



Vincent Street
CESSNOCK 2325.

29 September 2008

To All Councillors

You are hereby notified that the next Ordinary Meeting of the Council will be held in the Council Chambers, on Wednesday, 8 October 2008, immediately following the conclusion of the Corporate & Community Committee Meeting, for the purpose of transacting the undermentioned business.

**B R MORTOMORE
GENERAL MANAGER**

AGENDA:

PAGE NO.

(1) APOLOGIES.

(2) CONFIRMATION OF MINUTES.

Minutes of the Ordinary Meeting of the Council held on
3 September 2008

(3) MAYORAL MINUTES.

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12/2008	Council Supper Attendance	5

(4) COMMITTEES' REPORTS.

Report of Infrastructure & Services Committee
Meeting held on 8 October 2008

Report of Corporate & Community Committee
Meeting held on 8 October 2008

Report of City Planning Committee Meeting held
on 8 October 2008

(5) OFFICERS' REPORTS

GENERAL MANAGER

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(6) BUSINESS OF WHICH WRITTEN NOTICE HAS BEEN GIVEN.

(7) COUNCILLORS' REPORTS.

(8) QUESTIONS WITHOUT NOTICE.

(9) REPORT OF THE COMMITTEE OF THE WHOLE MEETING HELD ON 8 OCTOBER 2008

MAYORAL MINUTES

MAYORAL MINUTE NO. 10/2008

SUBJECT: PHOTO IDENTIFICATION

As part of an initiative to promote security and identification for the Mayor, Councillors and staff.

I propose that the current identification ie name badges be upgraded from the existing name badges to also include a form of photo ID i.e. personalised identification tag, in a wallet or to be carried or worn appropriately, where necessary by the Mayor, Councillors and staff, especially in times of emergency situations.

The cost per person for a personalised identification tag to be sourced by Council staff.

RECOMMENDATION that Council upgrade the existing identification names badges to also include a form of photo ID i.e. personalised identification tag in a wallet or to be carried or worn appropriately, where necessary by the Mayor, Councillors and staff, especially in times of emergency situations.

To: **Ordinary Council Meeting**
8 October 2008

ALISON DAVEY
MAYOR

MAYORAL MINUTE NO. 11/2008

SUBJECT: DISTRIBUTION OF PRESS RELEASES AND COUNCIL INFORMATION

It is my understanding that there is a current practise of restricting the distribution of press releases and Council information to certain newspapers and the exclusion of others.

It is recommended that it be made clear to all that this information should be distributed to all publications operating throughout the Cessnock Local Government Area.

RECOMMENDATION that press releases and Council information be distributed to all publications active in the Cessnock Local Government Area.

To: **Ordinary Council Meeting**
8 October 2008

ALISON DAVEY
MAYOR

MAYORAL MINUTE NO. 12/2008

SUBJECT: COUNCIL SUPPER ATTENDANCE

Council's current policy on this matter (copy attached as Enclosure 1) limits the attendance at supper following Committee and Council meetings to Councillors, staff and distinguished guests only by invitation of the Mayor or Chairperson of the meeting.

This policy was adopted by Council in May 2007 and prior to that supper was open to all who were in attendance at the conclusion of the Council Meeting.

While it is open to the Mayor to determine who to invite for supper, it is my recommendation that the policy be amended to again allow members of the gallery to attend if they so wish.

To cater for Councillors and staff who attend meetings straight from work it is recommended that a supper for Councillors and staff only be held from 5.30 pm – 6.30 pm immediately preceding the Council meeting with tea/coffee and biscuits being available to all who wish to attend at the conclusion of the meeting.

An amended policy is included in Enclosure 2.

RECOMMENDATION that Council policy regarding attendance at suppers be amended to provide for a supper for Councillors and staff only immediately preceding the meeting with tea/coffee and biscuits being provided for all who wish to attend at the conclusion of the meeting.

To: **Ordinary Council Meeting**
8 October 2008

ALISON DAVEY
MAYOR

OFFICER'S REPORTS

GENERAL MANAGER'S REPORT NO. 41/2008

SUBJECT: ELECTION OF DEPUTY MAYOR

In relation to the position of Deputy Mayor, Section 231 of the 1993 Act provides:

- "1) The councillors may elect a person from among their number to be the Deputy Mayor.
- 2) The person may be elected for the Mayoral term or a shorter term.
- 3) The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the Office of Mayor.
- 4) The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no Deputy Mayor has been elected."

