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Precis: Council Vehicles-Purchase & Disposal

Responsible Officer: Policy Coordinator

Document:

TITLE: Purchase and Disposal of Council Vehicles
AUTHORITY: Council
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OBJECTIVE

To determine guidelines for the purchase and disposal of Council vehicles.

POLICY

1. Department Heads be supplied with Holden Statesman or equivalent models and all other employees be supplied with six cylinder vehicles.
2. Council trade its motor vehicles at 20,000 km or 12 months, whichever occurs first.
3. The tender process be used for the sale of vehicles, subject to fixing of a reserve price in line with market conditions. Where the reserve price is not met, vehicles shall be sold at Auction.
4. Council not necessarily purchase the cheapest vehicle or the lowest specification model, but purchase

vehicles assessed likely to offer the lowest whole of life costs to Council (including low operating and maintenance cost, as well as high residual value upon disposal).

5. New Council motor vehicles and utilities be purchased under the provisions of the State Government contract including price.
6. Preference for supply of new vehicles be given to local dealers if a trade-in is not being offered, or a vehicle is being replaced using a tender process and the winning tenderer is not a vehicle supplier.
7. Preference for supply of new vehicles be given to any dealer who offers the lowest changeover cost when the tendered price for purchase of the vehicle to be replaced is higher than non-dealer tenderers.
8. For Item 7, Council retain a "local dealer preference" factor of 5% of the changeover cost when replacing its motor vehicles.