



# FINAL OR INTERIM FIRE SAFETY CERTIFICATE

**Office use only**

**Date Received:** \_\_\_\_\_ **DA or CDC No:** \_\_\_\_\_

The owner of a building, or the owner's agent (who has power to sign on owner's behalf) needs to provide a fire safety certificate to the certifying authority (a council or a private certifier) with an application for an occupation certificate. You can use this form to do so. A copy of the certificate also needs to be given to the Commissioner of Fire & Rescue NSW, and displayed in the building in a prominent position. To complete this form, please place a cross in the relevant boxes and fill out the white sections as appropriate.

**DETAILS OF  
BUILDING BEING  
CERTIFIED**

**Name of the Owner of the building:**

First Name/Company Name: \_\_\_\_\_

Family Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

**Address of the building:**

Lot (s) \_\_\_\_\_ Section \_\_\_\_\_ D.P. \_\_\_\_\_

House No. \_\_\_\_\_ Street \_\_\_\_\_

Property Known As: \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Nearest Cross Street: \_\_\_\_\_

**This certificate is for the whole building. Description of the building**

**ASSESSMENT OF  
FIRE SAFETY  
MEASURES**

**List of each essential fire safety measure specified in the Fire Safety Schedule for the building.**

Measure	Standard of performance required by the fire Safety Schedule	Date of Assessment
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**DETAILS**

**ASSESSMENT OF  
FIRE SAFETY  
MEASURES  
(CONTINUED)**

Measure	Standard of performance required by the fire Safety Schedule	Date of Assessment

If you need more space, please attach additional pages

**TYPE OF  
CERTIFICATE**

This is:  An interim fire safety certificate  
 A final safety certificate

**CERTIFICATION**

Date of this Certificate \_\_\_\_\_

I \_\_\_\_\_ of \_\_\_\_\_

Being the owner of the building described above, or the agent of the owner (who has the power to sign on owner's behalf), certify that:

- Each of the essential fire safety measures listed above:
  - Has been assessed by a properly qualified person, and
  - Was found, when it was assessed by that person, to be capable of performing to at least the standard required by the current fire safety schedule for the building;
- The information contained in this statement is true and accurate to the best of my knowledge and belief

**PRIVACY POLICY**

You need to provide the information in this certificate to the certifying authority if you are applying for an occupation certificate. You also need to give the information to the Council and the Commissioner of Fire & Rescue NSW if a fire safety order has been made for the building once you have satisfied that order. If you do not supply a fire safety certificate as required, you will be in breach of the Environmental Planning and Assessment Act, 1979 and you could be found guilty of an offence and/or required to take further action. Please contact the Council if the information you have provided in this certificate is incorrect or changes.

**NEW SOUTH  
WALES FIRE  
BRIGADE  
REQUIREMENT**

A copy of this statement was forwarded to the NSW Fire Brigades on: \_\_\_\_\_  
(Community Safety Division, Building Compliance Unit, Locked Bag 12, GREENACRE NSW 2190)

**SIGNATURE**

The owner of the building, or the owner's agent (who has power to sign on owner's behalf), must complete and sign the certificate

Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Capacity in which you are signing if you are not the owner of the building \_\_\_\_\_