The following procedure is to be followed:

- Nominations are to be announced and elections are to be conducted at the same Council meeting.
- A nomination is to be made in writing by two or more Councillors, one of whom may be a nominee.
- The Council must resolve that the election proceed by preferential ballot, ordinary ballot or open voting.
- Preferential ballot and ordinary ballot will be secret ballots.

A nomination paper has been enclosed with the agenda and must be handed or delivered to the General Manager acting as Returning Officer, prior to the election.

RECOMMENDATION that Council determine if it is to elect a Deputy Mayor and if so, determine the method of election to be used and the term for which the Deputy Mayor is to be elected.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
16 September 2008

GENERAL MANAGER'S REPORT NO. 42/2008

**SUBJECT: PROPOSED COUNCIL MEETING DATES - OCTOBER 2008 TO
DECEMBER 2009**

Enclosed is a list of proposed Council Meeting dates for the remainder of 2008 through to December 2009.

Council's Code of Meeting Practice provides for Council Meetings to be held on the first and third Wednesday of each month, however, minor changes are necessary to accommodate Conferences, Christmas etc.

RECOMMENDATION that the proposed Council Meeting dates for the remainder of 2008 through to December 2009 be noted.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
16 September 2008

GENERAL MANAGER'S REPORT NO. 43/2008

SUBJECT: ORDER OF BUSINESS AT COUNCIL MEETINGS

Council has for many years followed a set format for the order of business at Council Meetings which comprises:

- Infrastructure and Services Committee, followed by
- Corporate & Community Committee, followed by
- City Planning Committee, followed by
- Ordinary Council Meeting, incorporating
- Committee of the Whole, if required.

This order of business is set out in Clause 6 of Council's Code of Meeting Practice.

Council's practice has been for all Councillors to be members of each of the Committees with the Committee reports being adopted on the night in the Ordinary Meeting of Council. The process requires each Committee Meeting to be opened, apologies called for, minutes to be adopted, reports to be dealt with and then finally the Committee Meeting to be closed prior to the opening of the next Meeting where the same process is followed.

As most Councillors are aware, the development of an electronic meeting agenda and minutes system for the management of Council Meeting agendas and minutes is well advanced and it is hoped it will be introduced early in the New Year. As part of this process it is intended to recommend a number of changes to the present system for Council's consideration. However, in the interim it is recommended that the present Committee system be abandoned with all reports being considered in the Ordinary Meeting of Council. In the short term reports will still be presented for Council's consideration under the various departments, however, this will be revisited as part of the electronic system.

The following report on Committee membership has not provided for the Committees outlined in this report.

RECOMMENDATION that:

1. The order of business for Council Meetings be amended to comprise:
 - Ordinary Council Meeting, incorporating
 - Committee of the Whole, if required.
2. Council's Code of Meeting Practice be amended accordingly.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
30 September 2008

GENERAL MANAGER'S REPORT NO. 44/2008

SUBJECT: APPOINTMENT OF COMMITTEES – SECTION 355(b) LOCAL GOVERNMENT ACT, 1993

Council has various Committees with staff/community/industry representation to which Council delegates certain functions and which should be established under Section 355(b) of the Local Government Act, 1993.

Under Section 355(b), Council may exercise its functions through a Committee partly made up of Councillors and other persons appointed by the Council. Specific functions may be delegated pursuant to Section 355(b) of the Local Government Act, 1993.

Section 355(b) Committees are usually appointed for the term of the Council.

A proposed structure is as follows:

<u>NAME:</u>	ABORIGINAL ADVISORY COMMITTEE
<u>FUNCTION/DELEGATION:</u>	– To provide advice to Council in relation to issues involving Aboriginal culture and welfare.
<u>NUMBER/CURRENT MEMBERSHIP:</u>	The Mayor.
<u>NAME:</u>	ACCESS ADVISORY COMMITTEE
<u>FUNCTION/DELEGATION:</u>	– To provide advice to Council on disability access issues in the City.
<u>NUMBER/CURRENT MEMBERSHIP:</u>	Four (4) Councillors, ten (10) Community representatives.
<u>NAME:</u>	BADDELEY PARK MANAGEMENT COMMITTEE
<u>FUNCTION/DELEGATION:</u>	- Management Committee to assist in the operation, management and promotion of the new complex at Baddeley Park.
<u>MEMBERS:</u>	Three (3) Councillors, General Manager (or representative), two (2) representatives Cessnock Rugby League Football Club, one (1) representative Cessnock Rugby League Supporters Club.
<u>NAME:</u>	CULTURAL PLANNING AND DEVELOPMENT COMMITTEE
<u>FUNCTION/DELEGATION:</u>	– To provide guidance and monitor cultural activities and initiatives.
<u>NUMBER/CURRENT MEMBERSHIP:</u>	The Mayor, two (2) Councillors, Community & Cultural Programs Manager, ten (10) Community representatives.

