

OFFICE USE ONLY

Receipt Number: _____
 Date Received: _____
 Amount Paid: NIL
 Customer Service Officer: _____

Notification of a Beauty or Skin Penetration Business

Public Health Act 2010



ABN Details

Instructions for completion:

- 1) Enter your ABN, ACN or name in the search function at <http://www.abr.business.gov.au>
- 2) Identify and click on the correct & current ABN
- 3) Complete the details below as per the 'Current details' search results

Entity Name:	
ABN:	



Business Details

Instructions for completion:

- 1) Following on from 2) above, click on the correct & current business name
- 2) You will be redirected to a ASIC webpage relating to your business
- 3) Complete the details below as per the 'Business Name Summary' information displayed

Business Name:			
Address for service of documents:	Suburb		Post Code
Principal place of business:	Suburb		Post Code



Contact Details

Surname		First Name	
Business Hrs Phone		Mobile Phone	
Email Address			



Premise Details (for established premises)

Please complete only if details are different to the 'principle place of business' provided in the 'Business Details' above

Property Name if applicable		Lot on Plan	
Address			
Suburb		Postcode	



Premise Details (for mobile premises)

Vehicle Registration			
Inspection Address must be within Cessnock LGA			
Suburb		Postcode	



Activity Details

Type of Premises Please tick more than one where applicable	<input type="checkbox"/> Home based <input type="checkbox"/> Commercial fit-out <input type="checkbox"/> Other _____
Type of Business Please tick more than one where applicable	<input type="checkbox"/> Hairdresser with waxing or piercing <input type="checkbox"/> Cut Throat Shave <input type="checkbox"/> Beautician with cosmetic tattooing or piercing <input type="checkbox"/> Beautician <input type="checkbox"/> Tattoo studio <input type="checkbox"/> Piercing studio <input type="checkbox"/> Other _____
Days & Hours of Operation	
Water Supply	<input type="checkbox"/> Reticulated <input type="checkbox"/> Private, e.g. bore, tank



Attachments

- Floor plans of the premises
- Copy of your product and / or service list
- Copy of your Australian Business Registration detailing your ABN



Customer Signature

I/we hereby make application for an approval to operate and declare the information provided to be true and correct. I/we understand that should any information not be completed or attached, or relevant fees not received with application, this application may be considered not properly made, and returned without assessment.

Name		Signature		Date	/	/
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LODGE MENT INFORMATION

HOW TO LODGE YOUR APPLICATION

Address the application to

General Manager
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325

OR

General Manager
Cessnock City Council
DX 21502
CESSNOCK

Payment Method

By mail - Cheque, Money Order or Credit Card (*complete the section below*)

**Lodge in person
(between 9am – 4.30pm) at
Council’s Administration Building**

Cessnock City Council
62-78 Vincent Street
CESSNOCK NSW

Payment Method

In person - Cash, Cheque, Money Order, Bankcard, Mastercard, Visa, and/or EFTPOS.

How to Contact Us

Phone: (02) 4993 4300
Fax: (02) 4993 2500
Email: council@cessnock.nsw.gov.au
www.cessnock.nsw.gov.au

Office Hours

9am to 5pm Monday to Friday
**Payments are accepted until 4.30pm*

Fees

Fees are calculated in accordance with Council’s adopted fees and charges.

If you require further information regarding this request, please contact Council's Customer Service Centre on (02) 4993 4300.

Cessnock City Council takes the privacy and security of personal information very seriously. To eliminate the risk associated with Credit Cards, Council does not collect or store Credit Card information.

Credit Card payments are processed by Council’s Call Centre using a call in or call back facility. Customers are able to select their preferred option.

If you wish to make payment via Credit Card, please nominate your preferred telephone contact number for our Customer Service Team to contact you on.

Payment Contact Name:

Payment Contact Phone Number: