



FLOOD LEVEL ENQUIRY APPLICATION FORM

OFFICE USE ONLY

Parcel No:
 Receipt No:
 Date:
 Receipt Code: 129

PROPERTY DETAILS

Unit No	House No	Street
Suburb		
Lot(s)	Section	Deposited Plan (DP)
Other		Strata Plan (SP)

APPLICANT DETAILS

Name		Company	
Postal Address		PO Box	Telephone
Suburb	State	Postcode	Mobile
Email		Customer Reference	

REASON FOR ENQUIRY *(Please tick)*

- | | |
|---|---|
| <input type="checkbox"/> Proposed re-development of property | <input type="checkbox"/> Alterations and additions to existing dwelling |
| <input type="checkbox"/> Purchase of property | <input type="checkbox"/> Property valuation |
| <input type="checkbox"/> Flood drainage investigation | <input type="checkbox"/> Subdivision |
| <input type="checkbox"/> Change of use within an existing development | <input type="checkbox"/> Owner Enquiry |
| <input type="checkbox"/> Other (Please specify) | |

This form is to be used:

- To obtain information in writing from Council in relation to the 1 in 100 year flood level associated with a property as contained within Council's records.
- To obtain information in writing from Council in relation to the minimum floor level with respect to the 1 in 100 year flood level associated with a property as contained within Council's records.

***Note:** Fees are calculated in accordance with Council's current Fees and Charges at the time of lodgement of this application.

***Note:** Application cost is based on a per lot basis.

Disclaimer: Flood levels and flood extent lines are based on current information held by Council. Council does not accept responsibility for the accuracy of this information. Any pipe sizes and location of pits and pipe lines should be confirmed by site investigation.

The information provided in this document is presented in good faith to assist the public in understanding Council's drainage requirements that apply within the Cessnock Local Government Area. It is the responsibility of each individual using this information to undertake their own checks and confirm this information prior to its use.

Cessnock City Council, its agents and employees are not liable (whether by reason of negligence, lack of care or otherwise) to any person for any damage or loss whatsoever which has occurred or may occur in relation to that person taking or not taking (as the case may be) action in respect of any representation, statement, or advice referred to above.

HOW TO LODGE YOUR APPLICATION

Address the application to

General Manager
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325

OR

General Manager
Cessnock City Council
DX 21502
CESSNOCK

Payment Method

By mail - Cheque, Money Order or Credit Card (*complete the section below*)

Lodge in person (between 9am – 4.30pm) at Council's Administration Building

Cessnock City Council
62-78 Vincent Street
CESSNOCK NSW

You will need to spend some time with a Customer Service Officer when lodging your application. Typically you will require 30 minutes, however this may vary depending on the complexity of your application

Payment Method

In person - Cash, Cheque, Money Order, Bankcard, Mastercard, Visa, and/or EFTPOS.

How to Contact Us

Phone: (02) 4993 4100
Fax: (02) 4993 2500
Email: council@cessnock.nsw.gov.au
www.cessnock.nsw.gov.au

Office Hours

9am to 5pm Monday to Friday
**Payments are accepted between 9:00am - 4.30pm*

Duty Officers are available weekdays:
Planning - 9am to 5pm
Building - 9 to 10am & 1 to 5pm

Fees

Fees are calculated in accordance with Council's adopted fees and charges.

If you require further information regarding this request, please contact Council's Customer Service Centre on (02) 4993 4100.

Cessnock City Council takes the privacy and security of personal information very seriously. To eliminate the risk associated with Credit Cards, Council does not collect or store Credit Card information.

Credit Card payments are processed by Council's Call Centre using a call in or call back facility. Customers are able to select their preferred option.

If you wish to make payment via Credit Card, please nominate your preferred telephone contact number for our Customer Service Team to contact you on.

Payment Contact Name:

Payment Contact Phone Number: