



# REVIEW OF DETERMINATION APPLICATION FORM

Made under the Environmental Planning and Assessment Act 1979,  
Section 82A

Revision No. 23-11-2016

OFFICE USE ONLY

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Date: .....

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## INFORMATION FOR APPLICANT

Information for Applicants:

- In accordance with Section 8.3 (cf previous s82A) of the Environmental Planning and Assessment Act 1979, Council cannot review a determination in respect of the following:
  - a determination to issue or refuse to issue a Complying Development Certificate, or
  - a determination in respect of Designated Development, or
  - a determination in respect of Integrated Development, or
  - a determination made by Council under Division 4 in respect of an application by the Crown.
- Council cannot review a determination where a regional panel exercises a Council's functions as the consent authority.
- A determination cannot be reviewed:
  - After the time limited for the making of an appeal under Section 8.7 (cf previous s97) expires, if no such appeal is made against the determination, or
  - After an appeal under Section 8.7 (cf previous s97) against the determination is disposed of by the Court, if such an appeal is made against the determination.

## DETAILS OF REVIEW SOUGHT

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Development Application Number	8 / ____ / ____ / ____ (e.g 8 / 2000 / 100 / 1)	Date Determined	__ / __ / __
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## INFORMATION TO ACCOMPANY REQUEST FOR REVIEW

*Please attach separate documentation supporting why Council should review its decision.*

*Please provide two (2) copies of any additional plans/documents.*

## PROPERTY DETAILS

Unit No	House No	Street
Suburb		Site Area m <sup>2</sup>
Lot(s)	Section	Deposited Plan (DP)
Other		Strata Plan (SP)

## APPLICANT DETAILS

Name	Company
Postal Address	PO Box Telephone
Suburb State	Postcode Mobile
Email	Customer Reference

OWNER(S) DETAILS AND CONSENT				
Name(s)		Company		
		Position Title		
Postal Address		PO Box	Telephone	
Suburb	State	Postcode	Mobile	
<p><i>I/We the undersigned are the owner(s) of the property described in this application and consent to its lodgement. I/We hereby permit a duly authorised officer of Cessnock City Council to enter the land or premises to carry out inspections and undertake work as required for the administration of the Act(s), Regulations or Planning Instrument.</i></p>				
Signature(s)				
Name of Person(s) signing <i>(Please print)</i>				
<i>Please indicate by 'X'</i>	<input type="checkbox"/>	Private Land Owner	<input type="checkbox"/>	Sole Director
				Director, Secretary & Company Seal
<p><b>Note: All owner(s) of the land, the subject of this application, must sign this form.</b> If you are not the owner of the land, you must have all the owners sign the application.</p> <p><b>Note:</b> If signing on the owner's behalf, please state your legal authority and provide documentary evidence (e.g., copy of power of attorney, trust deed etc).</p> <p><b>Note:</b> In the case of land that is the subject of a strata scheme under the <a href="#">Strata Schemes (Freehold Development) Act 1973</a> or the <a href="#">Strata Schemes (Leasehold Development) Act 1986</a>, the owners corporation for that scheme must be constituted under the <a href="#">Strata Schemes Management Act 1996</a>. A development application for a lot in a strata plan does not require the consent of the Body Corporate when that work does not affect any common property.</p> <p><b>Note:</b> In the case of land that is a community, precinct or neighbourhood parcel within the meaning of the <a href="#">Community Land Development Act 1989</a>, the association for the parcel must provide consent.</p> <p><b>Note:</b> If signing on behalf of a corporate body or company, the application should be signed by an authorised person under common seal and the position of that person in the corporate body or company must be stated on the form. Alternatively, the Common Seal is not required if two Directors or authorised persons sign the application form, or if you are a sole Director.</p>				
APPLICANT DECLARATION				
<p><i>I/We apply for approval to carry out the development or works described in this application. I/We declare that all the information in the application and checklist is, to the best of my/our knowledge, true and correct.</i></p> <p><i>I/We also understand, pursuant to Clause 51 of the Environmental Planning and Assessment Regulations 2000, that if the information is incomplete, the application may be delayed, rejected, or refused without notice.</i></p> <p><i>I/We give consent to Cessnock City Council to use the application, plans and documents, including designs, provided in support of this application for advertising and notification purposes.</i></p>				
Applicant(s) Name				Date
Applicant(s) Signature				
PRIVACY NOTIFICATION				
<p>Personal and private information supplied to Council is managed in compliance with the Privacy and Personal Information Protection Act 1998. The supply of this information is not voluntary, as it is required by law in order to process your application/request. The intended recipients of the personal information are Officers within the Council, agents/contractor of the Council and other statutory authorities. You may apply for access or amendment to your personal information held by Council. You may also request that Council suppresses your personal information from a public register. If you have any further enquiries concerning this matter, contact Council on (02) 4993 4100, or the Information and Privacy Commission 1800 472679 or email <a href="mailto:ipcinfo@ipc.nsw.gov.au">mailto:ipcinfo@ipc.nsw.gov.au</a> or the website <a href="http://www.ipc.nsw.gov.au">www.ipc.nsw.gov.au</a>.</p>				

**HOW TO LODGE YOUR APPLICATION**

<p><b>Address the application to</b></p> <p>General Manager Cessnock City Council PO Box 152 CESSNOCK NSW 2325</p> <p>OR</p> <p>General Manager Cessnock City Council DX 21502 CESSNOCK</p> <p><b>Payment Method</b> <b>By mail</b> - Cheque, Money Order or Credit Card (<i>complete the section below</i>)</p>	<p><b>Lodge in person (between 9am – 4.30pm) at Council’s Administration Building</b></p> <p>Cessnock City Council 62-78 Vincent Street CESSNOCK NSW</p> <p><i>You will need to spend some time with a Customer Service Officer when lodging your application. Typically you will require 30 minutes, however this may vary depending on the complexity of your application</i></p> <p><b>Payment Method</b> <b>In person</b> - Cash, Cheque, Money Order, Bankcard, Mastercard, Visa, and/or EFTPOS.</p>	<p><b>How to Contact Us</b> Phone: (02) 4993 4100 Fax: (02) 4993 2500 Email: <a href="mailto:council@cessnock.nsw.gov.au">council@cessnock.nsw.gov.au</a> <a href="http://www.cessnock.nsw.gov.au">www.cessnock.nsw.gov.au</a></p> <p><b>Office Hours</b> 9am to 5pm Monday to Friday <i>*Payments are accepted until 4.30pm</i></p> <p>Duty Officers are available weekdays: Planning - 9am to 5pm Building - 9 to 10am &amp; 1 to 5pm</p> <p><b>Fees</b> Fees are calculated in accordance with Council’s adopted fees and charges.</p>
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If you require further information regarding this request, please contact Council's Customer Service Centre on (02) 4993 4100.

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If you wish to make payment via Credit Card, please nominate your preferred telephone contact number for our Customer Service Team to contact you on.

<b>Payment Contact Name:</b> .....	<b>Payment Contact Phone Number:</b> .....
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