



LOCAL HERITAGE FUND APPLICATION FORM

Revision Date. 18/08/2021

TRIM:

Please ensure forms are saved into Trim within the collective:

COL22/6629

PART 1 – APPLICANT DETAILS

Name:

Address:

Phone:

Email:

Are you a pensioner or self-funded retiree?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Are you the owner/manager of the property?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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PART 2 – PROJECT DETAILS

Description of the project:

Please provide an estimated timeframe and completion date for the project:

Is the project visible to the public:

Have plans/ any necessary approvals for the project been prepared?

Please attach or provide detail

Have you received at least 2 quotes for any professional trades to be used?

Please attach or provide detail

Is the site at risk of threat (e.g. structural damage)?

If yes, please describe the extent of the risk and how the project will avert the risk.

PART 3 – GRANT DETAILS

Property Details

Property Address

Lot / DP

Is the property in a Heritage Conservation Area?

Yes

No

Is the property a heritage item?

Yes

No

If yes please provide Inventory Number

Is the item of State or Local significance?

State

Local

Please provide an estimated breakdown of the cost of the project:

Trades / Materials

Estimated Cost (\$)

Total (\$)

How much funding are you requesting through the Cessnock City Council Local Heritage Grants Program?

\$

How much funding are you contributing to the project?

\$

Have you applied for funding for this project through any other funding sources?

Please provide details of any \$ amounts of funding sources

PART 4 – REQUIRED DOCUMENTATION

The following should be attached to your application:

- Any plans which have been prepared for the project
- 2 quotes for any professional trades to be used
- Proof of estimated quotes for any materials to be used
- At least 1 before photo

PRIVACY DISCLOSURE

Purpose	The information in this form is being collected for the purpose of the 2022/23 Local Heritage Fund.
Intended Recipients	Council staff responsible for administering the 2022/23 Local Heritage Fund applications.
Supply	Voluntary
Consequence of non-provision	If you do not supply the information, Council will not be able to provide a letter advising of applications open for the 2022.23 Local Heritage Fund.
Storage and Security	Your personal information will be kept in Council's Information Management System in accordance with the relevant legislation. Council's address is 62-78 Vincent Street CESSNOCK NSW 2325
Access	You may correct or update your personal information on Council's website, by contacting Council's Privacy Officer on 4993 4100 or by sending an email to council@cessnock.nsw.gov.au

PART 5 – APPLICANT DECLARATION

Applicant(s) Name	
Applicant(s) Signature	
Date	

The information collected will be used for the purpose outlined, related administrative functions, compliance and complaint handling, internal auditing, and in accordance with Council's Privacy Management Plan and Privacy Statement which can be found on Council's website.

If you want to know more about Council's obligations regarding your personal information or what rights you have, contact the Information and Privacy Commission or visit their website ipc.nsw.gov.au.