<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>\$ FOR \$ GRANTS COMMITTEE</p> <ul style="list-style-type: none"> - Administration of the Community Facilities \$ for \$ Grant Scheme, Tidy Towns \$ for \$ Grant Scheme and Sporting Facilities & Equipment \$ for \$ Grant Scheme <p>The Mayor, two (2) Councillors plus two (2) alternate members, Director Infrastructure & Services, Recreation Services Manager.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>FARMLAND RATING APPEALS COMMITTEE</p> <ul style="list-style-type: none"> - To consider Farmland Rating appeals where the General Manager recommends refusal and make recommendations in relation thereto. <p>Three (3) Councillors, General Manager, Director Corporate & Community.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>FINANCE/RATING STRATEGY COMMITTEE</p> <ul style="list-style-type: none"> - To consider and recommend rating strategies. - To consider and recommend financial strategies. - To consider draft budget proposals and make recommendations. <p>Four (4) Councillors, General Manager, Director Corporate & Community, Director City Planning, Director Infrastructure & Services.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>FLOODPLAIN MANAGEMENT COMMITTEE</p> <ul style="list-style-type: none"> - To assist with the development and implementation of various floodplain management plans in accordance with State Government requirements. <p>The Mayor, two (2) Councillors, Director Corporate & Community, Director City Planning, Director Infrastructure & Services or their nominees, four (4) Government representatives.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>KURRI KURRI AQUATIC CENTRE COMMITTEE</p> <ul style="list-style-type: none"> - To provide guidance, advice and make recommendations to Council in relation to the strategic direction of the Centre. <p>The Mayor plus one (1) alternate member, General Manager or nominee, six (6) Community representatives.</p>

<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>LOCAL DEVELOPMENT COMMITTEE (TRAFFIC)</p> <ul style="list-style-type: none"> - Review Schedule 2 Development Applications for CCC under Sepp 11 (meeting twice per month with one meeting coinciding with the Traffic Committee monthly meeting). <p>One (1) Councillor plus one (1) alternate member, representatives from RTA and Police.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>MAJOR PROJECTS COMMITTEE</p> <ul style="list-style-type: none"> - To provide active participation, input and general oversight for major projects in which Council has an involvement. (As a guide, projects having an estimated value of \$1M+ would be considered as a major project.) <p>Five (5) Councillors plus two (2) alternate members, General Manager.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>POLICIES REVIEW COMMITTEE</p> <ul style="list-style-type: none"> - To review and update Council's policies. <p>Five (5) Councillors plus two (2) alternate members, Governance & Corporate Planning Manager.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>SPECIAL EVENTS COMMITTEE</p> <ul style="list-style-type: none"> - Organising and promoting special events in the Cessnock Local Government Area. <p>The Mayor, two (2) Councillors, three (3) community representatives.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>STRATEGIC PLAN REVIEW COMMITTEE</p> <ul style="list-style-type: none"> - Review Council's strategic direction for the ensuing 20 years. <p>The Mayor, three (3) Councillors, General Manager.</p>

<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>TRAFFIC COMMITTEE</p> <p>– To review and recommend matters associated with Traffic management and safety.</p> <p>One (1) Councillor plus one (1) alternate member, Government representatives.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>VINEYARDS DISTRICT ADVISORY COMMITTEE</p> <p>– To advise Council on strategic planning issues in the Vineyards District.</p> <p>Two (2) Councillors plus one (1) alternate member, nine (9) Community representatives.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>NUMBER/CURRENT MEMBERSHIP:</u></p>	<p>VINEYARDS SIGNS REVIEW COMMITTEE</p> <p>– To advise and make recommendations to Council relative to signage in the vineyard area.</p> <p>One (1) Councillor, Development Services Manager, five (5) Community representatives.</p>

RECOMMENDATION that:

1. Council determine the structure of the respective Committees appointed under Section 355(b) of the Local Government Act, 1993.
2. Council determine the membership of the respective Committees appointed under Section 355(b) of the Local Government Act, 1993 together with the alternate delegates.
3. The respective Committees appointed under Section 355(b) of the Local Government Act, 1993 be for the term of the Council.
4. Council endorse the functions/delegations of the respective Committees appointed under Section 355(b) of the Local Government Act, 1993.
5. The General Manager be delegated authority to appoint relevant staff, as determined in the structure, as members of the respective Committees appointed under Section 355(b) of the Local Government Act, 1993.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
19 September 2008

GENERAL MANAGER'S REPORT NO. 45/2008

SUBJECT: APPOINTMENT TO COMMITTEES AND ORGANISATIONS

The following Committees comprise elected members, staff and community representatives. These Committees are established in accordance with Section 355 of the Local Government Act 1993 and/or have been granted individual delegation of authority by the Council in accordance with Section 377 of the Local Government Act.

