PAYABLE (\$) (ex GST)
Abermain Weston Hawks Rugby League Football Club	Purchases of appliances for Howe Park Abermain	\$1,661	\$830	\$830*
Cessnock Athletics Centre	Purchase of ride on lawn mower for Turner Park Cessnock (athletic track)	\$6,168	\$2,727	\$2,727**
Cessnock Dog Club	Improvements to the training area at Baddeley Park Cessnock (dog obedience area)	\$4,736	\$2,368	\$2,368
Kearsley Community Sporting Association	Purchase of line marker and paint for Jeffrey Park Kearsley	\$2,800	\$1,400	\$1,400
Kurri Kurri Tennis Club	Replacement of floodlighting at Kurri Kurri Central Park (tennis courts)	\$20,735	\$3,636	\$7,597***
Wollombi Pony Club	Construction of a timber horse round yard at Wollombi Recreation Ground	\$7,226	\$3,614	\$3,614
<b>TOTAL</b>		<b>\$43,326</b>	<b>\$14,575</b>	<b>\$18,535</b>

14/11/2018 9:11:14 AM - Nicole Benson

Resolution 1 noted. Resolutions 2 and 5 complete.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI89/2018	Ordinary Council 7/11/2018	Deo, Santosh	Works and Infrastructure	Council Owned Car Parks - Priority for Renewal	12/12/2018	
<a href="#">668</a> <b>MOTION</b> 668 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Dagg		
1.	That Council utilises the \$53,000 budget allocation in 2018/19 to undertake linemarking, signage and minor pavement repairs on carparks P5, P6, P10 and the Council owned area in Charlton Street adjacent to the covered Hunter Water Drain as identified in Figure 1 of the report.					
2.	That Council undertakes linemarking works in Darwin Street, adjacent to the TAFE grounds, to clearly delineate on street parking arrangements in this area.					
3.	That the Turner Park carpark resurfacing/rehabilitation works be funded within existing program and operating budgets.					
4.	That the General Manager coordinates an appropriate scope of works for upgrading the car park P1 as identified in figure 1 of the report, with these works to include re-design and removal of existing concrete strips and a report come back to Council in April 2019.					



## Report CC88/2018 - Resolutions Tracking Report

Enclosure 2

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q102/2018	Ordinary Council 3/10/2018	Bent, Geoffrey		Removal of Dead Animals	31/10/2018	9/10/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Lyons asked who was responsible for picking up dead animals, particularly native animals, on the side of our roads?</p> <p>9/10/2018 1:34:53 PM - Geoffrey Bent</p> <p>Action completed by: Meyers, Kristy</p> <p>Answer to Question Report provided to Council 17/10/18.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q107/2018	Ordinary Council 3/10/2018	Curtis, Gareth		Abbotsford Street, Bridge	31/10/2018	10/10/2018
<p>Curtis, Gareth</p> <p>Councillor Dunn asked if Council can leverage S94 funds from current Development Applications in the new development to replace the bridge before the development is put through Council.</p> <p>10/10/2018 8:35:20 AM - Gareth Curtis</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to Council meeting 17 October 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q106/2018	Ordinary Council 3/10/2018	Kerr, Katrina		Temporary Round-a-bout – Hart Road	31/10/2018	10/10/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Gray asked when the temporary round-a-bout on Hart Road will be started/completed.</p> <p>10/10/2018 8:35:14 AM - Katrina Kerr</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to Council meeting 17 October 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q100/2018	Ordinary Council 3/10/2018	Kerr, Katrina		Frame Drive/Gingers Lane intersection	31/10/2018	10/10/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Olsen asked when the sign at the intersection of Frame Drive and Gingers Lane would be erected directing traffic to the Freeway.</p> <p>10/10/2018 8:34:50 AM - Katrina Kerr</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to Council meeting 17 October 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q104/2018	Ordinary Council 3/10/2018	Kerr, Katrina		Sealing of Government Road to Mitchell Avenue, Weston	31/10/2018	10/10/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Sander asked when the sealing of the section of road from Government Road to Mitchell Avenue, Weston would be taking place.</p> <p>10/10/2018 8:35:01 AM - Katrina Kerr</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to Council meeting 17 October 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q105/2018	Ordinary Council 3/10/2018	Kerr, Katrina		Emergency Lighting and Electronic Signage costs	31/10/2018	10/10/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Doherty asked how much does it cost for the emergency lighting and electronic signage on Hart Road and who is paying for it?</p> <p>10/10/2018 8:35:08 AM - Katrina Kerr</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to Council meeting 17 October 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q103/2018	Ordinary Council 3/10/2018	Kerr, Katrina		Concrete Blocks – Sandy Creek Road/Hamilton Road	31/10/2018	10/10/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Lyons advised that during construction work on the bridge on Sandy Creek Road some concrete blocks were put on the corner of Sandy Creek Road and Hamilton Road which have been removed and asked whether they could be returned to stop illegal dumping in that area.</p> <p>10/10/2018 8:34:55 AM - Katrina Kerr</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to Council meeting 17 October 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W178/2018	Ordinary Council 3/10/2018	Deo, Santosh	Works and Infrastructure	Tender Evaluation Report T1718-07 Gateway Entry Signs and Information Bays	31/10/2018	11/10/2018
<p>Fitzpatrick-Barr, Justin</p> <p><b>685</b> <b>MOTION</b>                      <b>Moved:</b>                      Councillor Gray                      <b>Seconded:</b>                      Councillor Lyons 685 <b>RESOLVED</b></p> <p><b>That Council accept the tender from Days Building Construction Pty Ltd in the lump sum amount of \$493,302.00 (including GST) for the construction of Gateway Entry Signs and Information Bays.</b></p> <p>11/10/2018 2:00:20 PM - Santosh Deo Tender accepted. Contract has been awarded. Letter of acceptance sent on 11/10 via email. 11/10/2018 2:02:49 PM - Santosh Deo Action completed by: Deo, Santosh Tender accepted.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI66/2018	Ordinary Council 15/08/2018	Eveleigh, Nathan	Works and Infrastructure	Request for Sponsorship - Kearsley Community Dawn Service Committee Inc.	10/11/2018	12/10/2018
<a href="#">616</a> <b>MOTION</b> 616 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Doherty		
<p>1. That Council provides sponsorship to Kearsley Community Dawn Service Committee Inc. for the community morning tea to be attended by His Excellency General The Honourable David Hurley AC DSC (retired), Governor of New South Wales and his wife Mrs Linda Hurley to the value of \$700;</p> <p>2. That Council loan the Kearsley Community Dawn Service Committee Inc. indoor flagpoles to display the NSW and Australian Flag;</p> <p>3. That the Kearsley Community Dawn Service Committee Inc. provide an acquittal of the sponsorship within 60 days of the event.</p> <p>4/10/2018 11:09:18 AM - Nicole Benson Revised Target Date changed by: Benson, Nicole From: 12 Oct 2018 To: 10 Nov 2018 Reason: Acquittal due on 10 November 2018 12/10/2018 9:10:05 AM - Nathan Eveleigh Action completed by: McCloy, Natalie Acquittal for sponsorship funding was received on 11 October 2018.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI64/2018	Ordinary Council 15/08/2018	Hughes, Bruce	Works and Infrastructure	Proposed Road Closure - off Broke Road, Pokolbin	3/10/2018	15/10/2018
<a href="#">614</a> <b>MOTION</b> 614 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Doherty		
<p>1. That Council consent to the closure of a section of unconstructed public road off Broke Road, Pokolbin, as indicated on the Property Location Plan.</p> <p>2. That Council writes to the Hon. Melinda Pavey MP, Minister for Roads, Maritime and Freight requesting to transfer the road to the Crown in accordance with the provisions of the <i>Roads Act 1993</i>.</p> <p>13/09/2018 11:16:17 AM - Kristy Meyers Letter posted 13/9/18. DOC2018/069315 15/10/2018 2:34:27 PM - Bruce Hughes Action completed by: Meyers, Kristy Item 1 - Noted Item 2 - Letter sent</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI55/2018	Ordinary Council 18/07/2018	Hughes, Bruce	Works and Infrastructure	Status of Dalwood Street, Greta	3/10/2018	15/10/2018
<p><b>MOTION</b> <b>Moved:</b> Fitzpatrick-Barr, Justin <b>Seconded:</b> Councillor Lyons</p> <p>571 Councillor Suvaal</p> <p><b>RESOLVED</b></p> <p>1. That Council note the outcome of investigations and advice regarding the private ownership of Dalwood Street, Greta;</p> <p>2. That Council not pursue dedication of the land as public road;</p> <p>3. That Council notify those property owners on Dalwood Street, Greta who enquired of the outcome of the investigations and advice.</p> <p>8/08/2018 3:22:03 PM - Bruce Hughes Item 1 - Noted. Item 2 - Dedication not pursued. Item 3 - Sent letters as per DOC2018/049712 &amp; DOC2018/049646. 15/10/2018 2:32:33 PM - Bruce Hughes Action completed by: Meyers, Kristy Letters sent.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE57/2018	Ordinary Council 3/10/2018	Maher, Janine	Planning and Environment	Development Applications proposing 24 hour trading	31/10/2018	16/10/2018
<p><b>MOTION</b> <b>Moved:</b> Curtis, Gareth <b>Seconded:</b> Councillor Suvaal</p> <p>677 Councillor Gray</p> <p><b>RESOLVED</b></p> <p>1. That Council receives and notes this report.</p> <p>2. That Council review all delegations associated with the determination of development applications and S4.55 applications, during the next scheduled delegations review which will occur within 12 months following the next election in accordance with S380 of the <i>Local Government Act 1993</i>.</p> <p>3. That all Councillors are notified via memo of all Development Applications requiring 24hr trading, with 24hr trading flagged in the subject line of that email as soon as the application is received.</p> <p>16/10/2018 8:43:46 AM - Janine Maher Amendments made to the allocation process to ensure all DA's proposing 24 hour trading, are referred to Councillors for their information.</p> <p>Delegations to be reviewed within 12 months of the next election. 16/10/2018 8:45:05 AM - Janine Maher Action completed by: Maher, Janine Amendments made to the allocation process to ensure all DA's proposing 24 hour trading, are referred to Councillors for their information.</p> <p>Delegations to be reviewed within 12 months of the next election.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W177/2018	Ordinary Council 3/10/2018	Leayr, Renae	Works and Infrastructure	Tender Evaluation Report T1819-02 Whittings Bridge Replacement	31/10/2018	16/10/2018
<a href="#">684</a> <b>MOTION</b> 684 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Gray	<b>Seconded:</b>	Councillor Suvaal		
<p>That Council accept the tender from Kenpass Pty Limited in the lump sum amount of \$841,830 (including GST) for Whittings Bridge Replacement.</p> <p>16/10/2018 12:57:54 PM - Renae Leayr Letter of acceptance issued - dated 15 October 2018. Letters to unsuccessful tenderers issued 16 October 2018. 16/10/2018 12:59:24 PM - Renae Leayr Action completed by: Leayr, Renae Contractor advised via letter of acceptance.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q99/2018	Ordinary Council 19/09/2018	Kerr, Katrina		Q84/2018 - Safety Pedestrian Refuge - Aldi and Jacaranda Grove	17/10/2018	16/10/2018
		Fitzpatrick-Barr, Justin				
<p>Councillor Lyons referred to the answer in relation to the Aldi Jacaranda Grove crossing and asked if it will be reported to Council.</p> <p>16/10/2018 1:39:15 PM - Katrina Kerr Action completed by: Meyers, Kristy Answer to Question Report presented to Council 3 October 2018.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CO38/2018	Ordinary Council 17/10/2018	Brown, Keren	Correspondence	National Heritage Listing Nomination of the Wollombi Public School	14/11/2018	18/10/2018
<a href="#">708</a> <b>MOTION</b> 708 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Suvaal	<b>Seconded:</b>	Councillor Dunn		
<p>That the correspondence be noted.</p> <p>18/10/2018 3:54:50 PM - Keren Brown Action completed by: Johnson, Martin reported to 17 October meeting</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC77/2018	Ordinary Council 17/10/2018	Drage, Natalie	Corporate and Community	Minutes of the Council Initiated Awards Meeting Held on 19 September 2018	14/11/2018	19/10/2018
<a href="#">702</a> <b>MOTION</b> 702 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Suvaal	<b>Seconded:</b>	Councillor Dunn		
<p>1. That the Minutes of the Council Initiated Award Committee of 19 September 2018 be adopted as a resolution of the Ordinary Council.</p> <p>2. That Council adopts the amended Guidelines and Criteria for the nomination and selection of both Freeman of the City and Hall of Fame members.</p> <p>19/10/2018 10:24:26 AM - Natalie Drage Action completed by: Drage, Natalie Resolution noted for adoption of Hall of Fame Guidelines and Freeman of the City Guidelines.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC76/2018	Ordinary Council 17/10/2018	Wade, Craig	Corporate and Community	Tender Evaluation Report for T1819-03 Maintenance of Fire Protection Services	14/11/2018	19/10/2018
<a href="#">701</a> <b>MOTION</b> 701 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Suvaal	<b>Seconded:</b>	Councillor Dunn		
<p>That Council accept the tender from Wormald Australia Pty Ltd for a schedule of rates for services under tender T1819-03 maintenance of Fire Protection Equipment from 1 October 2018 to 30 June 2020 with an option for 3 x 12 month contract extensions based on satisfactory supplier performance.</p> <p>19/10/2018 11:31:56 AM - Craig Wade I have emailed out the successful and unsuccessful Tender advices and saved the emails in the trim folder. I have also advised the project officer of the action. 19/10/2018 11:34:15 AM - Craig Wade Action completed by: Wade, Craig i have advised the successful and unsuccessful suppliers and the project officer of the outcome.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI80/2018	Ordinary Council 3/10/2018	Jeffery, Warren	Works and Infrastructure	Re-establishment of Special Event Alcohol Free Zone for the Australian Postie Bike Grand Prix	7/11/2018	25/10/2018
<a href="#">687</a> <b>MOTION</b> 687 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Gray	<b>Seconded:</b>	Councillor Dagg		
<p>That Council establish a Special Event Alcohol Free Zone, for the Australian Postie Bike Grand Prix, under the provisions of the <i>Local Government Act 1993</i>, applying on the day of the annual event only; being effective on 18 November 2018 and on the Sunday of the race in October or November in each of the three ensuing years, and applying to the following Cessnock streets:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Hall Street, from Charlton Street to Darwin Street;</li> <li><input type="checkbox"/> South Avenue, from North Avenue to Snape Street;</li> <li><input type="checkbox"/> Darwin Street from South Avenue to North Avenue;</li> <li><input type="checkbox"/> North Avenue from South Avenue to Keene Street.</li> </ul>						

25/10/2018 12:31:13 PM - Rachael O'Hara

A special event Alcohol Free Zone has been established for the Australian Postie Bike Grand Prix for the next 3 years.

25/10/2018 12:36:25 PM - Warren Jeffery

Action completed by: O'Hara, Rachael

Complete

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC70/2018	Ordinary Council 3/10/2018	Bentley, James	Corporate and Community	Local Government NSW - Request for Financial Assistance for Legal Costs City of Sydney, North Sydney Council and Bayside City Council	31/10/2018	26/10/2018
<a href="#">681</a> <b>MOTION</b> 681 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Gray	<b>Seconded:</b>	Councillor Dagg		
That Council does not make a voluntary contribution of \$3,396.67 (as requested by Local Government NSW) for legal assistance for City of Sydney Council, Bayside City Council and North Sydney Council.						
26/10/2018 1:59:10 PM - James Bentley Action completed by: Bentley, James Invoice not paid. No further action required.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q111/2018	Ordinary Council 17/10/2018	Benson, Nicole Fitzpatrick-Barr, Justin		Indoor Sports Stadium – Mount View Road, Cessnock	14/11/2018	29/10/2018
Councillor Lyons asked for an update on the extensions that were proposed at the Indoor Sports Stadium on Mount View Road, Cessnock.						
29/10/2018 2:40:34 PM - Nicole Benson Action completed by: McCloy, Natalie Answer to Question Report being presented to 7 November 2018 Council meeting.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q110/2018	Ordinary Council 17/10/2018	Bent, Geoffrey Fitzpatrick-Barr, Justin		Air Venture Airshow	14/11/2018	2/11/2018
Councillor Olsen asked if a report will be coming to Council regarding the Air Venture show held at the Cessnock Airport.						
The Acting General Manager advised that council has been in contact with Air Venture and a report will be coming to Council when information is received.						
2/11/2018 12:13:09 PM - Geoffrey Bent Action completed by: Larsen, Robyn Answer provided at Council meeting 17 October 2018						



Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q108/2018	Ordinary Council 17/10/2018	Kerr, Katrina		St Phillips Christian College Traffic Solution	14/11/2018	2/11/2018
Fitzpatrick-Barr, Justin Councillor Fitzgibbon asked for a progress report on the traffic solution for St Phillips Christian College.  2/11/2018 12:11:21 PM - Katrina Kerr Action completed by: Larsen, Robyn Answer provided to 7 November 2018 meeting						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q115/2018	Ordinary Council 17/10/2018	Stevens, Rhiannon		Endeavour Industries	14/11/2018	2/11/2018
Glen, Stephen Councillor Stapleford asked for a report on Endeavour Industries and whether Council can assist in keeping the entity running.  2/11/2018 12:13:19 PM - Rhiannon Stevens Action completed by: Larsen, Robyn Answer provided to 7 November 2018 meeting						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q109/2018	Ordinary Council 17/10/2018	Kerr, Katrina		Gallagher Street Works	14/11/2018	2/11/2018
Fitzpatrick-Barr, Justin Councillor Olsen asked when was Gallagher Street put into the Works Programme, why it was a priority over other roadworks and how much it would cost to be done.  2/11/2018 12:12:49 PM - Katrina Kerr Action completed by: Larsen, Robyn Answer provided to 7 November 2018 meeting						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q114/2018	Ordinary Council 17/10/2018	Kerr, Katrina		Frame Drive Abermain works	14/11/2018	2/11/2018
Fitzpatrick-Barr, Justin Councillor Gray asked if Council could send a mail out to the affected residents advising of the works to be carried out in Frame Drive Abermain as notified in WI83/2018.  2/11/2018 12:13:32 PM - Katrina Kerr Action completed by: Larsen, Robyn Answer provided to 7 November 2018 meeting						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q113/2018	Ordinary Council 17/10/2018	Kerr, Katrina		Classification Date – Mitchell Avenue and Government Road.	14/11/2018	2/11/2018
Fitzpatrick-Barr, Justin Councillor Sander asked what the RMS classification date is for Mitchell Avenue and Government Road, Weston.  2/11/2018 12:13:26 PM - Katrina Kerr Action completed by: Larsen, Robyn Answer provided to 7 November 2018 meeting						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q112/2018	Ordinary Council 17/10/2018	Hamilton, Grant		Coles Carpark Drain	14/11/2018	2/11/2018
<p>Curtis, Gareth</p> <p>Councillor Dunn asked if there is anything that Council can do regarding the cover over the drain in the Coles Carpark.</p> <p>The Director Planning and Environment advised that yes, Council would follow up and provide an update at the next meeting.</p> <p>2/11/2018 12:13:14 PM - Grant Hamilton</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to 7 November 2018 meeting</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI82/2018	Ordinary Council 17/10/2018	Leayr, Renae	Works and Infrastructure	Tender Evaluation Report T1718-15 Batter Stabilisation - Paynes Crossing Road, The Grange.	21/11/2018	6/11/2018
<p><a href="#">703</a></p> <p><b>MOTION</b>                      <b>Moved:</b>                      Fitzpatrick-Barr, Justin                      <b>Seconded:</b>                      Councillor Dunn</p> <p><b>703</b></p> <p><b>RESOLVED</b></p> <p><b>That Council accept the tender from Specialist Site Services Pty Ltd in the lump sum amount of \$129,100.91 (including GST) for T1718-15 - Batter Stabilisation, Paynes Crossing Road, The Grange.</b></p> <p>6/11/2018 12:31:15 PM - Rachael O'Hara</p> <p>Tender accepted.</p> <p>6/11/2018 12:31:29 PM - Renae Leayr</p> <p>Action completed by: O'Hara, Rachael</p> <p>Complete</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI70/2018	Ordinary Council 5/09/2018	Goodbun, Nathan	Works and Infrastructure	Minutes of Local Traffic Committee held 20 August 2018	7/11/2018	6/11/2018
<p><a href="#">639</a></p> <p><b>MOTION</b>                      <b>Moved:</b>                      Fitzpatrick-Barr, Justin                      <b>Seconded:</b>                      Councillor Gray</p> <p><b>639</b></p> <p><b>RESOLVED</b></p> <p><b>That the Minutes of the Local Traffic Committee of 20 August 2018 be adopted as a resolution of the Ordinary Council being:</b></p> <ol style="list-style-type: none"> <li><b>TC32/2018 – That the matter be deferred to the next available Traffic Committee meeting, pending review of Section 94 plans for the area;</b></li> <li><b>TC33/2018 – That Council authorise the temporary regulation of traffic on Oakey Creek Road, McDonalds Road and De Beyers Road for the proposed End2End Festival event in accordance with the End2End Festival Parking and TCP;</b></li> <li><b>TC34/2018 – That Council authorise the temporary regulation of traffic on Paynes Crossing Road, Wollombi for the Wollombi Public Holiday Markets events in accordance with the Wollombi Public Holiday Markets TCP;</b></li> <li><b>TC35/2018 – That Council:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Authorise temporary roundabout controls at the intersection of Hart Road, Gingers Lane, Government Road, and Sawyers Gully Road, Loxford, within the existing road footprint by the installation of a semi-mountable annulus and associated signage and line marking;</b></li> <li><input type="checkbox"/> <b>Continue liaison with RMS to advance the installation of a properly constructed permanent roundabout at the intersection; and</b></li> </ul> </li> </ol>						

<input type="checkbox"/> Note: <input type="checkbox"/> the treatments previously presented to, and rejected by Local Traffic Committee; <input type="checkbox"/> the treatments already installed; <input type="checkbox"/> the restrictions imposed by legislation, guidelines and Australian Standards, regarding certain proposed treatments, and <input type="checkbox"/> the recent reduction in crash reports at the intersection as a result of the cessation of nearby road work activities on Frame Drive and its return to free flowing conditions.	
5.	TC36/2018 – That Council authorise the temporary regulation of traffic on Congewai Road, Congewai for the Great North Walk Ultras event in accordance with the Great North Walk Ultras TCP;
6.	TC37/2018 – That Council authorise installation of channelised right turn, short {CHR(S)} and auxiliary left turn, short {AUL(S)} intersection line marking at the entrance to 2198 Broke Road, Pokolbin in accordance with the Proposed Access Plan;
7.	TC38/2018 – That Council authorise temporary regulation of traffic on Broke Road, Grady Road, and De Beyers Road, Pokolbin for AirVenture Australia 2018 in accordance with the AirVenture Australia 2018 TCPs;
8.	TC39/2018 – That Council note that:
<input type="checkbox"/>	For the Wollombi Music Festival event scheduled to take place on Wollombi Road, Sweetmans Creek on Friday 21 and Saturday 22 September 2018, no application for the temporary regulation of traffic under the <i>Roads Act 1993</i> has been received;
<input type="checkbox"/>	Should the organisers proceed with the proposal, the conduct of the event would be unauthorised;
<input type="checkbox"/>	Council officers took all reasonable steps in liaising with the proponents of the event to facilitate the Roads Act application and approval process.
12/09/2018 4:09:28 PM - Kristy Meyers	
Items being prioritised.	
6/11/2018 9:49:08 AM - Rachael O'Hara	
TC32/2018 – Deferred, insufficient information.	
TC33/2018 – Section 116 approval granted 10/9/2018	
TC34/2018 - Section 116 approval granted 14/9/2018	
TC35/2018 – Design complete. Awaiting confirmation of funding.	
TC36/2018 - Section 116 approval granted 6/9/2018	
TC37/2018 – Approval granted.	
TC38/2018 – Section 116 approval granted 19/9/2018	
TC39/2018 - Section 116 insufficient information to approve.	
6/11/2018 9:49:32 AM - Nathan Goodbun	
Action completed by: O'Hara, Rachael	
Actions completed	

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W181/2018	Ordinary Council 3/10/2018	Goodbun, Nathan	Works and Infrastructure	Minutes of Local Traffic Committee held on 17 September 2018	7/11/2018	6/11/2018
<a href="#">688</a> <b>MOTION</b> 688 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Gray	<b>Seconded:</b>	Councillor Suvaal		
That the Minutes of the Local Traffic Committee held on 17 September 2018 be adopted as a resolution of the Ordinary Council being:						
1.	TC40/2018 – That parking restrictions and line marking be installed on Queen Street and Bowen Street, Branxton in accordance with the Queen Street Branxton - Signage & Line Marking Diagram;					
2.	TC41/2018 – That No Stopping restrictions be installed on Cumberland Street, Cessnock in accordance with the Cumberland Street Cessnock - Signage Diagram;					
3.	TC42/2018 – That Council authorise the temporary regulation of traffic on Great North Road, Murrays Run Road and Watagan Creek Road Laguna for the proposed Gravel Grit Laguna from 8.30am to 4.30pm, Saturday 27 <sup>th</sup> October 2018 with the following conditions:					

- ☐ Front and rear escort vehicles displaying event warning signage and flashing amber lights when travelling on public roads;
- ☐ A NSW Police escort vehicle at the rear of the ride for the Great North Road section of the event route;
- ☐ Event warning signage posted along the route as per the relevant TCP;
- ☐ A 60km/h temporary speed limit and Stop/Slow controls on Great North Road, Laguna;
- ☐ A 40km/h temporary speed limit on Great North Road, at Watagan Creek Road, Laguna;
- ☐ Additional event warning signage, on Murrays Run Road, Laguna;
- ☐ Additional event warning signage on Watagan Creek Road, Laguna; and
- ☐ Advanced Warning Variable Message Signs at Wollombi and Bucketty, advising non-event motorists of the occurrence of the event and to 'expect delays'.

4. **TC43/2018** – That Council authorise installation of back-to-back channelised right turn, short {CHR(S)} and auxiliary left turn, short {AUL(S)} intersection line marking at the entrance to 2342 Broke Road, Pokolbin, in accordance with the Broke Road Pokolbin - Peterson House Intersection - Line Marking Diagram.

6/11/2018 9:56:21 AM - Rachael O'Hara

TC40/2018 – CRM created 18710/2018

TC41/2018 - CRM created 9163/2018

TC42/2018 – Section 116 Approval 16/10/2018.

TC43/2018 - Approval Granted

6/11/2018 9:56:36 AM - Nathan Goodbun

Action completed by: O'Hara, Rachael

Actions completed

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI65/2018	Ordinary Council 15/08/2018	Goodbun, Nathan	Works and Infrastructure	Minutes of Local Traffic Committee held 16 July 2018	7/11/2018	6/11/2018
<a href="#">620</a> <b>MOTION</b> 620 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Gray	<b>Seconded:</b>	Councillor Stapleford		
That the Minutes of the Local Traffic Committee of 16 July 2018 be adopted as a resolution of the Ordinary Council being:						
1.	TC28/2018 - That a satisfactory Traffic Management Plan (TMP) and Traffic Control Plan (TCP) for the Great North Walk Ultra's on Congewai Road, Congewai be provided by the applicant, specifically detailing measures to ensure the safe conduct of the event, with explicit detail regarding safety at intersections and side roads;					
2.	TC29/2018 - That parking restrictions and line marking be installed on Keene Street, Cessnock in accordance with Keene Street Cessnock _ Line Marking Diagram that was provided at the meeting;					
3.	TC30/2018 - That a pedestrian refuge and line marking be installed on Cumberland Street, Cessnock in accordance with Cumberland Street Cessnock _ Pedestrian Refuge Diagram that was provided at the meeting; and					
4.	TC31/2018 - That a Local Area Traffic Management Scheme be installed on Fourth Street, Weston in accordance with Fourth Street Weston _ LATM Diagram that was provided at the meeting.					
13/09/2018 11:31:10 AM - Kristy Meyers Items being prioritised. 6/11/2018 9:27:13 AM - Rachael O'Hara TC28/2018 – Deferred To August Meeting (TC36/2018) TC29/2018 – Approval sent to Works for implementation. TC30/2018 – Regulatory component of future Bridges Hill Park Project. TC31/2018 – Project added to Future Capital Works Spreadsheet DOC2015/028923. 6/11/2018 9:30:01 AM - Nathan Goodbun Action completed by: O'Hara, Rachael						

Actions completed

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI83/2018	Ordinary Council 17/10/2018	Kerr, Katrina	Works and Infrastructure	Tender Evaluation Report T1718-14 Frame Drive Power Relocation	21/11/2018	7/11/2018
<a href="#">704</a> <b>MOTION</b> 704 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Dunn		
<p>That Council accept the tender from Systems Construction Pty Ltd in the lump sum amount of \$271,680 (including GST) for T1718-14 - relocation of the power assets as part of the reconstruction of Frame Drive.</p> <p>7/11/2018 2:09:48 PM - Rachael O'Hara Tender accepted. 7/11/2018 2:10:58 PM - Katrina Kerr Action completed by: O'Hara, Rachael Complete</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI72/2018	Ordinary Council 19/09/2018	Bailey, Rebecca	Works and Infrastructure	Interim Kerb and Gutter Requirements	12/12/2018	7/11/2018
<a href="#">665</a> <b>MOTION</b> 665 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Dagg	<b>Seconded:</b>	Councillor Suvaal		
<p>1. That Council adopt the Amended Interim Requirements for Kerb and Gutter for residential development applications.</p> <p>2. That Council note the progress on preparation of the draft city wide Trunk Drainage Strategy and associated Kerb and Gutter Strategy.</p> <p>7/11/2018 4:37:01 PM - Rachael O'Hara Item 1 - Interim measures adopted. Item 2 - Noted 7/11/2018 4:38:44 PM - Rebecca Bailey Action completed by: O'Hara, Rachael Complete</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC68/2018	Ordinary Council 3/10/2018	Glauser, Andrew	Corporate and Community	Financial Assistance Grant 2017-18 - Consideration of Reserve Allocation	31/10/2018	8/11/2018
<a href="#">679</a> <b>MOTION</b> 679 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Gray	<b>Seconded:</b>	Councillor Suvaal		
<p>That the reserved funds of \$795,450 be retained and used as a leverage for matching funds for future grant funding opportunities, noting the existing provisional allocation of \$376,100 for Council contribution under the Regional Sports Infrastructure Fund 2018 grant funding application.</p> <p>8/10/2018 9:24:42 AM - Joanne Walpole</p>						

Action reassigned to Glauser, Andrew by: Walpole, Joanne for the reason: Andrew, For you necessary action.

8/11/2018 2:46:13 PM - Robert Maginnity

Next report due March/April 2019. no action required on October report

8/11/2018 2:47:01 PM - Andrew Glauser

Action completed by: Maginnity, Robert

Noted

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI71/2018	Ordinary Council 19/09/2018	Alexander, Michael	Works and Infrastructure	China Sword Policy - Recycling Service	17/10/2018	8/11/2018
<a href="#">664</a> <b>MOTION</b> 664 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Fitzgibbon	<b>Seconded:</b>	Councillor Gray		
<ol style="list-style-type: none"> <li>That Council meets the increased service cost for the 2018/19 Financial Year from the internal Waste Reserve;</li> <li>That Council recovers the cost impact in 2019/20 and 2020/21 through the domestic waste management charge.</li> <li>That Council pre-warn ratepayers with the inclusion of a note in their rate notices which should include the conclusion plus points 1 &amp; 2 of the recommendation from Report WI71/2018.</li> <li>That a report come back to Council detailing the communication strategy that Council will develop and put out to the community.</li> </ol>						
<p>8/11/2018 11:47:58 AM - Michael Alexander Action completed by: Alexander, Michael 19/9/2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
GMU14/2018	Ordinary Council 20/06/2018	Stevens, Rhiannon	General Manager's Unit	Minutes of the Town Coordinators Review Committee of Cessnock City Council held on 21 March 2018	30/11/2018	8/11/2018
<a href="#">530</a> <b>MOTION</b> 530 <b>RESOLVED</b>	<b>Moved:</b>	Glen, Stephen Councillor Dagg	<b>Seconded:</b>	Councillor Sander		
<ol style="list-style-type: none"> <li>That the Minutes of the Town Coordinators Review Committee held on 23 May 2018 be adopted as a resolution of the Ordinary Council.</li> <li>That Council maintain the current funding arrangements for Town Coordinators, pending further negotiations with Branxton/Greta business chamber, with a review of reportable criteria/KPI's to be determined by the Town Coordinators Review Committee.</li> </ol>						
<p>6/07/2018 11:31:59 AM - Jane Holdsworth Revised Target Date changed by: Holdsworth, Jane From: 18 Jul 2018 To: 01 Aug 2018 Reason: Currently preparing draft KPI's 6/09/2018 12:00:17 PM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 1 Aug 2018 To: 26 Sep 2018 Reason: Town Coordinators Review Committee Meeting to discuss KPIs was deferred to 12 September 2018. 4/10/2018 12:25:06 PM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 26 Sep 2018 To: 30 Nov 2018 Reason: Review of documents to be prepared for next committee meeting, investigation into KPIs and application processes. 8/11/2018 4:25:44 PM - Rhiannon Stevens Action completed by: Stevens, Rhiannon</p>						

Review of documents to be prepared for next committee meeting, investigation into development of guidelines and application processes for review by the committee.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC56/2018	Ordinary Council 15/08/2018	Eftimova, Esma	Corporate and Community	Draft Copyright Policy	3/10/2018	8/11/2018
<p><b>MOTION</b>                      <b>Moved:</b>                      Maginnity, Robert                      <b>Seconded:</b>                      Councillor Sander</p> <p>610</p> <p><b>RESOLVED</b></p> <p><b>That the report be deferred for a Councillor Briefing.</b></p> <p><i>10/09/2018 9:39:59 AM - Esma Eftimova</i>  Revised Target Date changed by: Eftimova, Esma From: 12 Sep 2018 To: 03 Oct 2018  Reason: Briefing will be provided to Councillors on 19/09/2018 as requested following which a report will be brought to Council to adopt the copyright policy.  <i>8/11/2018 12:17:07 PM - Esma Eftimova</i>  Action completed by: Larsen, Robyn  Draft Policy adopted at Council meeting 7 November 2018.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q118/2018	Ordinary Council 7/11/2018	Fitzpatrick-Barr, Justin		Gallagher Street	5/12/2018	9/11/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Olsen referred to his previous question and advised that he is still concerned that he did not find Gallagher Street in the Capital Works Programs until it appeared in the 16/17 program. How is Council going to fund Gallagher Street, why was it put into the plan and pushed ahead of all the other projects that were already in the budget for 4 years.</p> <p>The Director Works &amp; Infrastructure advised that the issue of Gallagher Street first came up as a WHS issue with the Waste Service Operators who have difficulty turning their vehicles around at the end of the street. The funding would be coming from the Waste Reserve as it is to do with Waste Operations.</p> <p><i>9/11/2018 3:38:30 PM - Justin Fitzpatrick-Barr</i>  Action completed by: Meyers, Kristy  Answered by DW&amp;I on the night.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC80/2018	Ordinary Council 7/11/2018	Drage, Natalie	Corporate and Community	Minutes of the Cultural Facilities Committee Meeting of Cessnock City Council held 16 October 2018	5/12/2018	9/11/2018
<p><a href="#">663</a></p> <p><b>MOTION</b>                      <b>Moved:</b>                      Maginnity, Robert                      <b>Seconded:</b>                      Councillor Dunn</p> <p>663</p> <p><b>RESOLVED</b></p> <p><b>That the minutes of the meeting of the Cultural Facilities Committee held on 16 October 2018 be adopted as a resolution of the Ordinary Council.</b></p> <p><i>9/11/2018 2:34:20 PM - Natalie Drage</i>  Action completed by: Drage, Natalie  Resolution noted.</p>						



Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI53/2018	Ordinary Council 18/07/2018	Deo, Santosh	Works and Infrastructure	Council Owned Carparks in Cessnock CBD	7/11/2018	9/11/2018
<a href="#">582</a> <b>MOTION</b> 582 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Suvaal	<b>Seconded:</b>	Councillor Stapleford		
<p>1. That Council note the Council owned car parks in the Cessnock CBD, the work required to upgrade to a suitable standard, and options for funding;</p> <p>2. That Council hold a briefing session on the priority for expenditure of currently available funds for car park renewal.</p> <p>3. That following the briefing session a report come back to Council to endorse the priority funding.</p> <p>8/08/2018 3:18:09 PM - Santosh Deo Item 1 - Noted Item 2 - Briefing scheduled on 8/08/2018. Item 3 - Drafting report to Council. 12/09/2018 11:30:31 AM - Santosh Deo Item 2 - Completed Council briefing on 08/08/2018. Item 3 - Drafting report to Council. 11/10/2018 2:03:28 PM - Santosh Deo Item 3 - Presenting report to Council Meeting 7 November 2018. 9/11/2018 8:57:12 AM - Santosh Deo Action completed by: O'Hara, Rachael Complete</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CO19/2018	Ordinary Council 20/06/2018	Livens, Kurt	Correspondence	Abandoned Vehicles	30/11/2018	12/11/2018
<a href="#">543</a> <b>MOTION</b> 543 <b>RESOLVED:</b>	<b>Moved:</b>	Curtis, Gareth Councillor Sander	<b>Seconded:</b>	Councillor Dagg		
<p>1. That the General Manager bring a report back to Council to further consider the advice from LGNSW regarding the removal of abandoned vehicles where they present a bushfire and safety risk to the community.</p> <p>2. That the report consider the previous advice and statutory requirements.</p> <p>10/07/2018 11:54:11 AM - Yvonne Blake Revised Target Date changed by: Blake, Yvonne From: 18 Jul 2018 To: 01 Aug 2018 Reason: Matter progressing 6/08/2018 11:17:10 AM - Gareth Curtis teleconference with staff and OLG Director of Legal on 1 August 2019. Report being prepared for Council by HBM. 6/08/2018 11:19:42 AM - Gareth Curtis Action reassigned to Livens, Kurt by: Curtis, Gareth for the reason: Please prepare report to Council as discussed. 11/09/2018 11:36:03 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 1 Aug 2018 To: 30 Nov 2018 Reason: Waiting on information/stats from Rural Fire Service. 12/11/2018 11:28:36 AM - Kurt Livens</p>						

Action completed by: Livens, Kurt  
action complete

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE56/2018	Ordinary Council 19/09/2018	McCauley, Hannah	Planning and Environment	Minutes of the Strategic Property & Community Facilities Committee 5 September 2018	17/10/2018	12/11/2018
658 MOTION 658 RESOLVED	Moved:	Curtis, Gareth Councillor Suvaal	Seconded:	Councillor Burke		
1.	That the Minutes of the Strategic Property & Community Facilities Committee of 5 September 2018 be adopted as a resolution of the Ordinary Council.					
2.	That Council resolve to publically exhibit the draft “Licences – Operation of Hebburn Estate” policy for a period of 28 days, including the following amendments:					
8.	Council will not permit the Licensee or the Licensee’s estate to transfer the licence rights unless it can be demonstrated that:					
	a) The dwelling is of a standard suitable for accommodation as determined by Council;					
	b) The OSSM and effluent disposal area is being operated and maintained, to Council’s requirements and standards - including quarterly servicing certificate and satisfactory Council inspections;					
	c) A certificate of currency is provided to Council annually;					
	d) All structures are lawfully approved and constructed within the licensee’s lease hold.					
	That a report on the outcomes of the community consultation be provided.					
3.	That Council rescind the resolutions relating to General Manager’s Report No. GMU14/2007 of 21 March 2007.					
4.	That Lot 20 DP6264 (47 Kalingo Street, Bellbird) remain in Council ownership and that the adjoining land owners be advised of Councils decision.					
5.	That Council endorse that the costs associated with the engagement of the Strategic Property Officer positions be funded from the Strategic Property Reserve effective from the commencement of the 2018-19 financial period.					
6.	That the funding for the Strategic Property Officer positions be sourced from the Strategic Property Reserve within the 2018-19 Operational Plan and the appropriate variations be made in the next Quarterly Budget Review process.					
7.	That Council place the revised draft Property Development & Investment Policy, draft Property Management Policy and revised draft Property Management Guidelines on public exhibition for a period of 28 Days, and that a report on the outcomes of the community consultation be provided.					
8.	That in respect to the Vineyard Grove Stage 8 development, Council endorse the amended subdivision plan including changes to the drainage, increased lot yield, and realignment of Saxonvale Grove Road.					
9.	That Council endorse the investigation of the potential of reclassifying the land adjacent to Vineyard Grove Stage 8, known as Lot 1208 in DP 1102977, Lot 1110 in DP 1093402, Lot 1015 in DP 1093073, Lot 1014 in DP 1093073, and Lot 915 in DP 1085219.					
21/09/2018 11:37:26 AM - Hannah McCauley The exhibition process for Resolution 2 and 7 will be processed for exhibition commencing 3 October 2018 21/09/2018 12:48:59 PM - Hannah McCauley Actions for Resolution 4 commenced. 21/09/2018 12:49:46 PM - Hannah McCauley Actions for Resolutions 8 and 9 referred to Joe O'Connor for updating. 21/09/2018 2:44:19 PM - Hannah McCauley Actions for Resolutions 1, 3, 5 and 6 are noted. No further action by Strategic Property required. 12/11/2018 10:26:21 AM - Hannah McCauley						

Action completed by: McCauley, Hannah  
All action items from resolutions completed.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE99/2015	Ordinary Council 9/12/2015	Rush, Iain	Planning and Environment	18/2015/1: Joint Planning Proposal - Cessnock and Singleton Councils - Vineyards District	10/12/2018	12/11/2018
<b>MOTION</b> 1511 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Smith	<b>Seconded:</b>	Councillor Parsons		
<p>1. That Cessnock City Council prepare a Planning Proposal in conjunction with Singleton Council to standardise, as far as possible, the objectives and Land Use Table of the RU4 Primary Production Small Lots Zone.</p> <p>2. That Cessnock City Council, in conjunction with Singleton Council, request a Gateway determination in respect of the Planning Proposal from the Department of Planning and Environment pursuant to the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>3. That Cessnock City Council, in conjunction with Singleton Council, undertake consultation with public authorities and the community as determined by the Department of Planning and Environment Gateway determination.</p> <p>4. That a further report be presented to Council following the public exhibition of the Planning Proposal, to consider any submissions received.</p> <p>5. That Council request authorisation to exercise the functions of the Minister for Planning under section 59 of the <i>Environmental Planning and Assessment Act 1979</i> to make the Local Environmental Plan.</p> <p>31/01/2016 11:30:00 AM - Iain Rush Request for Gateway determination forwarded to DPE on 15 December 2016.</p> <p>2/03/2016 12:14:00 PM - Iain Rush Council awaiting Gateway determination.</p> <p>19/03/2016 2:09:00 PM - Iain Rush Gateway Determination issued on 3 March 2016. Consultation commenced with vineyards 'peak bodies' on 14 March 2016.</p> <p>9/07/2016 10:25:00 AM - Wonona Fuzzard Pre exhibition consultation is currently occurring with peak bodies and Singleton Council.</p> <p>1/08/2016 11:14:00 AM - Iain Rush It has been determined that the Joint Planning Proposal is interrelated with the Vineyards District Study component of the City Wide Planning Strategy and its findings. A meeting occurred with several vineyards peak bodies on 29 July 2016 to discuss proposed amendments to land uses in the RU4 Zone in Cessnock and Singleton and in light of the broader preliminary findings of the Vineyards District Study.</p> <p>6/02/2017 9:23:00 AM - Iain Rush The Proposal will be informed by the findings of the Vineyards District Study. To allow this to occur, the Department of Planning and Environment has formally extended the timeframe to complete the Planning Proposal to 10 December 2017.</p> <p>1/10/2017 11:03:00 AM - Iain Rush Background studies completed for City Planning Strategy Project. The background studies will help inform the Joint Planning Proposal.</p> <p>Meeting held with Singleton Council in September 2017 to discuss the outcome of the background studies and discuss implications on specific land uses. Meeting to be scheduled with the Department of Planning and Environment to discuss way forward with Singleton Council.</p> <p>20/12/2017 12:07:44 PM - Iain Rush Gateway timeframe extended to 10 December 2018 by the Department of Planning and Environment. Councillor briefing scheduled with councillor in the new year.</p> <p>7/02/2018 7:58:18 AM - Iain Rush Councillor briefing scheduled with councillors on 14 February 2018.</p> <p>27/02/2018 2:56:26 PM - Iain Rush Preparing to concurrently exhibit Planning Proposal with Singleton Council.</p> <p>8/03/2018 4:02:13 PM - Iain Rush Revised Target Date changed by: Rush, Iain From: 1 Mar 2018 To: 10 Dec 2018 Reason: Date revised to reflect amended Gateway determination.</p>						

27/06/2018 2:26:34 PM - Iain Rush

Exhibition of Planning Proposal commenced on 21 June 2018 and will cease on 20 July 2018.

6/07/2018 12:31:58 PM - Iain Rush

The Joint 'Vineyards District' Planning Proposal is currently on exhibition until 20 July 2018.

4/10/2018 3:55:11 PM - Hannah McCauley

Councillor briefing held on 26/09/2018.

12/11/2018 10:26:15 AM - Iain Rush

Action completed by: Rush, Iain

Post exhibition report to Council on 7 November 2018. At that meeting Council resolved to not proceed with the Planning Proposal.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC69/2018	Ordinary Council 3/10/2018	Chadwick, Teresa	Corporate and Community	Amendment of Council Resolution and Minutes	31/10/2018	12/11/2018
<a href="#">680</a> <b>MOTION</b> 680 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Gray	<b>Seconded:</b>	Councillor Dagg		
1.	That Council alter resolution 403 for report BN54/2018 - Re-Instate Mount View Road adopted on 7 February 2018 by amending the report reference number to BN54/2017 - Re-Instate Mount View Road, and					
2.	That Council alter resolution 651 for report BN27/2018 - Cessnock Correction Centre Access Road adopted on 19 September 2018 by amending the references of BN54/2018 - Re-Instate Mount View Road within the resolution to BN54/2017 - Re-Instate Mount View Road.					
12/11/2018 12:29:06 PM - Teresa Chadwick Action completed by: Larsen, Robyn Minutes documents have been amended.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC73/2018	Ordinary Council 3/10/2018	Brinkworth, Susanne	Corporate and Community	Proposed Compulsory Acquisition of Crown Land For The Purpose of Public Road - Lot 1 DP 1097175, Lot 30 DP 1097180 and Lot 5 DP 1097184 - HEZ	31/10/2018	12/11/2018
<a href="#">692</a> <b>MOTION</b> 692 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Burke	<b>Seconded:</b>	Councillor Suvaal		
1.	That Council note the actions taken to date in regards to the gazettal for the compulsory acquisition of crown land being Lot 1 DP 1097175, Lot 30 DP 1097180 and Lot 5 DP 1097184, Pelaw Main.					
2.	That Council authorise the General Manager to complete the Deed of Agreement for the estimated potential acquisition costs for acquisition of crown land being Lot 1 DP 1097175, Lot 30 DP 1097180 and Lot 5 DP 1097184, Pelaw Main, subject to the owner agreeing to the Deed.					
3.	That Council authorise the Common Seal of Cessnock City Council to be affixed to the Deed of Agreement between Cessnock City Council and Hunter Investment Corporation in relation to the compulsory acquisition of land being Lot 1 DP 1097175, Lot 30 DP 1097180 and Lot 5 DP 1097184, Pelaw Main					
4.	That Council authorise the Mayor and the General Manager to execute the Deed of Agreement between Cessnock City Council and Hunter Investment Corporation in relation to the compulsory acquisition of land being Lot 1 DP 1097175, Lot 30 DP 1097180 and Lot 5 DP 1097184, Pelaw Main;					
5.	That Council endorse the position of withdrawing from the compulsory acquisition process for acquisition of crown land being Lot 1 DP 1097175, Lot 30 DP 1097180 and Lot 5 DP 1097184, Pelaw Main, if the current developer of the land does not execute the Deed of Agreement and provide security to cover the estimated potential acquisition costs by no later than 5 October 2018 to enable the Notice of Compulsory acquisition to be published in the NSW Gazette.					

12/11/2018 10:15:47 AM - Susanne Brinkworth  
 Action completed by: Keegan, Robyn  
 Compulsory Acquisition Gazetted 12/10/18.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE31/2017	Ordinary Council 21/06/2017	Brinkworth, Susanne	Planning and Environment	Minutes of the Strategic Property and Community Facilities Committee held 7 June 2017	19/10/2018	12/11/2018
<a href="#">267</a> <b>MOTION</b> 267 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Burke	<b>Seconded:</b>	Councillor Fitzgibbon		
1.	That the Minutes of the Strategic Property and Community Facilities Committee of 7 June 2017 be adopted as a resolution of the Ordinary Council.					
2.	That Council adopt the Terms of Reference for the Strategic Property & Community Facilities Committee.					
3.	That Council endorse the Chair determined by the Strategic Property & Community Facilities Committee.					
4.	That Council note the balance of the Property Investment Fund as at 31 March 2017.					
5.	That Council notes the background report on the Strategic Property Review.					
6.	That Council receive and note the information on the progress of the Strategic Property Review.					
7.	That Council transfer the following properties to the Property Investment Fund and commence the process to reclassify them from community land to operational land:					
a.	Lot 3, DP4927, William St Cessnock (Parcel ID 4115)					
b.	Lot 61, DP263594, Evatt St Pelaw Main (Parcel ID 12393)					
c.	Lot 9, DP259718, Tulloch St East Branxton (Parcel ID 11697)					
d.	Lot 9, DP758576, Cessnock St Kitchener (Parcel ID 14118)					
e.	Lot 10, DP758576, Cessnock St Kitchener (Parcel ID 14117)					
f.	Lot 11, DP758576, Aberdare St Kitchener (Parcel ID 13942)					
g.	Lot 12, DP758576, Aberdare St Kitchener (Parcel ID 13945)					
8.	That Council transfer the following properties to the Property Investment Fund, commence the process to reclassify them from community land to operational land and investigate the potential to rezone to residential zone R3:					
a.	Lot 18 Sec 46, DP758002, Cessnock St Aberdare (Parcel ID 897)					
b.	Lot 17 Sec 46, DP758002, Cessnock St Aberdare (Parcel ID 899)					
c.	Lot 16 Sec 46, DP758002, Cessnock St Aberdare (Parcel ID 900)					
d.	Lot 15 Sec 46, DP758002, Cessnock St Aberdare (Parcel ID 901)					
e.	Lot 14 Sec 46, DP758002, Cessnock St Aberdare (Parcel ID 903)					
f.	Lot 13 Sec 46, DP758002, Cessnock St Aberdare (Parcel ID 904)					
g.	Lot 12 Sec 46, DP758002, Cessnock St Aberdare (Parcel ID 905)					
h.	Lot 11 Sec 46, DP758002, Cessnock St Aberdare (Parcel ID 908)					
9.	That Council transfer Lot 7, DP5015, Stephen St Cessnock (Parcel ID 2225) to the Property Investment Fund and commence the process to reclassify the site from Community Land to Operational Land and rezone in line with surrounding properties.					
10.	That Council lodge a Plan of Subdivision for Lot 7, DP1140055 Maitland Street Kurri Kurri (Parcel ID 507711) to separate the land containing the netball courts from the land containing part of the Kurri Kurri Early Childhood Centre.					

11. That Council transfer the new lot containing the netball courts to the Property Investment Fund and commence the process to reclassify the site from Community Land to Operational Land and investigate rezoning in line with the outcomes of the Kurri Kurri District Masterplan.
12. That Council transfer the following properties to the Property Investment Fund, obtain valuations and authorise the General Manager to negotiate the sale of the property for no less than 95 percent of the valuation obtained:
  - a. Lot 502, DP755215, 2 Quorrobolong Rd Cessnock (Parcel ID 23218)
  - b. Lot 507, DP755215, 10 Quorrobolong Rd Cessnock (Parcel ID 23221)
  - c. Lot 508, DP755215, 12 Quorrobolong Rd Cessnock (Parcel ID 23222)
13. That Council authorise the sale, by private treaty following advertising through local real estate agents, of the following properties:
  - a. Lot 502, DP755215, 2 Quorrobolong Rd Cessnock (Parcel ID 23218)
  - b. Lot 507, DP755215, 10 Quorrobolong Rd Cessnock (Parcel ID 23221)
  - c. Lot 508, DP755215, 12 Quorrobolong Rd Cessnock (Parcel ID 23222)
14. That Council authorise the Common Seal of Cessnock City Council be affixed to the Transfer of Land between Cessnock City Council and the purchaser/s of the following properties:
  - a. Lot 502, DP755215, 2 Quorrobolong Rd Cessnock (Parcel ID 23218)
  - b. Lot 507, DP755215, 10 Quorrobolong Rd Cessnock (Parcel ID 23221)
  - c. Lot 508, DP755215, 12 Quorrobolong Rd Cessnock (Parcel ID 23222)
15. That Council authorise the Mayor and the General Manager to execute the Transfer of Land between Cessnock City Council and the purchasers of the following properties:
  - a. Lot 502, DP755215, 2 Quorrobolong Rd Cessnock (Parcel ID 23218)
  - b. Lot 507, DP755215, 10 Quorrobolong Rd Cessnock (Parcel ID 23221)
  - c. Lot 508, DP755215, 12 Quorrobolong Rd Cessnock (Parcel ID 23222)

5/09/2017 4:23:00 PM - Martin Johnson

Resolution 1-6 completed. Resolutions 7-15 currently being actioned

6/09/2017 12:28:00 PM - Hannah McCauley

Hi Sue,

As discussed with Martin Johnson on 8th September 2017 can you please review and action Resolutions 12 - 15.

