



APPLICATION FOR BLUE DISC WASTE SERVICE

Blue Disc Service is a special waste collection for people who are unable to present their bins (waste, recycling & organics) on the kerb for collection due to mobility issues.

To be eligible for a Blue Disc Service, a resident must take the following steps:

1. Complete Part A of the Application Form, including the declaration that the applicant has no other help available to perform this service (for example family/friend/neighbour/carer).
2. Doctor to complete Part B and supply a Doctors Certificate certifying that the applicant has a genuine medical need for this service.
3. Return the completed form and Doctors Certificate to Council@cessnock.nsw.gov.au, post to PO Box 152 Cessnock 2325 or return to Customer Service 62-78 Vincent Street Cessnock.
4. A Council Officers will than inspect the applicant's property to determine bin location and accessibility for the provision of this service.

PART A: APPLICANT'S DETAILS

Name:

Address of property where Blue Disc Service is required:

Email:

Contact Number:

DECLARATION

Please tick:

- I am unable to move my bins to the kerbside for collection
- There are no other people (e.g: family/friends/neighbours) who can put my bins out for collection
- I will let Council know if my circumstances change (e.g. change address, assistance no longer required)
- I accept the terms and conditions of the Blue Disc Service as stated below

Applicant Signature:

PART B: APPLICANT'S DOCTOR TO COMPLETE

Name of Doctor:

Contact Number:

Address:

Doctors Signature:

- Doctors Certificate Attached (application cannot be lodged without certificate)

TERMS AND CONDITIONS OF BLUE DISC SERVICE

1. Blue Disc Services are not transferable and relate to the Applicant on this form only.
2. The applicant or relative must advise Council if the circumstances change and this service is no longer required.
3. Council officers will place a blue reflective disc on the letterbox or fence to assist collection staff to identify your property.
4. All garbage in the general waste bin is to be bagged to assist in the servicing of the bins. Recyclables and organic waste must not be bagged.
5. The bins must be visible from the front of the property and are to remain in the agreed location at all times. Please note that Council and contractors collection staff will not enter back yards, court yards or the rear of dwellings.
6. The Blue Disc service must be renewed every 2 years. Council will send the applicant a renewal letter prior to the expiry date reminding of the need to re-apply. Renewals will be issued in February each year.
7. Applications will not be processed without a Doctors Certificate.

PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the Privacy and Personal Information Protection Act 1998. The supply of this information is not voluntary, as it is required by law in order to process your application/request. The intended recipients of the personal information are Officers within the Council, agents/contractor of the Council and other statutory authorities. You may apply for access or amendment to your personal information held by Council. You may also request that Council suppresses your personal information from a public register. If you have any further enquiries concerning this matter, contact Council on (02) 4993 4300, or the Information and Privacy Commission 1800 472679 or email <mailto:ipcinfo@ipc.nsw.gov.au> or the website www.ipc.nsw.gov.au.

HOW TO LODGE YOUR APPLICATION

Address the application to:

General Manager
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325

OR

General Manager
Cessnock City Council
DX 21502
CESSNOCK

Lodge in person: (between 9am – 4.30pm) at Council's Administration Building

Cessnock City Council
62-78 Vincent Street
CESSNOCK NSW

*You may need to spend some time with a
Customer Service Officer when lodging your
application. Typically you will require 10 minutes.*

How to Contact Us:

Phone: (02) 4993 4300

Fax: (02) 4993 2500

Email:

council@cessnock.nsw.gov.au

www.cessnock.nsw.gov.au

Office Hours:

9am to 5pm Monday to Friday

If you require further information regarding this request, please contact Council's Environment & Waste Business Support Officers on (02) 4993 4167.