A Council may, by resolution, establish such Committees as it considers necessary and any such Committee is to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council. Council must specify the function of each of its Committees.

Any Councillor who is not a member of a Committee is entitled to attend and speak at but is not entitled to vote at a meeting of the Committee.

In relation to Chairperson and Deputy Chairperson of Committees, Clause 267 of the regulations provides:

1. "The Chairperson of each Committee of the Council, must be:
 - a) the Mayor; or
 - b) if the Mayor does not wish to be the Chairperson of a Committee, a member of the Committee elected by the Council; or
 - c) if the Council does not elect such a member, a member of the Committee elected by the Committee.
2. A Council may elect a member of a Committee of the Council as Deputy Chairperson of the Committee. If the Council does not elect a Deputy Chairperson of such a Committee, the Committee may elect a Deputy Chairperson.
3. If neither the Chairperson nor the Deputy Chairperson of a Committee of a Council is able or willing to preside at a meeting of the Committee, the Committee must elect a member of the Committee to be Acting Chairperson of the Committee.
4. The Chairperson is to preside at a meeting of a Committee of a Council. If the Chairperson is unable or unwilling to preside, the Deputy Chairperson (if any) is to preside at the meeting but if neither the Chairperson nor the Deputy Chairperson is able or willing to preside the Acting Chairperson is to preside at the meeting."

It is also suggested that Council elect/appoint at least one alternate delegate to each Committee and in the case of larger Committees, it would be appropriate to have two alternate delegates.

Council has traditionally made appointments to these committees for a twelve month period. However, Council can determine they be for a longer period, ie up to the full term of this Council.

A proposed Committee structure is:

<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>CESSNOCK YOUTH COUNCIL</p> <p>- Core function of the Committee is to plan and implement activities for Youth Week.</p> <p>Two (2) Councillors plus one (1) alternate delegate.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>COUNCIL INITIATED AWARDS COMMITTEE</p> <p>– To consider and recommend all Council initiated awards to the public.</p> <p>Three (3) Councillors plus one (1) alternate delegate.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>INSPECTION COMMITTEE</p> <p>– The carrying out of inspections associated with any aspect of Council’s operations and services as deemed appropriate.</p> <p>Full Council.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>OUTDOOR SIGNAGE COMMITTEE</p> <p>- Monitor and maintain outdoor signage regulation throughout the Local Government Area.</p> <p>One (1) Councillor plus one (1) alternate delegate, Development Services Manager.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>PLANNING REVIEW COMMITTEE</p> <p>– To review decisions of Council relative to Development and Subdivision matters;</p> <p>– To consider SEPP (1) applications and associated matters.</p> <p>Full Council.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>REVIEW OF GENERAL MANAGER’S EMPLOYMENT ARRANGEMENTS COMMITTEE</p> <p>– To review the General Manager’s Performance Agreement and make recommendations to Council concerning remuneration and employment issues.</p> <p>Five (5) Councillors plus two (2) alternate delegates.</p>

<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>VINTAGE HUNTER MANAGEMENT COMMITTEE</p> <p>- Determine appropriate sources of industry contribution and seek such contribution; contribute to the development of concepts for suitable exhibits within the Wine Centre; develop recommendations for Council consideration on the long-term day to day and financial management of the Wine Interpretive Centre.</p> <p>One (1) Councillor plus one (1) alternate delegate, General Manager, Community & Media Information Officer.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>WASTE MANAGEMENT COMMITTEE</p> <p>– To investigate, advise and make recommendations to Council relative to waste management policy and strategic issues.</p> <p>Four (4) Councillors plus one (1) alternate delegate.</p>
<p><u>NAME:</u></p> <p><u>FUNCTION/DELEGATION:</u></p> <p><u>MEMBERS:</u></p>	<p>WEEDS COMMITTEE</p> <p>- Monitoring and control of weeds throughout the Local Government Area.</p> <p>One (1) Councillor plus one (1) alternate delegate.</p>

Council is represented on numerous bodies, authorities, organisations etc, and it is necessary to nominate Council’s representatives. The following organisations etc require representatives if Council determines to continue its participation. Council may wish to consider appointing alternate delegates in each case to ensure continuous representation.