If you have any questions please see Martin.

Thanks,

Hannah

9/10/2017 12:48:00 PM - Robyn Keegan

Resolutions 12 - 15 - EOI to be drafted for the sale of three properties, Lot 502, 507 & 508 DP 755215.

5/07/2018 12:12:50 PM - Robyn Keegan

Revised Target Date changed by: Keegan, Robyn From: 30 Jun 2018 To: 30 Sep 2018

Reason: Lot 502 Request for Agency Agreement sent. Lot 507 & 508, DP 755215 returned to Strategic Property for further action.

26/07/2018 2:03:46 PM - Susanne Brinkworth

Revised Target Date changed by: Brinkworth, Susanne From: 30 Sep 2018 To: 30 Sep 2018

Reason: Lot 502 Request for Agency Agreement sent. Lot 507 & 508, DP 755215 returned to Strategic Property for further action.

5/09/2018 11:45:31 AM - Joanne Walpole

Lot 502 - Agent engaged, valuation obtained and property sold \$225,000. Exchanged contracts on 31/8/18. Settlement 42 days.

5/09/2018 11:51:56 AM - Joanne Walpole

Revised Target Date changed by: Walpole, Joanne From: 30 Sep 2018 To: 19 Oct 2018

Reason: Property sold and exchange of contracts occurred on 31 August 2018. Settlement 42 days from exchange.

12/11/2018 10:14:54 AM - Susanne Brinkworth

Action completed by: Keegan, Robyn

Lot 502 sold on 13/9/18.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN30/2018	Ordinary Council 17/10/2018	Maginnity, Robert	Business With Notice	Greta Army and Migrant Camps Anniversaries	14/11/2018	12/11/2018
<a href="#">707</a> <b>MOTION</b> 707 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Dagg	<b>Seconded:</b>	Councillor Sander		
<ol style="list-style-type: none"> <li>That Council note the anniversaries of the Greta Army and Migrant Camps in 2019.</li> <li>That Council acknowledge the work of the community members, community groups, Cessnock Library and the Hunter Multicultural Centre in preparing events, commemorations and celebrations dedicated to the anniversaries.</li> <li>That Council provide the necessary in kind support to promote the events and bring attention to the 80<sup>th</sup> Anniversary of the founding of the Greta Army Camp and the 70<sup>th</sup> Anniversary of the Greta Migrant Camp in 2019 and pay tribute to the importance they have played in our community and LGA's history.</li> <li>That Councillor Dagg be appointed to the Greta Anniversary planning committee.</li> </ol> <p>12/11/2018 10:24:27 AM - Robert Maginnity Action completed by: Keegan, Robyn Kimberley O'Sullivan advised that Melanie Dagg attended the last meeting representing Council. The next (and possibly final) meeting is scheduled for Thursday, 6 December at Cessnock Library. Just as background: Kimberley called everyone together in early October as there were a lot of minor organising groups planning events for the Greta anniversaries in 2019, from Newcastle to Cessnock, but no-one was liaising with any other group. To avoid duplication, putting events on at the same time and so clashing Kimberley called together all the major stakeholders so we could be in the same room together. It worked really well. Kimberley has created a page on our website under 'Community' which has all the events in one place, this will be continually updated as new events come on board.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE53/2018	Ordinary Council 19/09/2018	McCauley, Hannah	Planning and Environment	East Cessnock Flying-Fox Grant - Finalisation Report	17/10/2018	12/11/2018
<a href="#">656</a> <b>MOTION</b> 656 <b>RESOLVED</b>	<b>Moved:</b>	Curtis, Gareth Councillor Suvaal	<b>Seconded:</b>	Councillor Dagg		
<ol style="list-style-type: none"> <li>That Council note the completion of the Stream 3 - Implementing approved actions in flying-fox camp management plans grant program.</li> <li>That Council follow-up with residents regarding the assistance received through the subsidy funding to gain feedback on its effectiveness and whether or not it has made a difference.</li> </ol> <p>12/11/2018 10:23:22 AM - Hannah McCauley Letter to residents that received subsidy funding sent in the week commencing 12 November. The letter incorporated questions provided by OEH as they are seeking feedback on community opinion on the success of subsidy funding across a number of regions including Cessnock. 12/11/2018 10:25:43 AM - Hannah McCauley Action completed by: McCauley, Hannah Letters to be sent today.</p>						



Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q116/2018	Ordinary Council 7/11/2018	Kerr, Katrina		Sealing road Corner Mitchell Avenue	12/12/2018	13/11/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Sander asked if Council can cost and identify a possible funding source to seal the section of road from the corner of Mitchell Avenue along Government Road where it meets the HEX.</p> <p>13/11/2018 2:42:47 PM - Katrina Kerr</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to council meeting 21 November 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q119/2018	Ordinary Council 7/11/2018	Kerr, Katrina		Submission on Branxton/Greta Cycleway	12/12/2018	13/11/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Doherty referred to the Branxton/Greta Cycleway submission and asked why it was called a cycleway and not a shared pathway.</p> <p>13/11/2018 2:43:00 PM - Katrina Kerr</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to council meeting 21 November 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q117/2018	Ordinary Council 7/11/2018	Kerr, Katrina		St Philips Christian College traffic solutions	12/12/2018	13/11/2018
<p>Fitzpatrick-Barr, Justin</p> <p>Councillor Olsen referred to the answer in relation to St Philips Christian College traffic solutions and asked why Council Officers are commissioning video recordings by drone to help the network of roadworks when it is a private school issue that they have to address not Council.</p> <p>13/11/2018 2:42:54 PM - Katrina Kerr</p> <p>Action completed by: Larsen, Robyn</p> <p>Answer provided to council meeting 21 November 2018</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN33/2018	Ordinary Council 7/11/2018	Maginnity, Robert	Business With Notice	Womens Legal Status Act 1918	5/12/2018	13/11/2018
<p>670 <b>MOTION</b> 670 <b>RESOLVED</b></p> <p><b>Moved:</b> Maginnity, Robert Councillor Dagg</p> <p><b>Seconded:</b> Councillor Suvaal</p> <ol style="list-style-type: none"> <li>That Council acknowledges that on the 21st December 2018, it will be 100 years since the commencement of the <i>Women's Legal Status Act 1918</i>.</li> <li>That Council notes that the <i>Women's Legal Status Act 1918</i> removed gender as a barrier to women seeking the positions of Councillor, Mayor, Member of the Legislative Assembly, solicitor, barrister, justice of the peace, judge and others, in New South Wales.</li> <li>That Council acknowledges the contribution of women to public life and the diversity of views and perspective obtained through women's inclusion.</li> <li>That a category of <i>Young Female Achiever</i> be added to the Australia Day Awards ceremony and be known as the Maree Callaghan Award to acknowledge a young female who demonstrates exemplary qualities.</li> </ol> <p>13/11/2018 11:19:57 AM - Robert Maginnity</p> <p>Action completed by: Keegan, Robyn</p>						

Jo Dennis confirmed with Gina Radford that the Guidelines have been updated for the Australia Day Awards and they now include the Young Female Achiever category. This will roll out in the 2019 Australia Day awards.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI52/2018	Ordinary Council 18/07/2018	Eveleigh, Nathan	Works and Infrastructure	Request for Sponsorship - Branxton Greta Business Chamber	10/11/2018	14/11/2018
<b>MOTION</b> 581 <b>RESOLVED</b>	<b>Moved:</b>	Fitzpatrick-Barr, Justin Councillor Stapleford	<b>Seconded:</b>	Councillor Dunn		
<p>1. That Council provides sponsorship to Branxton Greta Business Chamber for the community morning tea and official luncheon to be attended by His Excellency General The Honourable David Hurley AC DSC (retired), Governor of New South Wales and his wife Mrs Linda Hurley to the value of \$3,389.</p> <p>2. That the Branxton Greta Business Chamber provide an acquittal of the sponsorship within 60 days of the event.</p> <p>3. That Council fund the costs associated for the His Excellency General The Honourable David Hurley AC DSC (retired), Governor of New South Wales and his wife Mrs Linda Hurley and aide-de-camp to attend the luncheon</p> <p>7/08/2018 11:55:54 AM - Nathan Eveleigh  Item 1 - Invoice authorised for payment on 7/8/2018  Item 2 - Acquittal due 60 days post event to be held on 10 September 2018.  Item 3 - Invoiced authorised for payment on 7/8/2018  7/08/2018 11:59:22 AM - Nathan Eveleigh  Revised Target Date changed by: Eveleigh, Nathan From: 15 Aug 2018 To: 10 Nov 2018  Reason: Acquittal for funding of the event due within 60 days of event to be held 10 September 2018.  14/11/2018 8:26:44 AM - Nathan Eveleigh  Action completed by: Eveleigh, Nathan  Acquittal for funds received.</p>						

## COUNCILLOR REQUEST TO ATTEND CONFERENCE, SEMINAR OR TRAINING

COUNCILLOR DETAILS					
Name:					
Mobile Phone Number:		Dietary Requirements:			

CONFERENCE/SEMINAR/TRAINING DETAILS					
Course Name:					
Organiser:		Location:			
Date:		Cost:		Job Number:	
Detail benefits to you and your role in Council					
Details of conferences / seminars / training already attended in this term of Council					

TRAVEL & ACCOMMODATION					
Accommodation					
Is Accommodation Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if Yes please complete details below)				
Name:		Phone:			
Check in Date:		Check out Date:			
Travel					
Airfare Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if Yes please complete details below)				
Other Transport Require?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Transport requirement:			
Special Requirements?					

