



APPLICATION FOR EVENT BINS

OFFICE USE ONLY

Amount Paid:

Receipt No:

Date:

PART 1 - APPLICATION DETAILS

APPLICANT DETAILS

Name: _____ Event Name: _____

Address: _____

Suburb: _____ Postcode: _____

Email: _____ Contact Number: _____

NATURE OF EVENT

<input type="checkbox"/>	Markets	<input type="checkbox"/>	Sporting Event
<input type="checkbox"/>	Private Function	<input type="checkbox"/>	Other (provide description)

GENERAL WASTE BINS REQUIRED

(If you require Recycle Bins please contact Hunter Resource Recovery on 0249344674)

Please selection one option

Delivered & Collected by Council

Up to 8 Bins = \$210.00 + \$ 15.00 per extra bin

or

Pick Up & Returned by Applicant

Up to 8 = \$55.00 + \$5.00 per extra bin

Option 1 - Delivered & Collected by Council

Number of Bins	_____	Delivery Date	_____	Collection Date	_____
Contact Person	_____	Contact Number	_____		
Delivery / Collection Address		_____			

Option 2 - Pick Up & Returned by Applicant

Number of Bins	_____	Delivery Date	_____	Collection Date	_____
Contact Person	_____	Contact Number	_____		

PART 2- DECLARATION/ CONDITIONS OF USE

CONDITIONS OF USE /APPLICANT DECLARATION

- **Applications are to be lodged 21 days prior to the event**
- **Bins will only be delivered/collected on a weekday, unless prior arrangement are made**
- **Fee are to be paid in accordance with Councils Fees & Charges**
- **Delivery & Collection by Council includes the collection of waste**
- **Pick up & return by applicant bins must be emptied and washed out prior to returning to Council**
- **Further charges may apply if bins are damaged, not cleaned or not returned on time.**

I/We hereby apply for Event Bins as described in this application, I/We have read and understood the terms as conditions as attached.

Applicant(s) Name: _____ Date: _____

Applicant(s) Signature: _____

PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the Privacy and Personal Information Protection Act 1998. The supply of this information is not voluntary, as it is required by law in order to process your application/request. The intended recipients of the personal information are Officers within the Council, agents/contractor of the Council and other statutory authorities. You may apply for access or amendment to your personal information held by Council. You may also request that Council suppresses your personal information from a public register. If you have any further enquiries concerning this matter, contact Council on (02) 4993 4300, or the Information and Privacy Commission 1800 472679 or email <mailto:ipcinfo@ipc.nsw.gov.au> or the website www.ipc.nsw.gov.au.

PART 3 – LODGEMENT DETAILS

HOW TO LODGE YOUR APPLICATION

Address the application to: General Manager Cessnock City Council PO Box 152 CESSNOCK NSW 2325 OR General Manager Cessnock City Council DX 21502 CESSNOCK Payment Method: By mail - Cheque, Money Order or Credit Card (<i>complete the section below</i>)	Lodge in person: (between 9am – 4.30pm) at Council's Administration Building Cessnock City Council 62-78 Vincent Street CESSNOCK NSW <i>You may need to spend some time with a Customer Service Officer when lodging your application. Typically you will require 10 minutes, however this may vary depending on the complexity of your application</i> Payment Method: In person - Cash, Cheque, Money Order, Mastercard, Visa, and/or EFTPOS.	How to Contact Us: Phone: (02) 4993 4300 Fax: (02) 4993 2500 Email: council@cessnock.nsw.gov.au www.cessnock.nsw.gov.au Office Hours: 9am to 5pm Monday to Friday <i>*Payments are accepted until 4.30pm</i> Fees: Fees are calculated in accordance with Council's adopted fees and charges.
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If you require further information regarding this request, please contact Council's Environment & Waste Business Support Officers on (02) 4993 4167.

Cessnock City Council takes the privacy and security of personal information very seriously. To eliminate the risk associated with Credit Cards, Council does not collect or store Credit Card information.

Credit Card payments are processed by Council's Call Centre using a call in or call back facility. Customers are able to select their preferred option.

If you wish to make payment via Credit Card, please nominate your preferred telephone contact number for our Customer Service Team to contact you on.

Payment Contact Name:	Payment Contact Phone Number:
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