In regard to the Award Consultative Committee, Council will recall that the Promoting Better Practice Review recommended that Councillors not be represented on this Committee. The Committee is a forum for employees and management to discuss award implementation, training, job redesign, salary systems, communication and education mechanisms, performance management systems and Local Government reform and would not normally involve a Councillor.

However, this matter was discussed by the Consultative Committee and the consensus was that the present make up of the Committee worked well and there was no objection to a Councillor being on the Committee.

The Department of Local Government have been advised of the Committee’s views.

<u>NAME:</u>	ASSOCIATION OF MINING RELATED COUNCILS
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	AUSTAR COAL MINE COMMUNITY CONSULTATIVE COMMITTEE
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	AWARD CONSULTATIVE COMMITTEE
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	BUSHFIRE BRIGADES ADVISORY COMMITTEE
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	CESSNOCK COMMITTEE OF THE TWO BISHOPS TRUST
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	CESSNOCK/KURRI KURRI HEALTH REFERENCE GROUP
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	CESSNOCK/MAITLAND BUSH FIRE MANAGEMENT COMMITTEE
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate, General Manager.
<u>NAME:</u>	COUNTRY PUBLIC LIBRARIES ASSOCIATION OF NSW CENTRAL EAST ZONE COMMITTEE
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.

<u>NAME:</u>	HAWKESBURY NEPEAN LOCAL GOVERNMENT ADVISORY GROUP
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	HUNTER AREA ASSISTANCE SCHEME LOCAL RANKING COMMITTEE
<u>MEMBERS:</u>	Two (2) Councillors plus one (1) alternate delegate.
<u>NAME:</u>	HUNTER COUNCILS
<u>MEMBERS:</u>	Two (2) Councillors plus two (2) alternate delegates.
<u>NAME:</u>	HUNTER VALLEY WINE COUNTRY TOURISM INC
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate..
<u>NAME:</u>	HUNTER WATER CONSULTATIVE FORUM
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	HUNTER ZONE RFS LIAISON COMMITTEE
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	HYDRO ALUMINIUM LIAISON COMMITTEE
<u>MEMBERS:</u>	The Mayor, three (3) Councillors plus one (1) alternate delegate.
<u>NAME:</u>	NEWCASTLE ROAD FREIGHT ADVISORY GROUP
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate, Infrastructure Services Manager or nominee.
<u>NAME:</u>	TASMAN UNDERGROUND MINE COMMUNITY CONSULTATIVE COMMITTEE
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	WASTE MANAGEMENT ASSOCIATION OF AUSTRALIA – HUNTER GROUP
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.
<u>NAME:</u>	WESTON ALUMINIUM MONITORING COMMITTEE
<u>MEMBERS:</u>	One (1) Councillor plus one (1) alternate delegate.

RECOMMENDATION that:

6. Council adopt the proposed Committee structure.
7. Council determine its delegates and alternate delegates to the committees and organisations listed in this report.
8. The delegates be appointed for a one (1) year term.
9. Council endorse the Committee functions as suggested in General Manager’s Report No. 44/2008.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
19 September 2008

GENERAL MANAGER'S REPORT NO. 46/2008

**SUBJECT: PROPOSAL TO CLOSE COUNCIL OFFICES BETWEEN CHRISTMAS/
NEW YEAR**

Council has traditionally closed its offices, including libraries, between Christmas and New Year, with staff available for emergency situations.

It is proposed to close from 3.00 pm Wednesday, 24 December 2008 and reopen at 8.45 am on Monday, 5 January 2009.

I am not aware of any particular difficulties occurring as a result of the closure.

RECOMMENDATION that Council close its offices, including libraries, from 3.00 pm Wednesday, 24 December 2008 and reopen at 8.45 am on Monday, 5 January 2009.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
16 September 2008

GENERAL MANAGER'S REPORT NO. 47/2008

SUBJECT: LOCAL GOVERNMENT ASSOCIATION OF NSW - 2008 ELECTION OF EXECUTIVE COMMITTEE

The State Electoral Commissioner has provided nomination forms and declarations relating to the 2008 Election of the Executive Committee of the Local Government Association of NSW.

