



FREEMAN OF THE CITY AWARDS

Introduction

Nominations are invited for the Freeman of the City of Cessnock.

The Freeman of The City Award recognises an individual for their outstanding achievement over their lifetime which advance the values we share as Australians - like a fair go, democracy, diversity, participation and endeavour.

The Freeman of the City Awards

- ◆ Promote and foster pride in, and recognition of, outstanding achievements, which advance our national goals and values.
- ◆ Develop an appreciation of the diversity and depth of personal and community achievement.
- ◆ Promote and recognise community cohesiveness and concern for members of the community.
- ◆ Provide roles models for all Australians
- ◆ Recognises, celebrates and says thank you to those who have “made a difference” those who achieve their best and those who serve others.
- ◆ Recognises and celebrates those individuals who stand above the everyday and mark the extraordinary in our society, it recognises the achievements, services and contributions valued by all Australians.

Conditions of Entry & General Information

1. No person shall be admitted as freeman of the City of Cessnock by gift or purchase.
2. Any individual or organisation may nominate a resident of the Cessnock Local Government Area for the Freeman of the City award to recognise that individuals service or achievements.
3. The Council of the City of Cessnock may, by a resolution, passed at a meeting of Council, of which due notice has been given, admit to be Honorary Freeman of the City, persons of distinction and any person who have rendered eminent services to the City, provided that the admission of a person to be an Honorary Freeman of the City shall not confer the right of sharing in the benefit of any hereditaments, common lands or public stock of the City of the Council thereof, or any property held in whole or in part of any charitable use or trust;
4. All nominations be confidential, and be submitted for consideration by the committee to Consider Council Initiated Awards. The Committee's recommendations be submitted for consideration at a future meeting of Council.
5. Nominators may discuss nominations with the Mayor and the General Manager prior to submission;
6. Nominations must be submitted on the official nomination form, with a resume including details of service to the community and/or person of distinction who has rendered eminent service to the city;
7. Applications must declare any relationship between the nominee, a Councillor, or a member of Council's staff;
8. The nominations must be supported by three (3) referees;
9. In assessing nominations, all service attributed to paid employment will be discounted;
10. In assessing nominations, the nominee, must have been involved in a range of community activities and had significant contribution to these activities;
 - (a) The General Manager of the Cessnock City Council shall keep a list called the Freeman's Roll, and
 - (b) The Council will provide a suitable insignia or prestigious identification which might be worn by the recipient on formal occasions, the appropriate device being the badge of the City of Cessnock.
11. All nominations are submitted to Council's Committee to Consider Initiated Awards and a decision will be determined by this Committee.
12. Please provide a photo of your nominee with your nomination.

13. Forward all nominations to the Mayor's office and should be marked "**Private and Confidential**" and submitted to:

The Mayor
Councillor Alison Davey
Freeman of the City Awards
Cessnock City Council
P O Box 152
CESSNOCK 2325

Criteria

Promote and foster pride in, and recognition of, outstanding achievements, which advance our national goals and values.

Develop an appreciation of the diversity and depth of personal and community achievement.

Promote and recognise community cohesiveness and concern for members of the community.

Provide role models for all Australians

Recognises, celebrates and says thank you to those who have "made a difference" those who achieve their best and those who serve others.

Recognises and celebrates those individuals who stand above the everyday and mark the extraordinary in our society, it recognises the achievements, services and contributions valued by all Australians.

How to Compile your Nomination

- ◆ Read the Conditions of Entry and General Information and Criteria sections.
- ◆ Explain the achievement, the background and reasons for the nomination.
- ◆ In presenting your nomination you should take time to consider and present the reasons why you think the nominee's service and achievements have been outstanding and worthy of the Freeman of the City award.
- ◆ Enclose clear copies of any newspaper or magazine articles about the Nominee and the achievements.
- ◆ List any other Awards.
- ◆ Include any other relevant information.
- ◆ Ensure that all the nominee's personal details are accurately recorded on the nomination form.
- ◆ Information to be typed. However handwritten comments that are legible are also acceptable.
- ◆ Ensure name and contact details of referees are provided and correct.
- ◆ Written submissions should be around 500 words, maximum 2000 words.
- ◆ This nomination can be forwarded to Council at any time.

For further information, please contact Ms Pauline Ross, on 02 4993 4210, during office hours.



PRIVATE & CONFIDENTIAL

**Freeman of the City Award
Nomination Form**

Surname Name of Individual Nominated:.....

Given Names:.....

Contact Address:.....

Telephone: (H).....(B).....(M).....

Email address:.....

Occupation:.....

Awards and/or Degrees, etc:.....

Date and Place of Birth:.....

Please provide a biographical profile of the person you are nominating by completing the section below and details of nominee's contribution to the community and why you consider this individual should receive special recognition as Freeman of the City:

(Please refer to the Condition of Entry and General Information and How to Compile your Nomination for guidance. Additional pages may be added)

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Nominator:

Name (In full):.....

Address:.....

.....Postcode:.....

Telephone: (H).....(B).....(M).....

Email address:.....

Organisation represented (if any):.....

Is the nominee aware of the nomination? Yes/No *(please circle)*

Referees:

(Please provide the names of three people who are familiar with the achievements in this nomination and who can act as referees).

Referee 1.

Name:.....

Address:.....

.....Postcode:.....

Telephone: (H).....(B).....(M).....

Referee 2.

Name:.....

Address:.....

.....Postcode:.....

Telephone: (H).....(B).....(M).....

Email address:.....

Referee 3.

Name:.....

Address:.....

.....Postcode:.....

Telephone: (H).....(B).....(M).....

Email address:.....

(Referees may be contacted by the Judging Panel to provide further information on the person nominated).

I have read and accept the conditions of entry. The information contained in the nomination is, to my knowledge, true and accurate.

Name of Nominator:.....

Signature of Nominator:.....

Date