AUTHORISATION					
Mayor / Councillor					
Name:		Signature:		Date:	
General Manager					
Full Name:		Signature:		Date:	
<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved					

OFFICE USE ONLY					
	Date	Signature		Date	Reference / Reservation Number
Received by EA:			Registered in RM:		
TRIM link to HR:			Registration Booked:		
Clr Advised:			Accommodation Booked:		
			Travel Booked:		



## LGNSW Tourism Conference 2019: Central Coast NSW

### Calling for Expressions of Interest to present a case study/paper for the LGNSW Tourism Conference 2019

#### The destination

The LGNSW Tourism Conference will be held on the Central Coast between **Sunday 17 to Tuesday 19 March** at the **Crowne Plaza Terrigal**, and will be co-hosted by Central Coast Council, in conjunction with Destination New South Wales, our industry partner and sponsor.

Over the past fourteen years, the conference has delved into themes pertaining to tourism infrastructure, tourism investment, tourism marketing and tourism as a business. The conference has moved regionally from Forbes to Penrith, Griffith, Lismore, Kiama, Cowra to Sutherland, Gunnedah, Port Stephens, Cessnock, Bathurst and Byron Bay, Mid Coast region and Parkes.

Following on from its success and growth over the years and from a very successful program in 2018, the 2019 Conference will once again focus on highlighting the importance of tourism to councillors, mayors, general managers and tourism professional staff, Local Government NSW and its partners.

### Your opportunity to be involved in 2019

LGNSW is **inviting expressions of interest** from councils and industry wishing to provide speakers to **present case studies that relate to the theme and program** of the conference detailed below. The program will showcase examples of councils that have successfully addressed the listed topic areas, or have a case study that shows true innovation in tourism.

The EOI also extends to sponsorship opportunities (including trade displays) that align with the conference theme, or will bring value and benefit from the audience or broader tourism, specifically, regional tourism.

#### The Working Program

The theme of the 2019 conference is ***Experience Changes Perceptions***. This was chosen by the committee in response to rising trends in the tourism industry. This includes the NSW State Government's new \$2million NSW road trips campaign to entice travellers off the major highways to experience our inviting rural and regional towns. Such as the Central Coast and its villages. Same to be said for metropolitan offerings off the main highways.

The theme relates to packaging the right product through investment, partnerships and content development that will attract and sustain local and visiting audiences in existing and emerging niche tourism areas.

The theme also challenges presumptions we make about destinations and how we can change them through real experience tempered with up-to-date technology.

The August launch of the Visitor Economy Industry Action Plan (VEIAP) 2030 to triple overnight visitor spend in NSW provides a practical road map of how you meet the targets with the improvement of infrastructure, skills, products and marketing. One of the six key focus areas of the Plan for the future is put the visitor first. Great expectations should be exceeded by even greater experiences.

Developing service skills, relevant and compelling destination information and creating unique experiences are key to making NSW Competitive. \*\*page 11 Visitor Economy Industry Action Plan.

#### **Format**

The program will once again include a half day program on Sunday 17 March, focusing on issues for **Visitor Information Centres**; around the context of **The Value Perception**. This may be a workshop about using your VIC to influence your council and community about its relevance and importance to your destination. A Visitors' face-to-face experience with a VIC can change minds about what to see, where to stay and whether to promote it to friends and family.

The conference will include **plenary sessions** and **three topic streams** that will relate to **Experience Changes Perceptions**.

#### **Presentation Content**

Your case study or presentation may be about food, the youth market, the cruise market, authentic Indigenous tours, products or experiences, or customer experience programs or initiatives as they relate to, and illustrate one of three key areas:

- **Technology and Marketing** – how does this influence your experience? Does it influence your experience? Does the expectation live up to the actual experience? Can it encompass artificial intelligence (AI) and virtual reality (VR) and how they can be used on websites as destination promotional pieces, or on tours to display heritage links.
- **Driving you to Distraction** – the drive market itself, eg Drives No 2 DNSW (to be launched), integrated trip planner, making the journey the experience and not just a final destination. **Are we there yet?**
- **Product Development and Niche Tourism** – dog tourism, dark tourism, wedding tourism, nude tourism, adventure and nature-based tourism.

**Four Site visits** to areas including Picnic Point and Long Jetty, Woy Woy, Killcare and surrounds and will include food tourism, wedding tourism, environmental tourism and reinvesting in place activation.

#### **How to submit an EOI**

Please send a **two paragraph outline** of your proposed topic or presentation to the Association's office by 9.00am **Monday 29 October** in order to be considered for the program.

If your council is interested in participating in the program, please contact Meg Fisher, Manager Events and Protocol, on 02 9242 4044 or email Meg at [meg.fisher@lgnsw.org.au](mailto:meg.fisher@lgnsw.org.au). Registration forms will be sent to all councils in late 2018.

We look forward to creating a great event experience with you on the Central Coast and challenging and changing your perceptions.

**Paul Bennet Airshows | Aerohunter**

M: 0425 292 391 | E: [paul@paulbennetairshows.com.au](mailto:paul@paulbennetairshows.com.au)

October 9, 2018

Mr Stephen Glen  
General Manager  
Cessnock City Council

Dear Stephen,

Re: Hunter Valley Airshow 2019

I refer to our recent meeting held in the Council Administration building with Council Officers on the 13<sup>th</sup> September 2018, to discuss the Hunter Valley Airshow proposed at Cessnock Airport in 2019. Our company greatly appreciates the enthusiasm shown at the meeting by Council officers and the kind offer from Council to provide sponsorship for the event.

Unlike the recent Air Venture Australia 2018 expo targeted specifically toward aviation enthusiasts, this exciting air display is focused on attracting the local community to the airport and providing opportunities to benefit local businesses as a consequence of the visitors expected to attend the 2 day Airshow.

Our company has previously provided Cessnock Council with attendance and financial information from the last Hunter Valley Airshow held at Maitland Aerodrome in 2017, and it is now our understanding Council has determined that Paul Bennet Airshows will be responsible for the event management and that Council is willing to make Cessnock Airport facilities available for Paul Bennet Airshows to conduct the event. Our company would estimate the number of spectators attending this event to be up to 10,000 over 2 days. We would kindly request that the Council sponsorship offer includes the following;

- (i) Provision of waste collection and waste disposal facilities for the public
- (ii) Provision of a minimum of 15 portable toilets including a disabled toilet
- (iii) Crowd barrier fencing (1.2km)
- (iv) Council promotion of the event to include the use of Destination NSW.

Paul Bennet Airshows would like to formally request Council Permission to conduct the Hunter Valley Airshow at Cessnock Airport on April 6<sup>th</sup> and 7<sup>th</sup> in 2019 and seeks to confirm Councils agreement to make the Airport facilities available to our company to manage the event.

Kind regards,  
Paul Bennet  
Managing Director.



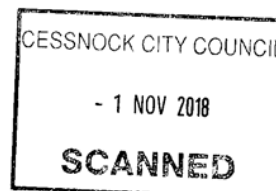
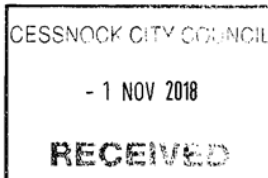
**Clayton Barr, MP**

STATE MEMBER FOR THE ELECTORATE OF CESSNOCK

Our Ref: CB2-CessnockCityCouncil-Cor181012-1045

12 October 2018

Mr Stephen Glen  
General Manager  
Cessnock City Council  
PO Box 152  
CESSNOCK NSW 2325



  
Dear Mr Glen

I refer to Council's recent letter, your ref: BN27/2018 and DOC2018/085715, advising of a Notice of Motion in relation to a new access and entrance to the expanded Cessnock Correctional Centre.

I have forwarded Council's letter to the Commissioner of Corrective Services, Mr Peter Severin and the Minister for Corrections, the Hon David Elliott, MP for consideration and response.

Yours sincerely



**CLAYTON BARR, MP**  
State Member for the  
Electorate of Cessnock  
Shadow Minister for Finance,  
Services and Property



PARLIAMENT OF NEW SOUTH WALES LEGISLATIVE ASSEMBLY

118 Vincent Street (PO Box 242)  
Cessnock NSW 2325  
P (02) 4991 1466 | 1300 550 114  
F (02) 4991 1103  
E [cessnock@parliament.nsw.gov.au](mailto:cessnock@parliament.nsw.gov.au)