These documents have been provided separately in Councillors' folders.

RECOMMENDATION that the information be noted.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
16 September 2008

GENERAL MANAGER'S REPORT NO. 48/2008

SUBJECT: ANNUAL RETURNS - DESIGNATED PERSONS

As required by the Local Government Act 1993, returns under Section 449 of the Act are tabled for the information of Councillors.

I report that all Councillors and designated persons, with the exception of Mr Jason Chudleigh, have filed their primary and/or annual returns within the statutory period.

As Planning Assessment Officer, Jason Chudleigh, has been on extended leave and has now terminated his employment with Council, lodgement of a form by him will not be sought.

RECOMMENDATION that the information be noted.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
17 September 2008

GENERAL MANAGER'S REPORT NO. 49/2008

**SUBJECT: 2008 LOCAL GOVERNMENT ASSOCIATION CONFERENCE
ATTENDANCE**

The 2008 Local Government Association Conference is to be held in Broken Hill 25-29 October 2008. Five (5) delegates are normally nominated to attend. In accordance with Policy C26.3, Councillors wishing to attend were requested to make application to the General Manager by Wednesday, 1/10/08.

Four (4) Councillors have applied to attend – Councillors Smith, Ryan, Gorman and Hawkins. Copies of their applications are provided in Enclosure 1.

It is also necessary for Council to determine its voting delegates of which it is entitled to three (3), with the other delegate taking on the role of voting delegate in the absence of others.

RECOMMENDATION that:

1. Council determine attendees for the 2008 Local Government Association Conference.
2. Council nominate three (3) voting delegates with the other delegate taking on the role of voting delegate in the absence of others.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
2 October 2008

GENERAL MANAGER'S REPORT NO. 50/2008

SUBJECT: INFORMATION NEWS SHEET

Included in the Enclosure document is the Information News Sheet relative to:

Staff Appointments
Outstanding Questions Without Notice

RECOMMENDATION that the information be noted.

To: **Ordinary Council Meeting**
8 October 2008

B R MORTOMORE
GENERAL MANAGER
30 September 2008

BUSINESS OF WHICH WRITTEN NOTICE HAS BEEN GIVEN

NOTICE OF MOTION

It is my intention to move at the meeting of 8 October 2008 the following:

That the individual Councillors of this newly elected Cessnock City Council, if they are prepared to do so, take an oath tonight at the commencement of the term of office, along the lines indicated below:-

“I, (name of Councillor), Councillor of the City of Cessnock, swear that I will act honestly and with ethics in my dealings for council, to work for the good of the community abiding by the Code of Conduct for Councillors.”

Sgd: Cllr Allan McCudden

Date: 24 September 2008

NOTICE OF MOTION

It is my intention to move at the meeting of 8 October 2008 the following:

Council organise a public meeting with the residents of South Cessnock to discuss the flooding issues of the area and come to an agreement on action to be taken to alleviate the problems.

Rationale: South Cessnock has had a long standing problem with flooding of the area and until now minimal assistance has been given. Every time it storms residents are concerned they will be flooded again and some residents have a good understanding of the area and could assist in advising council on action that could be taken in alleviating these problems.

Sgd: Clr Ian Olsen

Date: 22 September 2008

NOTICE OF MOTION

It is my intention to move at the meeting of 8 October 2008 the following:

Motion

That this Council supports the efforts of one of Cessnock's greatest sportsmen in Andrew Johns with his walk from Newcastle to Sydney raising funds for the Black Dog Institute on October 19th .

Rationale

The Black Dog Institute assists people suffering from bipolar and depression. A donation by this Council of \$2000 from the Donations Budget would be an appropriate way for the people of Cessnock to support the Black Dog Institute.

Sgd: Clr Bob Pynsent

Date: 29 September 2008

NOTICE OF MOTION

It is my intention to move at the meeting of 8 October 2008 the following:

Motion

That this council requests the Director of Infrastructure & Services prepare a report to examine the works schedule in 2008/9 in particular Alexandra Street Kurri Kurri and the reconstruction of the Whitebridge Mulbring. These projects should be undertaken as a matter of urgency.

This report should outline how the backlog in works can be completed by June 09.

Rationale

Works have been rescheduled continually, Councillors have no idea of works schedule. Residents have been misled by Director over the commencement of these 2 projects. The carryover of Works projects into the next financial year will never be solved using the current strategies of the Director of Infrastructure & Services.

Sgd: Clr Bob Pynsent

Date: 29 September 2008