



# APPLICATION FORM

## TREE GIVEAWAYS APPLICATION FOR THE SUPPLY OF TREES AND SHRUBS

OFFICE USE ONLY
Date Collected: .....
Officer signature: .....

**PART 1 – APPLICATION DETAILS**
**APPLICANT DETAILS**

Name			
Property Address		PO Box	Telephone
Suburb	State	Postcode	Mobile
Email			

**INFORMATION FOR APPLICANT/S**

Cessnock City Councils Tree Giveaway Program is only available to local residents who have built a new property that has been passed by Council within the last financial year. The property must be located within the Local Government Area and applicants can only apply for the program once.

If you have received trees and/or shrubs previously at the above mentioned property you are not eligible to re-apply for the tree giveaway program.

**PART 2 – PLANT DETAILS**
**PLANT SPECIE REQUIRMENTS**

From the list below please indicate the six (6) preferred plants

BOTANICAL NAME	COMMON NAME	DESCRIPTION	AMOUNT
Callistemon 'Endeavour' Bottlebrush	Wide leafed Bottlebrush	4m tall bright red flowers	
Westringia fruticosa	Coastal Rosemary	2m tall grey/green foliage	
Nandina "Nana"	Dwarf Sacred Bamboo	0.5m tall red green leaves	
Lomandra longifolia	Spiny-head Mat-rush	1 -1.5m tall green strappy leaves	
Gardenia augusta "Radicans"	Dwarf Gardenia	0.5m glossy green foliage, white scented flowers	
Trachelospermum jasminoides	Star Jasmine	Ground cover or vine, glossy green foliage, white flowers	

**PART 3 – BENEFIT OF TREES**
**THE BENEFIT OF PLANTING TREES**

The value of trees in a sustainable world is beyond measure:

**Economic Benefits:**  
Property values are increased by the presence of trees by creating a 'leafy suburb'. In rural areas trees shelter stock and stabilise soil. Trees also save money in home heating and cooling costs if planted effectively.

**Social/Cultural Benefits:**  
Visually, trees make an important contribution to the character and amenity of the local area by forming a significant vista in the landscape. Trees improve our quality of life by providing a sense of peacefulness, restfulness, serenity and tranquillity as a result of creating a more natural and less artificial environment.

**Environmental Benefits:**  
Trees purify the air, screen objectionable views, soften the built environment, and create a habitat for birds and other wildlife. They can also reduce glare from street lamps and car headlights, modify the wind and reduce the damaging effect of strong gales. Some have a cooling effect in summer by reducing the amount of heat radiated from surfaces if planted effectively.

## PART 4 – COLLECTION DETAILS

### COLLECTION INFORMATION

- All application forms must be submitted to Council prior to the advertised closing date.
- Approved applicants will be notified via mail of the date for collection from Cessnock City council Works Depot.
- Collection will **only** be available on the designated Saturday morning between 8am and 12pm.

## PART 5 – DECLARATION

### APPLICANT DECLARATION

*I/We apply for the supply of six (6) trees and/or shrubs for planting within our property indicated in part 1 of this application form. I/We declare that all the information in the application is, to the best of my/our knowledge, true and correct.*

*I/We declare that the property is our principle residence newly built and has been passed by Council as completed within the last financial year.*

Applicant(s) Name	Date
Applicant(s) Signature	

### PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the Privacy and Personal Information Protection Act 1998. The supply of this information is not voluntary, as it is required by law in order to process your application/request. The intended recipients of the personal information are Officers within the Council, agents/contractor of the Council and other statutory authorities. You may apply for access or amendment to your personal information held by Council. You may also request that Council suppresses your personal information from a public register. If you have any further enquiries concerning this matter, contact Council on (02) 4993 4100, or the Information and Privacy Commission 1800 472 679 or email <mailto:ipcinfo@ipc.nsw.gov.au> or the website [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au).

## PART 6 – LODGEMENT INFORMATION

### ENQUIRIES

Any enquiries regarding the application for supply of trees and shrubs should be directed to Councils Vegetation & Civic Spaces Coordinator on 4993 4100.

### HOW TO LODGE YOUR APPLICATION

<p><b>Address the application to</b></p> <p>Vegetation &amp; Civic Spaces Coordinator Cessnock City Council PO Box 152 CESSNOCK NSW 2325</p> <p>OR</p> <p>Vegetation &amp; Civic Spaces Coordinator Cessnock City Council DX 21502 CESSNOCK</p>	<p><b>Lodge in person between 9am – 5pm at Council’s Administration Building</b></p> <p>Cessnock City Council 62-78 Vincent Street CESSNOCK NSW</p> <p><b>Lodge by email</b> <a href="mailto:council@cessnock.nsw.gov.au">council@cessnock.nsw.gov.au</a></p>	<p><b>How to Contact Us</b> Phone: (02) 4993 4100 Email: <a href="mailto:council@cessnock.nsw.gov.au">council@cessnock.nsw.gov.au</a> <a href="http://www.cessnock.nsw.gov.au">www.cessnock.nsw.gov.au</a></p> <p><b>Office Hours</b> 9am to 5pm Monday to Friday</p>
---	---	---